

# CYNGOR CYMUNED GOETRE FAWR COMMUNITY COUNCIL

## MINUTES OF THE MEETING HELD AT GOETRE COMMUNITY CENTRE ON MONDAY 10<sup>th</sup> SEPTEMBER 2018

**Present:** Community Councillors, Owen Dodd, Jan Butler, Peter Daniel, Colin Deakins, Andy Barnes, Nicola Awni, Roger Howells, Robert French, Syd Welford and Rose Thayers.

**In Attendance:** Jonathan Lazenby (Clerk)

**Apologies:** Community Councillors Lucyann Rands and Nigel Morrey

**Guests:** None

		<b>ACTION</b>
1	<b>Apologies for Absence</b>	
2	<b>Declarations of Interest</b> The Chair asked members present whether they had any declarations of interest to make, over and above those already recorded (and published on the web site). The Chair reminded those present that they should also notify the meeting of any additional interests which became apparent during the progress of the meeting. No further interests were declared.	
3	<b>Nick Ramsay AM</b> Unfortunately Nick has had to cancel due to another commitment at short notice. However, he is now planning to attend the October meeting.	
4	<b>Chairman's Remarks</b> The Chairman welcomed everyone to the meeting.	
5	<b>Approval of Minutes of the Previous Meeting held on 23<sup>rd</sup> July 2018</b> Item 5.9 to read: Councillor Howells flagged that as a representative of GASC, the main user of the Centre, he had not been invited to the recent management committee meeting. Proposed by Councillor Welford and seconded by Councillor Daniel.	
6	<b>Matters Arising</b> <ol style="list-style-type: none"> <li>Item 5.2 – Delivery / installation of the SIDs unit has been delayed, due to one of the potential installers querying the legal compliance of the unit with MCC. Delivery now scheduled for w/c 17<sup>th</sup> Sept with installation w/c 24<sup>th</sup>.</li> <li>Item 5.3 – Painting of speed bumps on Newtown Road and road markings on Star Road now complete.</li> <li>Item 5.4 – Sunken section of Star Road – No progress update received as yet.</li> <li>Item 5.5 – Request for post box for the Parklands / Newtown Road area. Letter received confirming that following a further review, the existing post box is within the 500m limit and therefore the PO will not install an additional post box.</li> <li>Item 6.1 – Confirmation (previously distributed) that a 3-year speed review is currently being undertaken on the A4042.</li> <li>Item 7.2 – New dog bin for Folly View now ordered and delivery awaited.</li> <li>Item 7.4 – Clerk has supplied PC Evans of the dates of our meetings for the remainder of the year.</li> <li>Item 7.6 – Road markings for disabled residents – Clerk chased again 03/09/18 – is currently with Traffic section for consideration.</li> <li>Item 7.7 – The manhole cover on Star Road appears to have been marked for repair.</li> <li>Item 7.8 – Chaser sent for a quotation for the completion of the hedge cutting.</li> <li>Item 7.9 – John Pearson has clarified the issue with regard to political standings.</li> <li>Item 17.2 – Councillor Deakins advised that it was not viable for LMVH to meet the standards / criteria on the (non) use of single use plastics being 'advertised' on the posters, and thought the same would apply to the other village halls.</li> </ol>	

