

# **Members Allowances Policy**

Payments to Members of Devauden Community Council – 2024 – 2025

**Adopted May 2024**

Under the Local Government (Wales) Measure 2011, community and town councils are relevant authorities for remuneration.

Individuals who have accepted office as a member of Devauden Town Council (elected or coopted) are entitled to receive payments as determined by the Independent Remuneration Panel for Wales (IRPW). It is the duty of the proper officer of the council arrange correct payments be made to all individuals entitled to receive them. Payments should be made promptly or within 2 months of a new councillor accepting office.

A member may decline to receive part, or all, of the payments if they so wish. This must be done in writing and is an individual matter, and should be sent to the proper officer by email. All members will be sent an email/form at the beginning of each financial year which they need to sign/confirm if they do not wish to claim.

The list below sets out the type of payments the council must (mandatory) or may (optional) make to its members:

## **Type of payment Requirement**

Basic Payment Mandatory for all Members

Senior Role Payment Mandatory for 1 member;

Attendance Allowance Optional

Financial Loss Optional

Travel and Subsistence Optional

Costs of Care Mandatory

The council may adopt any, or all, of the non-mandated determinations set out below but in doing so, they must apply to all its members.

When and how are payments made to members

All members are eligible to be paid the £156 plus £52 towards consumable expenses.

## **How to Claim your Allowance**

The Mayor's, Deputy Mayor's, Chair's and Members' Allowance is paid automatically unless councillors wish to Opt Out via the form sent out from the Proper Officer. These are taxed allowances and are paid via Payroll. You will be sent an email in advance.

**If you wish to claim any of:**

Contribution to the Costs of Care

Travel or overnight stay costs

Financial loss compensation

Attendance Allowance

Please request a form for completion from the Clerk and submit this together with your proof of expenditure as soon as possible after the event.

Chair of Committee payments are paid annually (proportionately if necessary). The Member's allowance is usually paid promptly in May.

**Publication**

The community councils will only publish details of payments in relation to the number of payments, and will not name individual members, in an annual Statement of Payments for each financial year. This information will be accessible via the website.