

GBC08 Task Risk Assessment & Method Statement



1.0 Task Health, Safety & Environmental Risk Assessment

					Consequence (C)			
	GBC 08	Date	26.04.24	Likelihood of Harm (L)	Insignificant (1) (Very small injuries)	Minor (2) (Small/minor injuries)	Serious (3) (Unfit >3 days)	Major (4) (Death, major injury)
Task	Maintenance in Boat park and working on boats in the boat park			Very Likely (5) (Expected to occur)				
Project/Site	Gairloch Boat Club			Likely (4) (Reasonably expected)				
Location in Site	Boat park			Occasional (3) (Occur infrequently)				
Assessed by	A Swift	Signed		Unlikely (2) (Unexpected to occur)				
Approved by		Signed		Negligible (1) (Not expected to occur)				
Client/PC (If Required)		Signed		Risk Rating (LxC)	Low (1-4) Tolerable	Medium (5-11) Intolerable	High (12-20) Intolerable	

Step 1		Step 2		Step 3	
Hazard – Something with the potential to cause harm		Take into account existing controls when assessing Gross Risk		Specify additional controls as required to reduce the Net Risk to “Low” (Tolerable)	
Significant Hazards		Who/What Might Be Harmed & How	Gross Risk	Additional controls to be implemented during task (Other than PPE etc)	Net Risk
1.	Slips, trips and falls from height resulting in contact with ground	Club members/3 rd Parties serious injury from falling from height or tripping on materials and other items	High	Ensure area is clear from tripping hazards	Low
2.	Fire from hot work/electrical apparatus malfunctioning	Club members/3 rd parties serious injury from burns, smoke inhalation	High	Have an evacuation plan, provide appropriate fire extinguishing means	Low
3.	Vehicles in car park and roadway	Club members/3 rd parties	Medium	Awareness of vehicle movements	Low
4.	Use of power tools (eg strimmers) for maintenance of boat park	Club members, 3 rd parties	Medium	Area cordoned off , appropriate PPE to be worn as detailed below	Low

PPE, Equipment etc Required to Further Control Residual Risks			Competence and Supervision
Significant Hazards		PPE/Equipment Required	The people carrying out the activity should be competent by means of training knowledge and experience to safely carry out all aspects. However it is recognised that not all members will have achieved that level of competence. If the people carrying out the activity are unsure of their ability to safely perform it or if they encounter unexpected hazards, they must stop and seek advice from an experienced club member before restarting.
1.	Slips, trips and falls	Non-slip footwear. Secure ladders	
2.	Contact with chemicals	See COSHH assessment for petroleum. If other chemicals/products are to be used, provide a COSHH assessment/manufacturers hazard sheet	
3.	Use of power tools (eg Strimmers)	See COSHH assessment for petroleum Stout footwear, gloves, ear defenders, eye protection RCD device for mains power	



2.0 Method Statement	
Step	Safe Sequence of Work
	Working on boats in the boat park
1.	Use PPE as directed on the risk assessment .
2.	Make sure ladders are secure and well maintained
3.	If carrying out hot work, ensure appropriate fire fighting equipment is at hand
4.	Be aware of all means of raising alarm, contacting emergency services , harbour authority etc.
5.	Good housekeeping to be employed to ensure that tripping hazards do not accumulate
6.	Club members to wear suitable supplementary clothing as detailed in PPE section if required. take regular breaks to suit the climatic conditions
7.	Carry out activities as per best practice

3.0 Task Specific Emergency Procedures (If different from general project/site arrangements)

4.0 Review Record			
Review Date	Reviewed by	Comments/Changes	Signed
27.09.24	R Ward, A Swift	Task changed to 'Maintenance in Boat park and working on boats in the boat park', Addition of Strimmers to Power Tools Sect (4) and PPE section	A Swift