

WALKINGTON PARISH COUNCIL

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Minutes of the meeting of Walkington Parish Council held at 7.00pm on Tuesday, 14 October 2025 at the Village Hall.

Councillors Present: R Burns, S Gibbs, M Gore, K Hearne, C Howard and V Swann (in the Chair).

Also in attendance: Ward Cllr Stewart and six members of the public.

Clerk to the Council – A Thorogood.

APOLOGIES

An apology for absence was received from Cllr T Harrison and Cllr G Holdorf.

25.10.1. DECLARATION OF INTERESTS

- RESOLVED:
- a) that Cllr Hearne declared an interest in the Village Hall Committee and the Sherwood and Waudby Trust;
 - b) that Cllr Howard declared an interest in the Playing Fields Association and the Sherwood and Waudby Trust;
 - c) that Cllr Swann declared an interest in the Playing Fields Committee;
 - d) that the Clerk declared they were also Clerk and Responsible Financial Officer (RFO) for Cherry Burton Parish Council.

25.10.2. PUBLIC PARTICIPATION SESSION

Saunders Croft

Mr Cowley had shared information and photographs with Cllrs of the state of Saunders Croft road surface. There were 23 excavation holes filled in, but no resurfacing had taken place in approximately 30 years. Streetscene had attended and deemed the pothole repairs suitable. However, only one had been over-banded and the rest showed cracks. Five additional holes had never been repaired and were filled with soil and growing plants and flowers. The street was 2154 on the list of unclassified roads to be attended to behind A, B and C roads. Ward Councillor Stewart had been assisting with this concern and stated that the local authority (LA) response was that there was no available funding. A Cllr queried how many properties were sited on Saunders Croft. It was confirmed there were 12 properties. Every house had written independently to the LA. A Cllr had viewed the road and suggested that each pothole be raised independently. The Parish Council did support Mr Cowley with the concern, as did the Ward Councillor. It was suggested that the pressure be continued. The Clerk would write to the LA on the Parish Councils behalf.

Trees on Kirk Lane

Mr Saunders explained that the trees between Lawson Close and Kirk Lane were overhanging properties and were a hazard, particularly in high winds. There had been debris and branches blown off during the most recent high winds. Mr Saunders queried whether the inspection had been completed this year. Cllrs confirmed this area was on the annual village inspection and bi-annual tree

inspection list and work had been undertaken recently. The Parish Council would have this area of trees included in the next inspection. It was noted that should work be required then a road closure would be necessary.

RESOLVED: that there were six members of the public in attendance.

25.10.3. **MEMBERSHIP**

Mr Ben Lorne attended the meeting as prospective Cllr. A vote was held and Cllrs did not wish to create a Pen Portrait.

RESOLVED: a) that there was one co-opted vacancy on the Parish Council;
b) that Councillors did not wish to create a Pen Portrait.

25.10.4. **MINUTES**

RESOLVED: that the minutes of the meeting held on 9 September 2025 be confirmed and signed by the Chair.

25.10.5. **MEETING ACTIONS**

RESOLVED: that there were no matters arising from the minutes.

25.10.6. **EAST RIDING COUNTY COUNCIL MATTERS**

Ward Councillor Stewart explained that discussions had been held at the local authority (LA) regarding Parish Council Code of Conduct. Facebook pages were discussed as being beneficial and it was advised that formal advice be sought should a Facebook page be created. The Ward Cllr discussed the need to be professional when speaking with members of the public. Pen Portraits had been used at other Councils and found to be beneficial.

A Cllr asked whether planning meetings were held monthly still. The Ward Cllr explained that planning was split into east, west and strategic categories. These meetings considered contested planning applications; however the vast majority went through on Planning Officers advice. A Cllr asked whether challenges to planning were considered. The Ward Cllr confirmed that challenges were considered.

A Cllr raised that there appeared to be little regard by the developers regarding visibility upon exiting the site.

A Cllr had raised with Streetscene the M62 signage directing traffic through the village. The Streetscene officer was raising this further, in addition to the large goods vehicles travelling through the village. Cllrs had been encouraged to take photos of vehicles parking on the corners and obstructing junctions, such as on Northgate.

RESOLVED: that the East Riding County Council Matters be received.

