

# **WALKINGTON PARISH COUNCIL**

Minutes of the Annual Parish Council meeting 7:00pm, 18 May 2023, Walkington Village Hall.

Present: Councillors Mrs Swann (Chair), Howard (Vice-chair), Hearne, Mrs Holdorf and Waterland.  
Ward Councillor Mrs Stewart, one member of the public and Ms Rose (Clerk).

Absent: Councillor Howard left the meeting after signing the acceptance of office declaration.

**Public Participation** – A resident attended the meeting to discuss groundwater running from his property on East End and gave details of communications between East Riding of Yorkshire Council (ERYC), Yorkshire Water and himself. ERYC are meeting the resident on site next week to discuss the matter further.

## **23.05.01 Elections**

- a. Cllr Swann was elected as Chair.
- b. Cllr Howard was appointed Vice-chair.
- c. Acceptance of office forms were signed and accepted.
- d. Councillor delegations were reviewed and the policy will be updated.
- e. Meeting dates were confirmed, the venue will be upstairs at the Village Hall unless a member of the public requires disability access, when the stage area downstairs will be used.

## **23.05.02 Apologies for Absence**

Cllr Howard apologised for his absence.

## **23.05.03 Declarations of Interest**

Cllr Hearne declared interests in items relating to the Sherwood and Waudby Charity, Allotments, Village Hall and Pantomime Players. Cllr Waterland declared an interest in planning application 23/01018/VAR Rose Lodge.

## **23.05.04 Approval of Minutes**

The minutes of the meeting on 6 April 2023 were approved.

## **23.05.05 Chairman's Communications**

The Chairman expressed thanks to Councillors who attended the school to present children with souvenir gifts, the gifts were well received and many thanks expressed. Celebrations for the Coronation in the village went well and the event at the Playing Field was well attended, compliments were received for the village decorations. The flag poles have been removed and are now stored in the loft of the Parish Council Cleaner. The sign at the pond will remain in place until the end of June.

The Chairman would like to thank residents who attended the Annual Parish Meeting, issues discussed will be followed up.

## **23.05.06 Matters for Ward Councillors**

The Parish Council congratulated Cllr Mrs Stewart on her re-election. ERYC is going paperless and Ward Councillors have been given iPads.

Ward Cllr Mrs Stewart will request a site visit from a tree officer to discuss recent matters with the Parish Council.

The matter regarding wild life being kept at a residential address is continuing with further investigations being made.

The poor condition of the public right of way from the pond to Northgate has previously been reported to ERYC and Cllr Mrs Stewart will follow this up.

### 23.05.07 Planning

In order to adhere to deadlines comments were submitted between meetings on the following applications: 23/00846/STVAR Land south of Creyke Beck Substation 4875 Park Lane, Cottingham. 23/01065/TCA 2 Little Weighton Road. 23/01071/TCA Dove Cote, 39 West End. 23/01018/VAR Rose Lodge, 13 Waudby Close. 23/00682/PLF 93 East End. Comments can be viewed at <https://newplanningaccess.eastriding.gov.uk/newplanningaccess> Cllr Waterland did not participate in discussions regarding 23/01018/VAR.

### Applications

23/01317/TCA Bramley Cottage, 37a East End. Walkington Conservation Area – Fell a damson tree as in serious state of decline, has hollow and dead branches and fungal brackets. The Parish Council had no objections to this application.

23/01394/TCA 2 Shire View. Walkington conservation area. Remove 2 cherry trees and a lime tree, crown lift 3 lime trees by 3 meters. The Parish Council objects to this application and will request a site visit with the tree officer to discuss.

**Decisions** – Permission granted: 23/00591/TPO 43 West End. 23/00596/PLF 4 Little Weighton Road. 23/01065/TCA 2 Little Weighton Road. No objections raised: 23/10171/TCA Dove Cote, 39 West End.

### 23.05.08 Delegations

The Sherwood and Waudby Charity are continuing to prepare the lease for land currently rented out as allotments.

### 23.05.09 Correspondence

- a. **Bin Request** – The request by a resident for a litter bin on Manorhouse Lane/Middlehowe Green junction or at the top of the snicket was rejected as there are other litter bins within a reasonable distance.
- b. **ERYC Complaint** - The Parish Council was copied in to correspondence between to ERYC and a resident regarding traffic and the condition of verges on Kirk Lane and Little Weighton Road. The resident has proposed a 20mph speed limit on Kirk Lane and Little Weighton Road, restrictions for heavy goods vehicles on Kirk Lane and heavy goods vehicles restriction on Little Weighton Road access only. ERYC asked the Parish Council what level of support these proposals have from other residents? Notices will be placed in the newsletter and on noticeboards asking residents to give their opinion before replying to ERYC.
- c. **Conservation Volunteers** – The Project Officer of The Conservation Volunteers will be invited to a Parish Council meeting to discuss projects on offer.
- d. **Dog Poo Bin Request** - The request by a resident for a dog poo bin on the footpath half-way between Morisons and Broadgate Farm was rejected, the Parish Council considers that responsible owners already dispose of waste in an appropriate manner.
- e. **Visitor Complaint** - A visitor to the pond complained about the footpath to Northgate and fence, this matter has been referred to the Ward Councillor (see above).
- f. **Tree Felling Complaint** – The Parish Council received a complaint regarding trees being felled on Spinney Way, ERYC stated the land is not in the Conservation area and there are no Tree Protection Orders.

### 23.05.10 Village Improvements and Maintenance

#### a. Village Improvement Working Group Update

The disused bus shelter at the crossroads has been successfully removed.

ERYC stated they do not have keys to the padlocks at Memorial Wood and Townend Park, as their mowers are small enough to fit through bollards. The purchasing of new locks was approved.

- b. **Traffic Management** – Points that were raised at the Annual Parish Meeting regarding traffic in the village were discussed and the Parish Council approved a one-month trial of speed indicator devices to be arranged with ERYC. The cost of £500 was approved.

### 23.05.11 Finance

a. **Banking** – Mandate arrangements were reviewed; ex-councillors will be removed and Cllr Waterland will be added as a signatory.

#### b. Annual Governance Accountability Return (AGAR) 2022-2023

The Parish Council:

i. Received and noted the Annual Internal Audit Report.

ii. Considered and approved the Annual Governance Statement (Section 1).

iii. Considered and approved the Accounting Statement (Section 2) which was previously certified by the Responsible Financial Officer (RFO).

c. **Finance Report** - The monthly finance report and budget review for the final quarter of 2022-23 were approved. The valuing of land assets was approved.

d. **Payments** – The following payments were approved:

Pest control	£131.48
Staff wages and expenses	£2768.79
Chairman's allowance	£100.00
Salt bin maintenance visits	£810.00
Townend Park hedge trimming	£216.00
Village Hall donation	£1424.40

The ordering of a remembrance wreath was approved.

### 23.05.12 General Updates

Confidentiality was discussed, the Clerk confirmed that confidential information is not circulated by email or printed copy to Councillors. The public may be excluded from a meeting if the discussion of confidential matters is necessary, Councillors were reminded of their responsibility not to discuss these matters outside meetings.

Representatives from the KCom Digital Switchover team recently visited the Pop-in group and Age UK to explain the upgrade to fibre optics.

The meeting closed at 9:25pm and the next meeting will on 6 July 2023.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman