

# WALKINGTON PARISH COUNCIL

## Delegations and Representations

### Representatives on External Bodies

|                                       |  |
|---------------------------------------|--|
| Playing Field Association:            | Cllr Mrs Swann and Cllr Howard   |
| Village Hall Committee:               | Cllr Hearne, if unavailable Cllr Boanas will attend (in a reporting capacity only) |
| Sherwood and Waudby Charity:          | Cllr Hearne and Cllr Howard  |
| DBS Wind Farm Local Liaison Committee | Cllr Mrs Swann   |
| Walkington Pavilion Fund Charity      | Cllr Howard  |

### Delegated Duties

|                |                                     |
|----------------|-------------------------------------|
| Defibrillator: | Mr Waterland                        |
| Noticeboards:  | Cllr Mrs Swann and Cllr Mrs Holdorf |

### Working Groups

|                      |  |
|----------------------|--|
| Village Improvement: | Cllrs Howard, Mrs Holdorf and Mrs Swann<br>Tim Hardy (Parish Council Cleaner/Handyman) |
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**The Village Improvement Working Group** is an informal working group who work together to repair and maintain Parish Council assets and improve the physical image and appearance of the village.

Standing Order 18g allows the Village Improvement Working Group to incur expenses of up to £200 per month on routine maintenance, including overtime expenses, without prior authorisation providing at least two councillors agree the work is necessary. The Clerk must be notified as soon as possible and the Council informed at the next meeting, invoices and receipts will be supplied.

Standing Order 3y allows the Responsible Financial Officer to authorise expenditure for routine maintenance above £200, all transactions to be recorded in the financial records and presented to the Council at the next meeting.

The working group has the authority to apply for funding where appropriate.

### Planning Applications

The Clerk is authorised to submit comments against planning applications on behalf of the Parish Council, after consultation with Councillors, where the deadline is before the next Parish Council meeting. If the planning application is for tree works the decision will be deferred to the tree officer unless Councillors specify otherwise (see minute reference 21.10.09c).