NOTE: Ward Cllr Stewart left the meeting at this point.

25.10.7. **PLANNING APPLICATIONS**

The formation of a Planning Working Party was suggested to spread the workload throughout the Parish Council members.

- i. 25 02813 TCA – Cllrs would attend 1 Bramble Garth to view
- ii. 25 02642 TPO – Cllrs would attend site to view;

iii. 2855- Cllrs to view

Cllrs considered a Planning Working Party, to consist of Cllr Burns, Cllr Field and Cllr Gibbs. It was suggested that a projector be used to shared photographs of planning sites to allow an informed decision to be made at the Parish Council meeting.

RESOLVED: a) that a Planning Working Party, to consist of Cllr Burns, Cllr Field and Cllr Gibbs, be formed;
b) that the cost of a projector be investigated.

25.10.8. **ALL HALLOWS CHURCH YARD**

The All Hallows Church Yard Accounts had been received. A Cllr raised the concern that the budget for All Hallows Churchyard had been set, in the precept, at £2000.00 and queried why the Parish Council was agreeing a grant of £3000.00. It was discussed that the Church yard in the village did not belong to the Parish Council, which was a rarity. The Church yard was important to the village, and it was important to keep it in good order. The Church belonged to the Parsh and was self-funding.

A vote was held with six Cllrs being in agreement of awarding a grant of £3000.00 to All Hallows Churchyard. One Cllr abstained from voting.

RESOLVED: that Al Hallows Churchyad be awarded a grant of £3000.00.

25.10.9. **FINANCE**

It was noted that the salary estimate was significantly higher than the spend on salaries and as such the Parish Council was only a third spent half way through the financial year. As the salaries had decreased it was hoped that this would have a positive impact on the precept.

A Cllr raised the concern that interest could be raised on the funds held in the bank account and queried why this was not happening. The Clerk would investigate this. A Cllr queried whether investments could be made. It was raised that a member of the public had questioned whether the Parish Council had a Reserves Policy and this was in the process of being created.

RESOLVED: that the following payments were approved:

Company	Item	Amount (£)
Smiths of Derby ERNLLCA	church clock	316.8
		875.22
	July Wages	196.34
	July Wages	510.03
Yorkshire Maintenance Company PAINLESS PAYROLL	Monthly Pest Control	71.78
		14.00
	Wages August	207.17
	Wages August	534.17
Yorkshire Maintenance Wold Tree Surgeons Painless Payroll	Pest control	71.78
	Townend Park	1410.00
		14.00
Arthur Day	Village Hall	1914.00
	Sept Wages	130.76
	Sept Wages	522.20
HSBC	Bank charges	8.00

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HSBC	Bank charges	1.00
HMRC	Month 2 & 3	62.8

25.10.10. **VILLAGE MATTERS**

Festive Lights

The Festive lights application was being completed by the Pond Association.

Footpath, All Hallows

Bamboo from a garden was spreading and lifting the pavement. Cllrs felt this was an Enforcement Officer issue

Village Improvements

The white railing on the Dog and Duck footpath require painting. Cllrs considered funding this project. The fencing belonging to public house also required attention. A complaint had been raised with a Cllr regarding the overhanging foliage on the left side of Northgate going up the hill.

A Cllr suggested the creation of a trod through the trees at Kirk Lane to make a safe route off the road for pedestrians.

The northern end of Townend Road was suggested as a place that would benefit from a pedestrian footpath. Streetlights purchased by the Parish Council and maintained by the LA were discussed as a possible benefit.

The footpath from Teal Road to Redgates was highlighted as muddy and could be rectified with limestone chippings.

Church Walk Footpath

The condition of the footpath was to be reported to the Enforcement Office.

Friars Copse Village Damage

A 4x4 vehicle had entered the copse causing destruction. The posts were damaged and missing and a fire had been lit. A Cllr queried who owned the property. The Parish Council owned the property. The Caretaker managed the land. It was determined that new posts were required. A Cllr questioned who had placed the posts in Friars Copse. The LA had placed these posts. Cllrs requested that the LA be asked to replace these posts to prevent access.

