



NOTICE OF MEETING OF THE PARISH COUNCIL

You are summoned to attend a video conference Zoom meeting of the Parish Council to be held on Monday June 1st 2020 at 7pm

Zoom Meeting ID: 848 7998 4703 Please contact badgworthparishcouncil@hotmail.co.uk by 1pm on Monday 1st June 2020 to request the password to access the meeting.

Please note that there will be no admittance to the meeting after 7pm. Members of the Public are entitled to attend an open question time at the beginning of the meeting should there be any issues or concerns on the agenda. Any relevant comments will be most welcome. The Public may also stay throughout the meeting as observers. The usual public participation rules will apply.

AGENDA

Open Forum

- 1. Apologies for absence** and any resolution to approve the reason
- 2. Declarations of Interest**
- 3. Dispensations**
- 4. Minutes** of the video conferenced meeting of the Parish Council held on Monday April 20th 2020.
- 5. Matters for Discussion**
 - a. County Councillor report
 - b. District Councillor report
 - c. To review the asset register
 - d. Review the Committees, Groups and Officers of the Council
 - e. Review the standing orders and financial regulations
 - f. Review insurance arrangements
 - g. Review the complaints procedure
 - h. Review the data handling procedures including General Data Protection Regulations
 - i. Review the press/media policy
 - j. To review the financial risk assessment and risk assessment for the open spaces
 - k. Review of arrangements/ subscriptions with other local authorities, not-for-profit bodies.
 - l. Review of representation on or work with external bodies and reporting arrangements
 - m. Community matters to include: Coronavirus update; Request for a grant towards the upkeep of the Church yard in Biddisham; to consider replacement of the defibrillator pads and batteries, to consider Microsoft 365 for Councillors use.
 - n. Highways
 - o. Jubilee Field and Memorial Field to include Safety Inspection reports.
 - p. Crime report and policing update
- 6. Planning:** Report attached
- 7. Correspondence:** List attached
- 8. Finance to include:**
 - a. To consider the May financial statement - attached

- b To consider the Internal auditors annual report
 - c To complete section one of the Annual Governance Statement
 - d To consider section two of the Annual Governance Statement
 - e To consider the certificate of exemption
 - f Authorisation of Payments Schedule
 - g To consider online payments
 - h To review the schedule of Direct Debit Payments:
Sedgemoor District Council, Clerks Salary and Mileage;
Axe Brue Drainage Board, Drainage Rates;
Information Commissioners Office, Data Protection Fee.
- 9. Member's Points of Information**
- 10. Items for the Parish Magazine/Social Media**
- 11. Date of next Meeting:** To be confirmed

H Marshall

Notice dated Wednesday 27th May 2020