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NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL

A meeting of the Parish Council is to be held on Monday May 20th 2024 at 7pm in BADGWORTH AND BIDDISHAM HALL, BRISTOL ROAD, BIDDISHAM. Members of the Public are entitled to attend an open question time at the beginning of the meeting should there be any issues or concerns on the agenda. Any relevant comments will be most welcome. The Public may also stay throughout the meeting as observers.

AGENDA

Open Forum

1. **To elect the Chairman**
2. **To elect the Vice Chairman**
3. **Apologies for absence** and any resolution to approve the reason
4. **Declarations of Interest**
5. **Dispensations**
6. **Minutes** of the meeting of the Parish Council held on Monday April 15th 2024;
Planning Meeting held on 28th February 2024.
7. **Matters for Discussion**
 - a. Somerset Council report
 - b. Review the Committees, Groups and Officers of the Council
 - c. To review the policies of the Council
 - d. To review the financial risk assessment and risk assessment for the open spaces
 - e. To review the schedule of Direct Debits
 - f. To review the list of regular payments
 - g. To consider the expenditure incurred under the General Power of Competence
 - h. To consider the insurance arrangements
 - i. To review subscriptions to other bodies and membership of other organisations
 - j. To review the asset register
 - k. To review Biodiversity Duties
 - l. Matters arising from the Minutes
 - m. Green matters including to consider supporting the Climate and Nature Bill
 - n. Community matters to include Local Community Networks
 - o. Highways including to update the A38 speed reduction scheme
 - p. Jubilee Field and Memorial Field; to include to consider installing a 'kissing gate'.
 - q. Crime report and policing update
8. **Planning:** Report attached, to include any enforcement matters.
9. **Correspondence:** List attached
10. **Finance to include:**
 - a To consider the May financial statement - attached
 - b To consider the Internal auditors annual report

- c To complete section one of the Annual Governance Statement
- d To consider section two of the Annual Governance Statement
- e To consider the certificate of exemption
- f To consider request for a grant from West Monkton Parish Council towards the Poppy of Honour National Memorial.
- g Authorisation of Payments Schedule
 - I55 Churchyard Upkeep Grant Rector and Churchwardens of Biddisham £100
 - I56 Insurance Premium Zurich Municipal £300
 - DD Drainage Rates Axe Brue Internal Drainage Board £4.85
 - I57 Hall Hire Badgworth and Biddisham Parish Hall £250
 - I58 Internal Audit R Young £20
 - I59 Clerks Expenses (Phone) H Marshall £38.52
 - I60 Clerks Salary & Mileage H Marshall £456.38
 - I61 PAYE HMRC £110.40

11. Member's Points of Information

12. Items for the Parish Magazine/Social Media

13. Date of next Meeting: 17th June 2024

H Marshall

Notice dated Wednesday 15th May 2024