7	<b>Monmouthshire County Council update</b> 1. There was no update in the absence of Councillor Jones.	
8	<b>Maintenance</b> 1. The new noticeboard has now been installed in Little Mill. Thanks to Cllr Deakins who assisted in the installation with Wyndham Jarman who has submitted his invoice for £88. The clerk also requested to be able to purchase an additional 12 magnets at a cost of £12 as the usage of the two noticeboards had increased. Payment for the installation of the boards and purchase of additional magnets was proposed by Councillor Howells and seconded by Councillor Deakins. 2. The rise in pavement parking, especially on Midfield is causing a problem. Clerk to contact PC Evans to see if anything can be done. 3. There is an ongoing issue with vehicles leaving the Folly View estate, including driving the wrong way down School Lane. 4. The pathway between the houses on Longhouse Barn is in poor condition. Clerk to contact MCC to have this maintained. 5. The Pathway to the right of the railway bridge (crossing over towards Little Mill) is also in a poor state. Clerk to contact MCC. 6. The entrance splay for the recently renovated house on Newtown Road (close to the railway line), has not been cleared as per the planning application. However, it is believed that this was due to an objection to the clearing of the trees. Clerk to confirm the situation. 7. Recycling – the reduction in the size of the nappy bags continues to cause concern for some residents with two small children. Clerk to investigate.	Clerk Clerk Clerk Clerk Clerk Clerk
9	<b>Proposed closure of Goytre surgery - update</b> There was no further update. The current situation is that the Aneurin Bevan Health Board have deferred their decision pending a requirement for more information, and the desire to consider other options. Clerk will continue to monitor and update the Community Council of any developments. It is still hoped that a public meeting will be held before a final decision is taken and this is fully supported by the CHC.	Clerk
10	<b>Book exchange and coffee morning</b> Councillor Awni explained that the GVH committee agreed that a book exchange and coffee morning could be held on 3 <sup>rd</sup> October. There would be no charge for the coffee morning (it was agreed that the tea / coffee from the engagement events would be used), and they are looking for good quality books. It is being advertised on the village FB page, the noticeboard, and the two church noticeboards. It could also be used as an opportunity for further community engagement.	
11	<b>National Training Programme for Community and Town Councils in Wales Module 1 - The Council</b> Councillor Deakins advised that this was a programme run by OVW and felt that the first module, 'The role of the Councillor' would be beneficial. In particular, it contains a section looking at the possible new role and responsibilities of Community Councillors outlined in a report provided by the Independent Review Panel for Wales. It was agreed that the Clerk would explore with OVW if they could deliver the module to the whole council at a single event and what the associated costs would be.	Clerk
12	<b>Jack &amp; Jill's – update</b> 1. The Chair has now drafted an e-mail and will send to the Chief Exec of MCC as he has had no further response. Nick Ramsay (AM), is also taking an interest in the issue.	
13	<b>Planning Applications</b> 1. DM/2018/01170 - Proposed alterations to Dunedin, 70 Newtown Road, Penperlleni, Goytre Pontypool, Monmouthshire, NP4 0AZ Response sent 08/10/18: No issues or concerns were raised by councillors, although one expressed disappointment that the use of solar panels or a heat pump were not included as part of the application. 2. 18/16460/FUL - Planning application for alterations to the elevation of High House, Park Y Brain Lane, Goytre NP4 8SJ 3. DM/2018/01325 - Side and rear single storey extensions to 2 Ayr Y Bryn, Pencroesoped, Llanover, Monmouthshire, NP7 9EH  Clerk has previously advised that no issues or concerns were raised by Councillors	

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Finance

1. Review of accounts

The latest cashflow statement was presented to the meeting. There was no further comment or observation.

Payments made since the previous meeting (NB in July)

	£
Monmouthshire County Council (Community Centre Rates)	12.50
Wages	38.61
Wages	260.26
J P Lazenby (Clerk's expenses)	23.58
Nicola Awni (reimbursement of travel expenses)	34.51
J P Lazenby (Salary)	750.57
Merlin Waste	120.00
Thomas Waste Management Ltd	43.20
One Voice Wales (Cllrs Deakins & Awni)	80.00
One Voice Wales (Cllr Butler)	40.00
Signs of Cheshire (Little Mill noticeboard - 50% balance)	936.00
Everett Tomlin, Lloyd & Pratt (Land registration)	1587.00
MCC (Domestic rates)	35.00
Wages	38.61
Wages	260.26
Merlin Waste	120.00
J P Lazenby (Salary)	750.77
Welsh Water (water rates on Public Conveniences)	455.31
Nest (Pension)	21.76
Thomas Waste Management Ltd	44.40
SSE/SWALEC (Public Conveniences Electricity)	75.51

Clerk presented the meeting with the papers to close the council's existing MBS account. The proceeds will be transferred electronically to the CC's Unity Trust Bank Savings account. UTB have also announced that the interest paid on the account has risen from 0.2% to 0.4 % following the recent Bank of England base rate increase.

