



# DORNOCH & DISTRICT COMMUNITY ASSOCIATION

## AGENDA: GENERAL MEETING FOR THE DORNOCH AND DISTRICT COMMUNITY ASSOCIATION (DADCA)

At 7:30 PM, Monday 9<sup>th</sup> October 2023  
Dornoch Community Centre

WELCOME & APOLOGIES		
1.	<b>The Chair (DG) welcomed everyone to the meeting following the AGM. The apologies and absences received were as follows:</b> Paddy Murray, Ruth Broadhead & Lucy Moir	
2.	<b>MINUTES FROM LAST MEETING</b>	
	JMc asked for any comments regarding the minute of the last meeting. As no comments were forthcoming, JMc proposed the minute as an accurate record of fact, and it was seconded by DG.	
	<b>MATTERS ARISING (&amp; THOSE CARRIED OVER FROM PREVIOUS MEETING, INCLUDING AOCB)</b>	
3.		
i.	<b>Bishopsfield Land</b> Discussed at the AGM – “the Chair was happy to see and be part of the progress on Bishops Field and stated that it was going well with first sale almost complete... JMc is hoping that once the first plot goes the rest will follow suit rather quickly.”	
ii.	<b>St Andrew’s Fair</b> ESRA will do the raffle. KT to speak to Allsorts. KT stated that the school will do the grotto and have craft tables. DADCA will also do craft tables as well as the Hub. There is a lot of demand and KT asked if we were okay to go out to the mailing list. LR to go out tomorrow to previous bookers and those on the waiting list.	LR & KT
iii.	<b>Main Hall Blinds</b> The Cinema Club is looking at installing (at their own cost) electronic blinds. DADCA as a whole have no issue with this but do request that they all be individually operated for the continued benefit of the other groups – as well as the Cinema Club.	BB
4.	<b>REGULATORY &amp; COMPLIANCE – ATTACHED UNLESS OTHERWISE STATED</b>	
i.	<i>The below have all been recently updated and approved by Highland Council due to the PEL renewal. However, it is vitally important that DADCA members are aware of the policies in place regarding children and vulnerable person especially at events.</i> <b>DADCA Policy – Child Protection Statement</b> <b>DADCA Policy – Equal Opportunities</b> <b>DADCA Policy – Policy Disclosure</b> <b>DADCA Policy – Protection of Children at External DADCA Events</b> <b>DADCA Policy – SHEF Policy – Outdoor Events</b> <b>DADCA Policy – Vulnerable People</b> The above were all found to be fine with no updates required.  KT mentioned that there was compulsory child training available through highland council.	LR
	<b>FUNDING APPLICATIONS</b>	
5.	<b>Village Hall Grants</b> Complete with a £500 in total. No further action required.	
	<b>MEMBERSHIP</b>	
6.	<b>Membership applications: N/A</b>	

i.	<b>Affiliated Group applications: N/A</b>	
	<b>CURRENT BUILDING</b>	
7.	<b>Dornoch Community Centre Update:</b> Chubb Fire Safety – Done PAT testing - awaiting quotes and Andy Kirby (AK) would speak to a fellow ESCC member about PAT testing. PEL – In progress. LR mentioned that the facilities to people ratio was insuffiencet for the current building. DADCA were advised to allocate funds for a small renovation to rectify this or to decrease the maximum capacity. For now, DADCA will have to decrease capacity. Blinds – A set of cords were kindly donated by Wednesday Ladies Club for use in the main hall (until potential new blinds are fitted) - Kenny to fit. Storage Container – JMc, planning is required and the storage container may no longer be required. Defibrillator Funding - in progress.	<b>LR</b>          <b>JMc</b>
	<b>FINANCE</b>	
8.	<b>Finance Update</b> DADCA Insurance Policy – LR & KT to find out which groups have their own insurance. Tennis Club & Youth Café – Awaiting PM's return Approval of Accounts - approved at the AGM	<b>LR/ KT &amp; PM</b>
	<b>TABLETOP &amp; CRAFT SALE</b>	
9.	<b>Update</b> JR stated that they took £803 for the five carboot sales with Jimmy being great the kitchen. The last one was very busy.	<b>JR</b>
	<b>COMMUNITY MARKET</b>	
10.	<b>Update</b> The Dornoch Hub will be using the hall over the winter for indoor community markets.	
	<b>BOOKINGS/EVENTS</b>	
11.	<b>Update on Bookings</b> Chess Club, make up poster to pop around town.	<b>LR</b>
	<b>SUBCOMMITTEES/VISITORS IN ATTENDANCE</b>	
12.	<b>Bonfire Night – Viki Mackenzie</b> Happening on Saturday 4th November. Usual setup with the Herchers and the sweetie shop. Quiet fireworks and the bonfire have been made up from pallets which will be moved only a few days before so not to disturb any hibernating animals. There are plenty of volunteers, thankfully. VMs main concern is that it was so busy, with approximately 3000 people and was aware there may not have been enough people in reflective jackets. Last year there was about £2000 from the donations and donations for sparklers. VM also stated that this year may be her last and could be standing down from the role next year but will be on hand to handover. For those who wish to volunteer, please meet at the Meadows hut at 5:45 Saturday 4 <sup>th</sup> . KT wondered about DADCA purchasing new hi-vis vests and buckets for the various DADCA events.  <b>East Sutherland Camera Club – Andy Kirby (AK)</b>  AK gave an introduction to the camera club which originated in Brora and they have now found that their members are slightly closer to Dornoch. AK stated that he was pleased of the way things had gone but did have a couple of niggles. AK stated that their member, Gerald has made several alterations such as establishing (for Zoom) a wall mounted camera and installed a Blu-ray player. AK did state that this is for the benefit of the ESCC but notes that it does have benefit to other groups, particularly the Cinema Club. AK also wondered if the rear projector was required as the front on is better and more recent, but it is not fully functional due to the beams. DG wondered if the option would be there to put a new feed in for VGA from the new front projector. Another group uses the HDMI and DG will check with the other users regarding their	

	<p>use of the equipment and set up. AK stated it was connected using a Wi-Fi feed and he believed it would make it better. BB stated from the cinema club point of view they would have no issue. The critical thing would be to make sure there were all set up suitably for HDMI. With the preference being on keeping them on the same side they are currently. BB mentioned that if DADCA are looking at moving buildings then everything needs to be accounted for. Gerald will also look at the audio loop and certify it. He also asked that when we PAT test that we do not do it immediately before a cinema club or ESCC booking. LR asked if we could get a quote for the PAT testing, AK will find out. ESCC would also like to instal a new racking system to clear up the cables in the cupboard – unanimously approved.</p> <p>AK also mentioned the blinds, which were discussed above for the Cinema Club.</p> <p>DG questioned if the blinds would be controlled all together. BB stated they were planned to be, but will look at the quotes to see how individual controls would work.</p> <p>A committee member of the ESCC had questioned the use of the dishwasher and if it worked, as well as the deep cleaning of the kitchens and the heat. There was a discussion regarding the fire exit door, as although the bar had been fixed, it is still tough. LR will ask KM to look at it.</p>	DG
	<b>AOCB</b>	
13.	<p><b>DADCA Members Comments:</b></p> <p>Fire drill to be held next month.</p> <p>Check dishwasher is working.</p> <p>No other comments.</p>	
	<b>CLOSING</b>	
<b>Date of Next Meeting will 13<sup>th</sup> November 2023, 7:30 PM: Dornoch Community Centre</b>		