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## NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL

**A meeting of the Parish Council is to be held on Monday May 15<sup>th</sup> 2023 at 7pm in BADGWORTH AND BIDDISHAM HALL, BIDDISHAM. Members of the Public are entitled to attend an open question time at the beginning of the meeting should there be any issues or concerns on the agenda. Any relevant comments will be most welcome. The Public may also stay throughout the meeting as observers.**

### AGENDA

#### Open Forum

1. **To elect the Chairman**
2. **To elect the Vice Chairman**
3. **Apologies for absence** and any resolution to approve the reason
4. **Declarations of Interest**
5. **Dispensations**
6. **Minutes** of the meeting of the Parish Council held on Monday April 17<sup>th</sup> 2023
7. **Matters for Discussion**
  - a. County Councillor report
  - b. Review the Committees, Groups and Officers of the Council
  - c. To review the policies of the Council
  - d. To review the financial risk assessment and risk assessment for the open spaces
  - e. To review the schedule of Direct Debits
  - f. To review the list of regular payments
  - g. To consider the expenditure incurred under the General Power of Competence
  - h. To consider the insurance arrangements
  - i. To review subscriptions to other bodies and membership of other organisations
  - j. To review the asset register
  - k. Community matters to include: replacement of Biddisham Defibrillator; to consider a dog bin in Badgworth
  - l. Highways including to update the request for a speed reduction scheme in Badgworth
  - m. Jubilee Field and Memorial Field; to include Safety Inspection reports
  - n. Crime report and policing update
8. **Planning:** Report attached, to include any enforcement matters.
9. **Correspondence:** List attached
10. **Finance to include:**
  - a To consider the May financial statement - attached
  - b To consider the Internal auditors annual report
  - c To complete section one of the Annual Governance Statement
  - d To consider section two of the Annual Governance Statement
  - e To consider the certificate of exemption
  - f Authorisation of Payments Schedule

Somerset County Council Clerks Salary, Mileage and payroll Feb March £1252.82  
I4 HMRC PAYE April £1.80  
I5 Clerks salary and mileage April £523.79  
I8 Churchyard Upkeep Grant Rector and Churchwardens of Biddisham £100

- 11. Member's Points of Information**
- 12. Items for the Parish Magazine/Social Media**
- 13. Date of next Meeting: 19<sup>th</sup> June 2023**

H Marshall

Notice dated Wednesday 10<sup>th</sup> May 2023