2. Ton Land – planning application costs

The Clerk confirmed that the cost of applying to the BBNPA for planning permission to change permitted land usage from agricultural to equine would be £190 (non-Vatable). This would be in addition to the water installation costs of £1538 + £247 VAT). Councillor Deakins explained that a local farmer had expressed interest in renting the field to graze sheep at a cost of £240 per annum, although he had expressed concerns that the fencing was not secure. It was suggested that if the farmer agreed to install the required fencing along the road boundary, the Council could consider a nominal £1 fee for the first year. The Clerk to explore this option with the farmer and report back.

It the meantime it was agreed that Council should proceed with the installation of the water supply. This was proposed by Councillor Deakins and seconded by Councillor Butler. The Clerk to contact Dwr Cymru and Jones builders in Usk

It was agreed not to proceed with the planning application for a change of usage for the time being.

Clerk

Clerk

Clerk

15	<p><b>Little Mill</b></p> <ol style="list-style-type: none"> <li>1. Traffic calming measures Councillor Rands had provided the Clerk with some outline costs for installing a 'gate' entry to the village on the A472 from Usk, and Councillor Deakins provided an example from a village in West Sussex. However, costs still need to be finalised before presentation to Council. It was queried whether the gates would deter the persistent offenders who use the road between 4 pm and 6pm on weekdays. Clerk has asked Councillor Rands whether MCC would consider a couple of raised sections of road to impose a more physical barrier to speeding motorists. Clerk will also ask Councillor Rands to enquire whether the speed camera van could attend on a more regular basis if the CC made a financial contribution.</li> <li>2. Dog walking area A request has been made to ask the CC to consider fencing off an area within Little Mill Park as a dog walking area (similar to that in Goytre). The Clerk will visit to look at suitable areas and see if these fall on the land leased to the Community Council. He will also look at the fencing requirements to try and gauge costs. Councillor Deakins will gauge public support by posting the suggestion on Facebook</li> </ol>	<p>Clerk</p> <p>Clerk</p>
16	<p><b>Goytre Community Centre Committee – Review the way forward.</b></p> <p>The new Community Centre Management Committee has been working hard and the new fees for hiring the building should ensure that the Centre will become financially self-supporting (with the possible exception of major structural work). However, the management of the Centre is relatively time and governance intensive. It requires willing volunteers (with trustee responsibilities) to sit on the committee (not always easy to come by), and this has prompted the committee to ask itself and the CC the following questions:</p> <ul style="list-style-type: none"> <li>• Should the Centre be retained by the Community Council – or should the CC perhaps 'negotiate' with MCC to transfer the lease to GASC who are the principle users. This would remove the need for a separate management committee.</li> <li>• If retention of ownership is recommended, should the management of the centre be under the auspices of a charity or a simple sub-committee of the CC?</li> </ul> <p>The use of a charitable status saves the centre £575 in rates each year, but requires a higher level of governance. The existing trust deed is not always easy to understand and would benefit from a revision (but presumably at a cost). There are currently no terms of reference as to what is expected of the CC (if anything?) – The deed itself provides little guidance. Would it be easier simply to have as a straightforward subcommittee of the main council?</p> <p>It was agreed after some debate to retain the status quo and review the situation once the new Community Centre committee has been in place for 12 months.</p>	
17	<p><b>Model Standing Orders from One Voice Wales</b></p> <p>The Clerk had previously sent through suggested inclusions / amendments to the new model standing orders. As most members had not had the time to properly consider these it was agreed to defer a decision until the October meeting.</p>	
18	<p><b>Donations</b></p> <ol style="list-style-type: none"> <li>1. No donation requests had been received for consideration.</li> </ol>	
