

GBC04 Task Risk Assessment & Method Statement



1.0 Task Health, Safety & Environmental Risk Assessment

					Consequence (C)			
	GBC04	Date	30/9/20	Likelihood of Harm (L)	Insignificant (1) (Very small injuries)	Minor (2) (Small/minor injuries)	Serious (3) (Unfit >3 days)	Major (4) (Death, major injury)
Task	Launching, Recovery, Sailing and Support boat duties with regard to respiratory diseases eg Covid-19 (Coronavirus) and Influenza (including Avian Influenza)			Very Likely (5) (Expected to occur)				
Project/Site	Gairloch Boat Club			Likely (4) (Reasonably expected)				
Location in Site	Clubhouse, boat park, jetty, pontoon, sailing area.			Occasional (3) (Occur infrequently)				
Assessed by	A Swift	Signed		Unlikely (2) (Unexpected to occur)				
Approved by		Signed		Negligible (1) (Not expected to occur)				
Client/PC (If Required)		Signed		Risk Rating (LxC)	Low (1-4) Tolerable	Medium (5-11) Intolerable	High (12-20) Intolerable	

Step 1		Step 2		Step 3	
Hazard – Something with the potential to cause harm		Take into account existing controls when assessing Gross Risk		Specify additional controls as required to reduce the Net Risk to “Low” (Tolerable)	
Significant Hazards		Who/What Might Be Harmed & How	Gross Risk	Additional controls to be implemented during task (Other than PPE etc)	Net Risk
1.	Coming into contact with respiratory infections Although the number of people infected with Covid has dropped significantly, there are still cases occurring. Cases of Influenza continue to be an issue.	Club members – develop illness associated with respiratory infections Older people (70+) and vulnerable adults are particularly at risk and are strongly advised to take the measures listed. As above plus members of other organisations	Medium	There are differing levels in confidence of participants, volunteers, instructors and coaches as restrictions are easing. Please act respectfully and ensure that expectations are clear before an activity takes place. Some people also may not have had all doses of Covid vaccine or Influenza vaccine, and so may be more cautious around face coverings and physical distancing. Do not attend sailing sessions if you have any symptoms as outlined by https://www.nhsinform.scot/illnesses-and-conditions/infections-and-poisoning/coronavirus-covid-19/coronavirus-covid-19-general-advice Practice measures as advised by the Scottish Govt https://www.nhsinform.scot/covid19 Sailors:– stay within the limits of your ability, considering forecast, temperature, wind speed, direction, sea state, tide, visibility, participants’ competence; Support crew competence; and types of craft involved. Consider restricting your sailing area activities to make it easier for shore support and Support cover afloat. Consider thorough washing down of all boats & kit after sailing.	Low

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2.		As above plus members of other organisations, general public	medium	The area most likely to be subject to large numbers of people congregating is the slipway, therefore consider arrangements for liaising with other organisations (Coastal Rowing Club, Ewe Canoe, etc.) to coordinate use.	low
3.	Coming into contact with Avian Influenza	Club Members	low	The risk to the public from the circulating strains of avian flu is very low. Do not touch any sick or dead birds and instead report these to the Defra helpline on 03459 33 55 77.	

PPE, Equipment etc Required to Further Control Residual Risks			Competence and Supervision		
Significant Hazards		PPE/Equipment Required	The people carrying out the activity should be competent by means of training knowledge and experience. However a cautious approach should still be adopted. Members should keep up to date with the latest advice.		
1.	Coming into contact with Coronavirus and other respiratory infections	Consider disposable gloves, face coverings when rescuing persons using the support boat.			

2.0 Method Statement	
Step	Safe Sequence of Work
1.	
2.	
3.	
4.	

3.0 Task Specific Emergency Procedures (If different from general project/site arrangements)	

4.0 Review Record			
Review Date	Reviewed by	Comments/Changes	Signed
21.08.21	A Swift	Changes in line with Level 0	A Swift
09.02.2023	A Swift	Changes and relaxations in line with current situation. Influenza advice added. Avian Influenza advice added	A Swift
02.07.2023	A Swift	No longer current as pandemic declared over	A Swift
27.09.2024	A Swift	Irrelevant sections removed	A Swift