

## MINUTES 12<sup>th</sup> APRIL 2021

Minutes of meeting of Dornoch & District Community Association (DADCA)  
held via virtual video call on Monday, 12<sup>th</sup> April 2021, at 7:30pm

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### MEMBERS OF THE DADCA BOARD:

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Carol Mackay – Co-chair – CM  
Viki Mackenzie – Co-chair – VM

Gareth Dixon – Treasurer - GD  
Kim Tewnion – Secretary – KT

Donald Goskirk – DG  
Jerry Horack – JH  
Jimmy Melville – JM

Patrick Murray – APM  
Jaen Rowland – JR

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### PRESENT

Carol Mackay (Co-chair), Donald Goskirk, Jimmy Melville, Jim McGillivray.

### ABSENT

Viki Mackenzie, Gareth Dixon, Kim Tewnion, Paddy Murray, Jerry Horack & Jaen Rowland

### MINUTES

Lou Rollason

### VISITING

Kate Robinson

<b>1.</b>	<b>WELCOME &amp; APOLOGIES</b>	
	The Co-Chair welcomed the members and guests to the meeting and apologies were received from: Viki Mackenzie, Gareth Dixon, Kim Tewnion, Paddy Murray, Jerry Horack & Jaen Rowland.	
<b>2.</b>	<b>GUEST SPEAKERS: KATE ROBINSON (KR)</b>	
	<p>CM welcomed KR &amp; asked how the plots of lands were going in general. KR replied it was going well, they have eleven currently and potentially a twelfth. Without mains water they cannot get anymore plots. KR states they have always had ambitions, but they were lacking in peoplepower - now they have that, so prospects are looking better.</p> <p>CM questioned the water tank which KR stated was there, but it did not get filled up over the winter. CM asked about the potential of the fire brigade to help fill the water &amp; KR stated they can fill it up themselves but will keep it in mind – reminding that the main goal is to get mains water.</p> <p>There was concern about the original agreement and the financial implications which CM stated would be honoured and discussed in future if required (land leased out).</p> <p>KR states the picnic tables get used, which is wonderful, and they would like to work on that area to make it better.</p> <p>CM thanks KR for attending and invited her to stay for the meeting, which she accepted.</p> <p style="text-align: center;"><b>Going forward: Original agreement to be honoured with a caveat for this being futureproofing in case the land is ever leased out.</b></p>	
<b>3.</b>	<b>MATTERS ARISING (&amp; THOSE CARRIED OVER FROM LAST MONTH INCLUDING AOCB)</b>	
<b>i.</b>	<b>SOCIAL CLUB LAND</b>	
	<p>As DADCA cannot prove they own the land, right now there is nothing that can be done. If in the future, this changes, DADCA want it known that they would fully support Lynne in the purchase of this land.</p> <p style="text-align: center;"><b>Finished</b></p>	
<b>ii.</b>	<b>SOCIAL CLUB REOPENING</b>	
	<p>DG was not in on the last Sunday. They have not yet got to the stage of returning; they think it will be more towards the end of next month and could potentially be fortnightly (rather than weekly).</p> <p>CM &amp; LR updated on the progress of the reopening and reiterated that the policies that were drafted last year would work for this re-opening and a few policies would just need to be tightened up/amended.</p> <p>JM &amp; CM discussed the way in which retail and hospitality work (masks, hand sanitiser etc). CM stated that people within the community were the main priority and that the Social Club needed to be seen (and actually be) a safe place to go.</p> <p style="text-align: center;"><b>Going forward: Continue updating of policies</b></p>	
<b>iii.</b>	<b>ADVERTISEMENTS</b>	
	<p>Flowers &amp; Fairs going well; the take up has been brilliant – VM to update at next meeting. Watering rota is still required. CM to get VM to e-mail out.</p> <p>PM has spoken to Mark who may be willing to take over from Ernie again.</p>	

	<b>In Progress</b>	
iv.	<b>SOCIAL CLUB BINS</b> The stickers status still unknown. To ask KT.	CM
v.	<b>BRADBURY BUS SERVICE</b> Letter of support penned by CM.	
vi.	<b>BISHOPSFIELD LAND</b> <b>PM e-mailed to say:</b> “Still awaiting draft contracts from Highland Council and Communities Trust so our lawyers have not yet started work on this.” CM highlighted that any e-mails that come through about this are likely to be time sensitive so if the members could have a quick look and respond it would be appreciated.	CM, APM, JMc
	<b>MINUTES FROM LAST MEETING</b>	
4.	The minutes were approved as an accurate record of fact having been proposed by DG then seconded by CM.	
5.	<b>KEYSTONE</b>	
i.	<b>DADCA Keystone Appendix 1.4 – Directors Elected Annually at AGM – Half Attached.</b> To be updated with a sentence to explain that directors are elected at the AGM.	LR
ii.	<b>DADCA Keystone Appendix 1.6 – Companies House</b> To find documents or at the very least upload information onto the Drive.	LR
iii.	<b>DADCA Keystone Appendix 1.7 &amp; 1.8 – Film Licence &amp; PRS</b> To update the PRS & get certificate. Film licence will be left until Cinema Club resume.	LR
6.	<b>POLICY AND RELATED MATTERS</b>	
	Risk assessments in progress. <b>In Progress</b>	CM & LR
7.	<b>FUNDING APPLICATIONS</b> N/A at this time	
8.	<b>MEMBERSHIP</b>	
i.	Membership applications: N/A	
ii.	Affiliated Group applications: N/A	
9.	<b>DIRECTORS VACANCIES</b> N/A	
10.	<b>CURRENT BUILDING</b> Renovations done. DG & JH to look at loop system & hand sanitiser machine batteries.	DG & JH
11.	<b>OUTCOME OF FIRE DRILL</b> Finalised on 13 <sup>th</sup> November, 2020 will be re-done before Social Club opening. CM had passed on Chubb Letters to Lisa for payment.	

<b>12.</b>	<b>FINANCE – ACCOUNTS ATTACHED</b>	
	Accounts Update - Attached	
	Nothing of worry. Dornoch 500 needs looked into. No more expenditure on building works.	
<b>13.</b>	<b>CAR BOOT SALES</b>	
	Unknown for 2021 & not a huge priority. CM stated it was more important to get our groups back in to the hall and settled instead.	
<b>14.</b>	<b>COMMUNITY MARKET</b>	
	Sarah could not attend but e-mailed to ask for confirmation that “we are happy to continue where we left off last year, and when things improve, then we can start to go back to the old market layout”. CM agreed.	
	<b>DADCA Approved</b>	
<b>15.</b>	<b>BOOKINGS/EVENTS</b>	
	LR to find out more concrete information regarding what can come back and when and e-mail the hall users.	<b>LR</b>
	<b>In Progress</b>	
<b>16.</b>	<b>SUB COMMITTEES</b>	
	<b>N/A for next month</b>	
<b>17.</b>	<b>DORNOCH 500</b>	
	Finalise outstanding balance with Dornoch 500, needs looked at with KT, APM offered to do this via e-mail.	<b>APM</b>
<b>18.</b>	<b>AOCB</b>	
	KR: Would like to come back in the autumn to let the board know how things are going and would like to keep in touch. CM agrees.	
	<b>LR to schedule in around October (dependent on harvest etc).</b>	
<b>19.</b>	<b>CLOSING</b>	
	The chair thanks those who could make it for attending and extends a special thank you to KR.	
	<b>The meeting closed at 20:30.</b>	
<b>DATE OF NEXT MEETING – 10<sup>TH</sup> MAY 2021: 7:30 PM</b>		