

# **WALKINGTON PARISH COUNCIL**

Minutes taken by Vice Chair

Email: clerk@walkingtonpc.co.uk Web: www.walkingtonpc.co.uk

Councillors: Councillors Mrs Swann (Chairman), Howard (Vice-chair and minutes), Hearne and Mrs Holdorf.

Ward Councillors: apologies had been received from Ward Cllr. Stewart

## **Annual Meeting Matters**

### **25.05.1. Election of Chairman**

Councillor Mrs. V. Swann was proposed and seconded for election to chair. There were no other nominees and Councillor Mrs. Swann was unanimously re-elected.

### **25.05.2. Appointment of Vice-Chairman**

Councillor Howard was proposed and seconded. There being no other nominations , he was re-appointed as Vice-Chairman.

### **25.05.3. Delegations**

Playing Fields Association  
Village Hall  
Sherwood and Waudby Trust

Councillor Howard (Councillor Mrs. Swann as reserve)  
Councillor Hearne and Councillor Mrs. Holdorf  
Appointments to be considered at Christmas when two trustees come to end of appointment period.  
Currently Cllrs. Hearne, Howard and Mr. Waudby  
(three trustees appointed by WPC to hold position for four years)

### **25.05.4. Policies Requiring updating**

It was decided to hold this matter until a new clerk is appointed.

### **25.05.5. Asset list and Insurance**

The asset list will be reviewed after appointment of new clerk.  
It was agreed to renew the insurance policy with the current company.

### **25.05.6. Subscriptions and regular payments**

It was agreed to renew the ERNLCAA membership.  
It was also agreed that all other regular payments continue as at present without requiring authorisation for each payment.

### **25.05.7. Review Expenditure**

It was agreed to delay this matter until the next meeting.  
It was also agreed that we discuss and produce a programme of work at the next meeting in order to be able to demonstrate longer term financial planning.

Future meeting dates have been booked with the Village Hall booking secretary for the second Tuesday of each month, the next meeting being 10<sup>th</sup> June. As usual there will be no meeting in August.

## Monthly Meeting

### 25.05.8. Apologies for Absence

Ward Councillor Stewart submitted apologies for absence. Her apologies were accepted.

### 25.05.9. Declarations of Interest

Councillor(s)	Type of interest	Items relating to:
Hearne, Howard	Non-pecuniary	Sherwood and Waudby Charity
Hearne	Non-pecuniary	Village Hall

### 25.05.10. Approval of Minutes from previous meeting

The minutes were approved as a true and correct record of that meeting. The minutes were signed.

### 25.05.11. Matters for Ward Councillor

Cllr. Stewart was absent, therefore, this item was not discussed.

### 25.05.12. Planning

There were no planning observations made.

### 25.05.13. Finance

It was agreed to settle all payments due.

This year's AGAR return was signed and will be posted within the next few days.

Payments

Sign Max (VE day signs)	£288-00
Pest Control	£ 71-78
Zurich Insurance	£654-24

Authorisation was given to pay Mr. Hardy when he submits his hours for the month.

### 25.05.14. Police Communications

A Police Community Support officer attended the meeting in order to brief councillors on any current issues. The Parish Council was advised to highlight to the community that there are opportunist criminals in the area and to keep properties secure to avoid unauthorised entry and consequent theft. There were no particular crime statistics to report.

The PCSO was thanked for her support and she left the meeting.

### 25.05.15. Correspondance

A letter had been received from a resident complaining of machinery type noise during the night. It was agreed that an email be sent expressing our understanding and that we should be informed if this happens again.

A letter of complaint regarding financial had been received from a resident. This was discussed and a response agreed.

### 25.05.16. Allotment Lease

This was discussed and it was agreed that the matter should be finalised as soon as possible as the draft lease agreement is now acceptable to both the Walkington Parish Council and the Sherwood and

Waudby Trust.

It was agreed that the agreement will be signed by Cllrs, Swann and Holdorf on behalf of the Parish Council and by Cllrs. Hearne and Howard on behalf of the Sherwood and Waudby Trust. Cllrs Hearne and Howard had been nominated to act on behalf of the Sherwood and Waudby Trust at a recent meeting of the Trust.

**25.05.17. HSBC**

**25.05.18. Autolec**

It was agreed to appoint Autolec to manage all staff Salary issues.

**25.05.19. ERNLCAA**

It was agreed to renew the ERNLCAA membership due to the ongoing benefits we receive as members.

**25.05.20. Village improvements**

- a) Pond railings - painting of the railings is to commence 20<sup>th</sup> May 2025.
- b) Northgate footpath - repairs have commenced.

**25.05.21. Delegations**

- a) Playing Fields. Cllr Howard reported on a meeting he had attended at the playing fields. There are quite a number of changes the PFA are planning including:-

- Leasing of tennis courts to a company to convert to padel courts. This will result in people having to pay to use the courts and will probably mean that people from outside the village will come to use the facility.
- Alteration of the children's play park
- Extension of the car park

Commuted funds are being pursued to finance both the car park and play area.

- b) Village Hall. Various activities are planned over the next few months. The Village Hall will be requesting funding to replace the main electrical consumer unit as this is approaching failure and cannot be repaired.

**25.05.22. Clerk Vacancy**

Two applications have been received from villagers in response to the advert placed in the village newsletter

It was agreed that adverts should be placed with ERYC, ERNLCAA, Indeed, Driffield Times and the Hull Daily Mail in order to get as wider coverage as possible.

Application forms have been prepared in order to respond to applications.

A job description will be supplied to applicants.

**Timetable**

Closing date for applications	8 <sup>th</sup> June
Shortlisting and Interview planning	11 <sup>th</sup> June
Interviews	18 <sup>th</sup> June

**25.05.23. Next Meeting**

The date of next meeting is 10<sup>th</sup> June 2025, 7:00pm at Walkington Village Hall

The meeting closed at 21:30

Signed as true and correct .....

Dated .....