**Minutes** 

Minutes of the Annual Parish Council Meeting, held at 7pm on Monday 13th May 2019 in the Badgworth Schoolrooms.

**Present**

Cllrs Body (Chair), Shaw, Vining, Wilkie and White. Also in attendance District Cllr Godwin-Pearson and Mrs H Marshall (clerk). There were no members of the public present.

**67/19 Election of the Chairman:** Councillor Body was proposed by Cllr Vining, seconded by Cllr White and duly elected by those present. The Declaration of Acceptance of Office was signed, and witnessed by the Clerk

**68/19 Election of the Vice Chairman:** Councillor Vining was proposed by Cllr Body, seconded by Cllr White and duly elected by those present. The Declaration of Acceptance of Office was signed, and witnessed by the Clerk

Cllr Shaw joined the meeting.

**69/19** The Councillors signed their **Declarations of Acceptance of Office**, and they were witnessed by the Clerk. Cllr Hipwell will deliver the form before the next Parish Council meeting in June 2019

**70/19** **Apologies**: Cllr Hipwell, County Cllr Filmer.

**71/19 Declarations of Interest:** Cllr Vining declared a personal, prejudicial and Disclosable Pecuniary Interest in National Grid. Registrable interest forms were received for submission to the monitoring officer.

**72/19 Dispensations:** Cllr Vining was issued a dispensation regarding National Grid and the Hinkley C Connection Project, valid for a period of 4 years until 16th July 2022

**73/19 Minutes** for the Parish Council Meeting 15th April 2019:Copies having been circulated; the Minutes were then taken as read and approved as a true record by the Parish Council.

**74/19 Co-option**: Chairman Body welcomed the applicant. The applicant briefly introduced herself and stated the experience she could bring to the Council. Ms Wilkie was proposed by Cllr Vining and seconded by Cllr Shaw . The vote was made by a show of hands and was unanimous. The Chairman declared that Ms Wilkie was duly appointed to the Office of Parish Councillor. Ms Wilkie signed the declaration of acceptance of office, which was witnessed by the clerk. Cllr Wilkie was given the general notice of registerable interests to complete and agreed that her contact number could be made available on the Parish Council website. Cllr Wilkie then joined the meeting.

**75/19 County Cllr Report:** No report was received.

**76/19** **District Cllr Report:** District Cllr Godwin-Pearson introduced himself and his report included the following matters: he will work with Cllr Scott; targets to improve road safety and roadside litter; to support the Parish Council and listen to the issues raised. The Chairman welcomed Cllr Godwin-Pearson.

**77/19 The updated Asset Register** was approved.

**78/19** The **Committees, Groups and Officers of the Council** were updated and approved to include: Cllr Wilkie will carry out monthly inspections of the Jubilee Field, until a new Officer is appointed.

**79/19 Standing orders and financial regulations** were reviewed. Resolution: The model standing orders 2018 were adopted as amended by Badgworth Parish Council resolutions regarding inclusion of 3 s voting by ballot, 5J xxii review direct debit payments and 15xviii regarding declaration of casual vacancies.

**80/19** **Insurance** Policy: The schedule was reviewed. Resolution:the second year of the three year contract was approved.

**81/19 Complaints procedure:** The procedure was approved.

**82/19** **Data handling procedures including General Data Protection Regulations:** The procedure was reviewed and approved.

**83/19 Press/media policy**: The policy was reviewed andapproved.

**84/19** **General Power of Competence**: The eligibility requirements were reviewed. Resolution: Having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, Badgworth Parish Council resolves to adopt the General Power of Competence from 13th May 2019 until the next relevant Annual Meeting of the Council.

**85/19** **The Financial Risk Assessment** was reviewed. Resolution. Approved.

**86/19** **Arrangements/ subscriptions with other local authorities, not-for-profit bodies**: Subsciptions were reviewed and having been considered within the budget were approved.

**87/19** **Representation on or work with external bodies and reporting arrangements**: it was noted that Cllrs are represented on both hall committees.

**88/19** **National Grid Tarnock Compound**. It was noted that the fixed traffic lights have now been removed, but localised lights will be used to complete erection of signage and painting of white lines. 40mph signs will be in place in the next few days.

**89/19** **Badgworth Defibrillator** cabinet. It was discussed that the cabinet is rusty and the supplier has offered a replacement or a substantially reduced price stainless steel option. The Council considered that monies had not been put aside for the replacement and felt that the supplier should also contribute to the installation. The Clerk is to write to the supplier, in consultation with Cllr Wilkie, to request a further contribution.

**90/19** Update to the St John the Baptist Church **request for a grant** to replace the lawnmower. Repairs have been now been made and alternative arrangements for long term replacement is being investigated by the Church.

**91/19** **Footpaths** in the Parish to include gate at Biddisham layby. The footpaths officer reported that he has arranged with the landowner that the gate will be replaced with a Bristol gate by Somerset Rights of Way.

**92/19 Highways:** National Grid are discussing extending the extent of the 40mph zone along the A38 with Traffic Management at Sedgemoor District Council. Resolution: to write again to traffic management requesting the extension and to include the area between Tarnock and Rooksbridge 30mph zone.

Cllr Body and District Cllr Godwin-Pearson left the meeting due to prior commitments.

Cllr Shaw is to investigate any issue crossing the A38 to the Farm shop.

Cllr Wilkie left the meeting due to a prior commitment.

**93/19** **Drainage** Cllr Filmer is to continue to investigate the problems on Church Lane. Cllr White is to meet with Cllr Filmer.

**94/19 Jubilee Field** A number of fence posts in the field are still under consideration by the Schoolroom Management Committee and the Trustees. No further matters were raised. **Memorial Field** Cllr Vining has rolled the field to level the surface.

**95/19** **Crime statistics** in the parish were reviewed and the monthly police report was noted. Cllr Shaw is to complete the local police survey.

**96/19 Cluster meeting**: There will be a joint cluster meeting in the spring and an area cluster meeting in the early summer.

**97/19** **Planning matters in the Parish were reviewed:**

**Decisions made by Badgworth Parish Council**

03/19/00007 Demolition of Stones Throw and workshop. Erection of a replacement dwelling, a detached garage/store and conversion of existing stable block to living accommodation, Tarnock House Farm, Biddisham Lane, Biddisham, Axbridge, Somerset, BS26 2RG Recommend refusal

**Decisions made by Sedgemoor District Council**

03/19/00002 Erection of a 1.8m high timber fence on the front (South) and side (West) elevation, The Mill House, Bristol Road, Tarnock, Axbridge BS26 2SN Granted Permission

03/19/00008 Erection of a detached car port with ancillary storage room above, Waterfront Farm, Biddisham Lane, Biddisham, Axbridge, Somerset, BS26 2RS Withdrawn

03/19/00009 Erection of a conservatory to front (South) elevation, Mendip Croft, Bristol Road, Badgworth, Axbridge, Somerset, BS26 2QD Granted Permission

**98/19 Correspondence** was bought to the attention of the Council.

**99/19 Finance:**

1. **Section 137** expenditure was noted for 2019/20 as £8.12 per elector.
2. The schedule of **direct debits** for the Council includes the annual subscription to the Information Commissioners office.
3. The Payments Schedule was approved:

Chq 789 Insurance premium £257.60

Chq 790 Somerset Association of Local Councils fees £140.29

Chq 791 Clerks expenses May £15.28

**100/19 Member’s Points of Information** A hole in the road on Quarrylands Lane was raised. The overgrown hedge on the same road was noted as restricting the road. The hedge opposite St Congars Church was also noted as overgrown and restricting the road. Truespeed are carrying out works in Tarnock. It was discussed that connections to the poles are not permanent. The Clerk is to request clarification of when the cable ties and tape will be made permanent.

**101/19 Items for the Parish Magazine/Social Media:** Thanks to all who helped with the litter pick – 20 sacks of rubbish were collected in the Parish; resubmission of article on dogs on leads; introduction of Cllr Wilkie.

Meeting closed at 9pm

Signed Cllr Body (Chairman) Date 24th June 2019