Walkington Bowling Club

Walkington Bowling Club was 50 years old in 2026. Bowls England was sending a team on 9 August 2026 to take part in a tournament, a celebration would be held afterwards. The club were looking for Parish Council support in anyway possible. Membership of the club was 68 percent drawn from the village. It was estimated this would cost the club £1500.00. Cllrs agreed to give this consideration.

RESOLVED: that the Village Matters be received.

25.10.11. **DELEGATIONS**

A Village Hall committee meeting had been held. The hall had £3800.00 in account and fundraising was being held to increase funds.

The playground was being refurbished. Alban Wise had cleared land behind the playground which would be leased to the Playing Fields to create additional parking. It had been requested that the Parish Council sponsor balance board play equipment for the playground.

The two cricket teams based at Walkington Playing Fields had been promoted and required an electronic score board. One team was a non-village team that rented the grounds. A Cllr stated that supporting village teams was essential and that outside involvement facilitated villagers. A Cllr asked what was happening with the existing building. It was being demolished and the space used for a new seating area.

RESOLVED: that the Delegations be received.

25.10.12. **CORRESPONDENCE**

It was confirmed there were no rough sleepers in the village to report.

Cllrs approved the request to sell cupcakes at the playground.

A Cllr queried whether funding was available from KCOM due to the road closure outside the village hall. Cllr Hearne would investigate this.

RESOLVED: a) that the Correspondence be received;
b) that there were no rough sleepers in the village to report;
c) that the request to sell cupcakes on at the playground be approved;
d) that Cllr Hearne would investigate the possibility of funding from KCOM due to the road closure.

25.10.13. **ERYC MEET AND GREET**

Cllrs had spoken with the LA at the Meet and Greet regarding flooding in the village and the ownership of the drain with positive outcomes.

RESOLVED: that the ERYC Meet and Greet update be received.

25.10.14. **ALLOTMENT**

It would be confirmed with the Allotment Association that the rent would be £900 per year.

RESOLVED: that the Allotment update be received.

25.10.15. **ROLES AND RESPONSIBILITIES**

It was explained that the Clerk had previously publicly shared a period of 18 hours over three days where they would be contactable by phone or present at their address, for both Cllrs and members of the public. Outside of these hours the Clerk endeavoured to return contact as soon as possible. In addition, the Clerk was contactable by email and was part of the Cllr WhatsApp group. The Chair and Vice Chair had held a meeting with the Clerk whereby they deemed these contact arrangements unsuitable and felt the Clerk should be contactable at all times. The Clerk reminded the Cllrs that her employment was for a period of 10 hours per week on a flexible basis, with a right to non-contactable hours. Moving forwards, the Clerk would not have set contactable hours but would endeavour to return contact within 24 hours. The Clerk was not contactable during unsocial hours, at weekends or on public holidays.

Due to the number of documents being considered in an agenda, Cllrs raised the need to either purchase Adobe or use a drop box system to share large files.

RESOLVED: that the Roles and Responsibilities update be received.

25.10.16. **POLICIES**

RESOLVED: that the following policies were adopted

- i. Disciplinary policy;
- ii. Dignity at Work policy;
- iii. Grievance Policy;
- iv. Civility and Respect Pledge;
- v. Equality and Diversity Policy;
- vi. Recording and Filming Policy;
- vii. Code of Conduct.

25.10.17. **WEBSITE**

A Cllr challenged that changing to gov.uk domain website was not a requirement. The Clerk explained that whilst a gov.uk domain website was practice, a gov.uk domain email address for the Clerk and Cllrs was mandatory. The LA was in the process of assisting Parish Councils with moving to a gov.uk domain, however there was not yet a finalised cost recompletion date.

RESOLVED: that the Website update be receive.

25.10.18. **DEVELOPMENT AND TRAINING**

Cllrs agreed that newly appointed Parish Councillors would be funded to attend Being a Good Councillor and Finance training.

RESOLVED: that funding be made available for the new Parish Councillor training.

25.10.19. **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed and circulated to Councillors following the meeting.

25.10.20. **FUTURE MEETINGS**

RESOLVED: that the next meeting be held on Tuesday, 11 November 2025 at 7.00pm.

There being no further business the meeting closed at 9.40pm.

Chair's Signature – 11 November 2025.