

WALKINGTON PARISH COUNCIL

Minutes of the Annual Parish Council meeting Tuesday 14 May 2024, 7:00pm Walkington Village Hall.

Present: Cllrs Mrs Swann (Chairman), Howard (Vice-chair), Boanas, Garnham and Mrs Holdorf.
Ward Cllrs Wilcock and Mrs Stewart. Three members of the public and Ms Rose (Clerk).

Absent: Cllr Hearne.

Public Participation – Representatives from Graham, principal contractors for delivering the A164 and Jock’s Lodge Junction improvement scheme on behalf of East Riding of Yorkshire Council (ERYC) attended the meeting to discuss future plans.

A representative from the Pond Committee outlined problems with the current maintenance work near the pond, it is considered that the equipment being installed is insufficient to cope with high rainfall and the resulting flooding in the area. Cllr Wilcock will request a meeting with the Engineers as soon as possible.

The meeting started at 7:50pm

Agenda

24.05.01 Annual Duties

- a. Election of Chairman – Cllr Swann was elected Chairman.
- b. Appointment of Vice-chair – Cllr Howard was appointed Vice-chair.
- c. Review of Councillor Delegations – The list was reviewed and updated.
- d. Policies – The Parish Council will continue to update and create new policies in line with regulations. Standing Orders will be amended to allow 10 working days’ notice for agenda items.
- e. Assets – The asset register was approved; insurance cover will be discussed under item 11e.
- f. Subscriptions and Regular Payments Review– Payments were reviewed and approved.
- g. S137 – Expenditure under S137 was reviewed and agreed to be within regulated limits.
- h. Confirm Meeting Dates – It was agreed that meetings be held on the second Tuesday of the month where possible, there will not be a meeting in August.

24.05.02 Apologies for Absence

Cllr Hearne apologised for being unable to attend the meeting.

24.05.03 Declarations of Interest

Councillors	Subject	Interest
Cllr Boanas	Village Hall	Non pecuniary
Cllr Boanas	Pot and Ladle Pit	Prejudicial
Cllr Howard	Sherwood and Waudby Charity	Prejudicial
Cllr Howard	School	Prejudicial
Cllr Howard	Playing Field Association	Non pecuniary
Cllr Howard	Pavilion Fund Charity	Non pecuniary
Cllr Garnham	DBS Liaison Committee	Non pecuniary
Cllr Garnham	Pavilion Fund Charity	Non pecuniary
Cllr Mrs Swann	Playing Field Association	Non pecuniary
Cllr Mrs Swann	DBS Liaison Committee	Non pecuniary

24.05.04 Approval of the Minutes

Minutes of the meeting on 9 April 2024 were approved. The Parish Council resolved to no-longer publish draft minutes.

24.05.05 Chairman’s Communications

The Chairman has received comments from residents regarding dog fouling, waste bins being left at

the front of properties and private hedges overhanging pavements and preventing access for disabled and pushchairs. Residents are asked to take pride in their village and to make efforts to keep it clean, tidy and to respect other users.

It was confirmed the hanging baskets will be put in place over the next few weeks and the D-Day decorations will be put in place before the 80th Anniversary on 6 June.

24.05.06 Matters for Ward Councillors

- **All Hallows Road Fence** – Planning Enforcement informed residents of the need for planning permission, the fence appears to have been moved away from the boundary.
- **Overgrown Vegetation** – Ward Councillors will investigate what action can be taken regarding overgrown vegetation on an empty house on the corner of West End and Redgates.
- **Little Weighton Road to Teal Close Footpath** – In response to a request for a trod (a gravel path) ERYC has asked the Ramblers to look after the footpath.
- **Pond bridge** – Work has begun to replace the footway; it is expected to be completed within six weeks.

24.05.07 Planning

In order to adhere to deadlines comments were submitted between meetings on the following applications:

24/00827/VAR Mill Garage, Dinsdale Grove.

24/01035/PLF 6 Lodge Cottages, Broadgate.

24/01092/PLF 93 East End. 24/01156/PLF 46 Little Weighton Road.

23/01653/STREM Land north of Minster Way, Woodmansey.

