

BADGWORTH PARISH COUNCIL

Enforcement Policy

This Policy is for matters reported to the Council, such as possible non-compliance with submitted plans and/or planning conditions or where development has apparently commenced or taken place without the required planning permission where:

- i. a named member of public reports an issue to the Clerk or to a councillor verbally or in writing and agrees to the issue being raised at a public meeting or
- ii. a councillor reports an issue to the Clerk or
- iii. an anonymous complainant reports an issue:

All matters should be referred to the clerk in the first instance. The following action will then be taken:

- i. The Clerk will arrange for a Councillor to verify the matter. Such verification must be from a public vantage point. If the matter is verified, then:
- ii. If the clerk is able to determine that a planning application for the development in question exists or that the type of development does not require planning approval, the Clerk, in consultation with an appropriate Councillor, should where possible report this information back to the complainant without further consideration by the Council or Planning Committee. In the case of anonymous complaints, no further action need be taken.
- iii. If there is doubt that the necessary permissions have been acquired for the development in question the item will be placed on the agenda for Council or the Planning Committee to consider.

Full Council or the Planning Committee will then determine whether any matter should be reported to Somerset Council or whether other action is appropriate.

The name of the person raising the issue will not be forwarded to Somerset Council.

Where any complaint is considered vexatious or vindictive by the Clerk in consultation with the Chairman or an appropriate Councillor no further action will be taken.

Adopted by Council: 26th April 2021