



# DORNOCH & DISTRICT COMMUNITY ASSOCIATION

## MINUTES

12<sup>th</sup> June 2023

Minutes of meeting of Dornoch & District Community Association (DADCA)  
held at Social Club on Monday, 12<sup>th</sup> June 2023, at 7:30pm

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### MEMBERS OF THE DADCA BOARD:

**Jim McGillivray – Interim  
Chair – JMc**

**Gareth Dixon – Interim  
Treasurer – GD**

**Kim Tewnion – Secretary  
– KT**

Ruth Broadhead - RB  
Bill Buchanan - BB  
Bridget Goskirk - BG  
Donald Goskirk - DG

Mike Grist – MG  
Jerry Horack - JH  
Jimmy Melville - JM  
Lucy Moir - LM

Patrick Murray - PM  
Jaen Rowland - JR

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### PRESENT

Jim McGillivray (Chair), Paddy Murray, Jimmy Melville, Mike Grist

### ABSENT

Gareth Dixon (Treasurer), Kim Tewnion (Secretary), Ruth Broadhead, Bill Buchanan, Bridget Goskirk, Donald Goskirk, Jerry Horack, Lucy Moir, Jaen Rowland

### MINUTES

Lou Rollason

### VISITING

Gordon Sutherland – Postponed due to low attendance.

<b>WELCOME &amp; APOLOGIES</b>		
<b>1.</b>	<b>The Chair welcomed everyone to the meeting and the apologies and absences received were as follows:</b> LM, RB, GD, JH	
<b>2.</b>	<b>MINUTES FROM LAST MEETING</b>	
	<b>Approval of Minutes – 8<sup>th</sup> May 2023</b> JMc questioned if the vote in support for DADCA writing a letter of support for the Coul Links proposal was not unanimous. It transpired that although the vote was agreed to be in support, three members were in support and one member abstained from voting. After this, the minutes were proposed as an accurate record of the May meeting by JMc and seconded by PM.	
	<b>MATTERS ARISING (&amp; THOSE CARRIED OVER FROM PREVIOUS MEETING, INCLUDING AOCB)</b>	
<b>3.</b>		
<b>i.</b>	<b>Bishopsfield Land</b> No substantial progression to report. One potential buyer needed to get utilities (now done) and to be allowed to have a 22% footplate available (only allowed 20% allowed currently) but it is now in the hands of the potential buyer, and not DADCA.  There is also a small change of ownership in a piece of land to the side but after that, the sale should proceed as expected.  4 out of the 5 cheaper plots are still to sell. There was a lot of demand before the Ukraine and Truss situation, but this has unfortunately shaken the economy.  JM suggested advertising again. PM will look into this.	<b>PM</b>
<b>ii.</b>	<b>Warm Spaces Update</b> N/A, LM was not present to get the final figures.	<b>LM</b>
	<b>Sutherland Show</b> Several people will take shifts throughout the day. Exact shifts to be determined.  'Stuff' will be required to advertise DADCA to try to get more members. LR will split current advertising into two and will distribute.  Application form to be submitted by LR.	<b>LR</b>
<b>4.</b>	<b>REGULATORY &amp; COMPLIANCE</b>	
<b>i.</b>	Chubb needs done. DADCA Appendix 4.1 - Site Plan - Attached - No change needed DADCA Appendix 4.2 - Building Plan - Attached - No change needed DADCA Appendix 4.3 - Risk Assessment - Attached - Up to board for changes DADCA Appendix 4.4 - Fire Policy - Attached - Up to board for changes DADCA Appendix 4.5 - Fire Risk Assessment - Attached - Needs Updating DADCA Appendix 4.6 - Chubb Certificate Renewal - Not attached - Needs renewed DADCA Appendix 4.7 - Fire Safety Checklist - Dated 2021 - Needs updating externally.  The above documents needed very little change within DADCA itself.  JMc to go as interim chair where required in the policies. He will also include his Food Hygiene certification where required.  Heaters need to be added to risk assessments.  It was confirmed that Kenny checks the fire alarms.	

	<b>FUNDING APPLICATIONS</b>	
5.	<b>Village Hall Grants</b> Awaiting Payment. KT to chase up. JMc to speak to KT.	KT/ PM
	<b>MEMBERSHIP</b>	
6.	<b>Membership applications: N/A</b>	
i.	<b>Affiliated Group applications: N/A</b>	
	<b>DIRECTORS VACANCIES</b>	
7.	<b>N/A</b>	
	<b>CURRENT BUILDING</b>	
8.	<b>Dornoch Community Centre Update:</b> Dishwasher – it was agreed that new instructions would be written to clarify the user errors.	LR
	<b>FINANCE</b>	
9.	<b>Finance Update</b> Signatories Required - DG & BG volunteered. PM will handle paperwork. Booking rates have gone up since May. LR to show increase for hall.	PM LR
	<b>TABLETOP &amp; CRAFT SALE</b>	
10.	<b>Previous Tabletop Sale:</b> Went well albeit issues with people turning up, again. JR suggested that those who miss an event have to prepay if they wish to attend again. Agreed by the board.	
	<b>COMMUNITY MARKET</b>	
11.	<b>Previous Community Markets:</b> LM has volunteered, as has MG. The market stalls are mostly filled and is ticking along nicely.	PM
	<b>BOOKINGS/EVENTS</b>	
12.	<b>Update on Bookings</b> LR pointed out the heat from the Struie room on Thursday evening. Look at timers that switch the heat off after an hour. DG to look into this.	DG
	<b>SUBCOMMITTEES/VISITORS IN ATTENDANCE</b>	
13.	<b>N/A.</b>	
	<b>AOCB</b>	
14.	<b>DADCA Members Comments:</b> PM - Sarah is suggesting there is a collection for, Marie Southon, a well-loved community market goer who has sadly passed away.	
	<b>CLOSING</b>	
<b>Date of Next Meeting: 10<sup>th</sup> July 2023 7:30 PM: Dornoch Community Centre</b>		