Comments can be viewed at <https://newplanningaccess.eastriding.gov.uk>

a. Applications

24/01289/PLF 2 Autherd Garth. Erection of single storey extension to side following demolition of garage. The Parish Council had no objections to this application.

b. Permissions Granted

23/03558/PLF Woodlands House 77a East End.

23/03895/TPO Risby Park Farm, Risby Lane.

24/00496/PLF 21 Megson Way.

c. No Objections Raised: 24/00756/TCA 32 East End.

24.05.08 Delegations

- Allotment Lease** - The Parish Council solicitors are waiting for a response from the Sherwood and Waudby Charity Solicitors.
- Village Hall** – The Parish Council was notified of of electrical works needed at the Hall, a grant application form will be provided for completion. The Village Hall Committee will be asked to consider waiving any future booking fees for Parish Council meetings.

24.05.09 Correspondence and Matters Arising

a. Matters Raised at the Annual Parish Meeting

- **Yorkshire Water Letter** – The Parish Council will not be asking Yorkshire Water to replace the drains as further advice is being sought from external bodies relating to this matter.
- **Provision of Sandbags** – ERYC does not supply sandbags to members of the public on request <https://www.eastriding.gov.uk/living/emergencies/preparing-for-emergencies/flooding>
- **Website Content** – The Parish Council approved publishing of the Annual Budget.
- **Resident's letter** – The Parish Council received a letter from a resident reiterating opinion expressed and information requested at the meeting. Comments in the letter were noted and the response and accompanying information was approved by Councillors before sending.

b. Anti-social Behaviour Reports – The report was read and noted.

- c. **West Mill Rise Street Lights** – In response to a query, the Parish Council confirmed it does not have powers to enforce planning conditions, these can be followed up by the Planning Enforcement Team at ERYC if required, it also confirmed Commuted Sums Funds are for the provision of play and sports equipment.
- d. **Peter Taylor Memorial Cycle Race** – The race will come through the village on Sunday 23 June this year.
- e. **Bowling Club Complaint** – Comments regarding information considered when making a decision on a grant application were noted. The decision was not altered.

24.05.10 Village Improvements and Maintenance

- a. **Village Improvement Working Group Update** - The Parish Council received an estimate for overtime and expenses for village maintenance work from the Parish Council Cleaner/Handyman of £460.74 for the refurbishment of benches on Middlehowe Road, Townend Road, West End, Pond and trimming the hedge at Crake Wells. In accordance with Standing Order 3y the RFO approved the ordering of the work between meetings, the Parish Council ratified the decision.
- b. **Village Taskforce Walkabout 2024** – The Walkabout with the ERYC team will take place on 3 July 2024 and will start at 9:45 outside the Village Hall.

24.05.11 Finance

- a. **Monthly Report and End of Year Budget Review** – The report and review were approved.
- b. **Annual Governance Accountability Return (AGAR) 2023-2024**
The Parish Council:
 - i. Received and noted the Annual Internal Audit Report.
 - ii. Considered and approved the Annual Governance Statement (Section 1).
 - iii. Considered and approved the Accounting Statement (Section 2).

- c. **Payments** – The following payments were approved:

Staff wages and expenses	£2416.06
Bench repair materials	£187.74
Telephone	£99.21
Playing Field Association grant	£750.00
D-Day sign for the pond	£150.00
Chairman’s allowance	£100.00
Salt bin maintenance	£294.00

- d. **Land Assets** – This matter was deferred to the next meeting.
- e. **Insurance Renewal** – The Parish Council approved a 3-year deal with Zurich Insurance quoted at £730.43 per year.
- f. **D-Day 80 Community Fund** – The Parish Council approved application to the fund for £500 towards the costs of a digitally printed sign (see minute reference 21.04.09a), a 3-tier planter from Anti-Freeze (York) Ltd for £350 plus VAT, 10 RBLI lamp post signs and a flag for £71.98. The Parish Council approved ordering of the items.

24.05.12 General Updates

The Parish Council will request a meeting with representatives of GRAHAM (Contractors) for advice on village flooding.

The meeting closed at 21:50, the next meeting is 11 June 2024.

Approved: _____ Date: _____