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## NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL

**A video conference Zoom Annual meeting of the Parish Council is to be held on Wednesday May 5<sup>th</sup> 2021 at 7pm Please note that there will be no admittance to the meeting after 7pm. Members of the Public are entitled to attend an open question time at the beginning of the meeting should there be any issues or concerns on the agenda. Any relevant comments will be most welcome. The Public may also stay throughout the meeting as observers. The usual public participation rules will apply.**

**Zoom Meeting ID: 898 3346 3344 Passcode: 105800**

### AGENDA

#### Open Forum

1. **To elect the Chairman**
  2. **To elect the Vice Chairman**
  3. **Delivery of Acceptance of Office forms**
  4. **Apologies for absence** and any resolution to approve the reason
  5. **Declarations of Interest**
  6. **Dispensations**
  7. **Minutes** of the meeting of the Parish Council held on Monday April 26<sup>th</sup> 2021
  8. **Matters for Discussion**
    - a. To consider Co-option to fill the vacancy for a Parish Councillor
    - b. County Councillor report
    - c. District Councillor report
    - d. Local government reform
    - e. Review the Committees, Groups and Officers of the Council
    - f. To review the financial risk assessment and risk assessment for the open spaces
    - g. Community matters to include outdoor table tennis table, Badgworth
    - h. Highways
    - i. Jubilee Field and Memorial Field to include Safety Inspection reports;
    - j. Crime report and policing update
  9. **Planning:** Report attached to include any enforcement matters.
  10. **Correspondence:** List attached
  11. **Finance to include:**
    - a To consider the May financial statement - attached
    - b To consider the Internal auditors annual report
    - c To complete section one of the Annual Governance Statement
    - d To consider section two of the Annual Governance Statement
    - e To consider the certificate of exemption
    - f Authorisation of Payments Schedule
- Chq 833 Insurance Premium £257.60

Chq 834 Rector and Church Wardens Biddisham Grant towards Churchyard upkeep £100.00

Chq 835 Contact Grant towards printing costs £100

Chq 836 Clerks Expenses (phone & toner) £64.54

**12. Member's Points of Information**

**13. Items for the Parish Magazine/Social Media**

**14. Date of next Meeting:** 28<sup>th</sup> June 2021 – Badgworth Schoolrooms to be confirmed.

H Marshall

Notice dated Thursday 29<sup>th</sup> April 2021