Identify the hazard

* Decide who might be harmed and how
* Evaluate the risk and decide on the precautions ………………………..Low/Medium/High
* Record the finding and implement them
* Review and update

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| **Identification of the hazard** | **What is the danger and who is at risk** | **Standard Control Measures** | **Degree of Risk** | **Action needed and review** |
| Uneven and slippery ground (due to weather conditions) | Slips and Trips  Plot holders, guests and visitors | Maintaining communal pathways, including vehicular access by mowing and keeping clear of debris | As low as reasonably practicable | Frequent and ongoing inspection by committee members |
| Cuts and Abrasions | Cuts from sharp edges. Skin/hand damage from rough cut timber  Plot holders | Taking care with sharp tools. Removing any broken glass from the site. Wearing gloves when handling rough timber and wooden pallets | As low as reasonably practicable | First Aid box to be accessible on site.  Review March 2022 |
| Moving and lifting loads | Strains and muscle ache from incorrect posture and lifting techniques.  Plot holders | Option not to take part in lifting activities. Asking for assistance after assessing the load. Availability of wheelbarrows and sack truck | As low as reasonably practicable | No action required at present |
| **Identification of the hazard** | **What is the danger and who is at risk** | **Standard Control Measures** | **Degree of Risk** | **Action needed and review** |
| Accidents with tools and machinery | Injury caused by inappropriate or careless use of tools and equipment.  Plot holders, guests, and visitors | Adequate secure communal storage facilities. No hand tools left unattended. Regular general maintenance and cleaning of equipment. Training provided when appropriate to new plot holder.  All machinery operated to comply with the manufacturers instructions.  Operators/users deploy appropriate PPE : eye protection, ear defenders | Medium | First Aid Box to be accessible on site  Review in March 2022  Display Health and Safety notices in the storage area to emphasise safety and the use of PPE  Review in March |
| Storage of Petrol | Skin irritation when dispenses. Inhalation of fumes.  Fire and explosion  Machinery operators, Plot holders | Petrol kept in secure storage, with no source of ignition. Petrol not dispensed in the storage place, only in the open air to ventilate. Stored in small quantity (5 litres) in approved container. Use of protective gloves. Clean rags to clean up any spillage | Medium | Display Health and Safety notices in the storage area to emphasise safety and the use of PPE  Review in March |
| Fires/ Bonfires | Damage to property, risk to health and wildlife  Plot holders, guests and visitors | Restricted to burning of combustible material only in a contained area e.g. brazier. Checking wind direction and establishing means to extinguish the fire. No fire left unattended | Low to Medium  (due to the infrequency of fires) |  |
| **Identification of the hazard** | **What is the danger and who is at risk** | **Standard Control Measures** | **Degree of Risk** | **Action needed and review** |
| Pesticides  Weedkiller, fungicide, wood preserves) | Poison and contamination of the general area and environment.  Plot holders, guests and visitors | Growing and gardening carried out as organically as possible. Pesticides only used as a last resort. | As low as reasonably practicable | Users to advise other plot holders when using  Review in March 2022 |
| Structures: Leaf mold and manure bays, polytunnels and sheds | Collapse of structure, splinters from pallet bays. Debris caused by high winds.  Plot holders, guests and visitors | Regular inspection of compost bays. Covering of leaves and manure with protective layer | As low as reasonably practicable | Frequent and ongoing inspections by committee members |
| Vermin | Disease and bites | Plot holders monitor continuously and will report any significant findings | Low | No Action required at present |
| Hygiene | Bacterial infections.  Plant allergies | Ensuring thorough hand washing. Use of gloves when handling animal manure | Low | No Action required at present |
| Stakes, canes and poles | Eye Injury | Covering any exposed protruding end with endcaps | Low | No Action required at present. |