19	<p><b>Reports – questions based on previously distributed update</b> (distributed report reproduced below).</p> <ul style="list-style-type: none"> <li>• <b>Little Mill Village Hall</b> - No report submitted</li> <li>• <b>Goytre Village Hall</b> <ul style="list-style-type: none"> <li>- Social club: 90% of the work has been completed. Now waiting for tables, painting and lighting.</li> <li>- Floor sanding: done over the weekend of 17th August.</li> <li>- Chain link fence: No news from MCC regarding fence. Unclear as to who erected fence.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>- Yellow lines – Community council have raised with BJ but not heard back. Action: NA to raise with BJ at next community council meeting</li> <li>- NA/JR/LD are interested in setting up a coffee morning and it was agreed that the village hall would not charge. It was agreed that a book exchange could operate in the Hall</li> <li>- The proposed shut down of the surgery in Goytre - agreed to send a letter of objection to the Health Authority on behalf of the Village Hall Committee.</li> <li>- CCTV. This will not be progressed at this time.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Goytre School Governors</b> <ul style="list-style-type: none"> <li>- No report submitted (no meeting has been held since the previous report).</li> </ul> </li> <li>• <b>Goytre Community Centre</b> <ul style="list-style-type: none"> <li>- It was agreed that Nicola Awni would be chair.</li> <li>- Clarity is required from the CC on the exact role and responsibility(ies) of the centre committee.</li> <li>- The trust confirms the community centre could be used to hold meetings, lectures, classes, and recreation and leisure time occupations.</li> <li>- It was noted that the trust deed was signed by two people who are no longer available.</li> <li>- Are the rooms considered only in the main building or are the outer building in the same area included?</li> <li>- It was noted that some of the existing trustees are no longer directly involved in the committee.</li> <li>- Does the original document need updating?</li> <li>- The committee agreed that the GASC commitment and role was exceptional and vital to the local community.</li> <li>- A rental review was agreed and revised terms sent to GASC.</li> <li>- It was agreed to look at how the committee is able to invite and select other members in the future.</li> </ul> </li> <li>• <b>Goytre After School Club</b> No report submitted.</li> </ul> <p>Councillor Howells left the meeting at this point</p> <ul style="list-style-type: none"> <li>• <b>Goytre Scout Hut</b> No report submitted.</li> <li>• <b>Public Conveniences</b> The repair to one of the cisterns in the ladies' toilets has now been completed. Repair cost was £103 + VAT for new flush handle and syphon.</li> </ul> <p>It was agreed by councillors that all reports should be submitted to the meeting (via the Clerk) in advance. Clerk is also to add an item for the October meeting to consider which reports should be included as standard on the agenda.</p>	Clerk
20	<p><b>Communications</b></p> <ol style="list-style-type: none"> <li>1. A new copy of the BAE Systems Glascoed External Emergency plan has been received and was circulated to members.</li> <li>2. A request has been made via FB for a central war memorial in the village. Currently individuals are remembered on separate memorials in the local churches. Clerk has made initial enquiries with the War Memorials Trust who have advised that when considering a fresh memorial, we should be mindful of the wishes behind the decision to erect the current memorials in the way agreed by the committee at the time. In addition, any new memorials must have the full support of the local community. Clerk has a meeting on Thursday to cost some outline designs and will also make enquiries with Langstone CC who commissioned a new memorial in 2017 and will report findings.</li> </ol>	

21	<b>Advertising</b> Councillor Welford advised that the deadline for submissions for the Usk & Raglan Diary is the end of the month. It was agreed that we would include the following items: <ul style="list-style-type: none"> <li>• Letters have been issued to several residents following complaints that their dogs are fouling the pavements in Goytre.</li> <li>• Cars driving the wrong way down School Lane are a growing concern</li> <li>• A speed and car direction monitoring unit will be installed on School Lane this month.</li> <li>• The latest position on the proposed closure of Goytre surgery.</li> </ul>	
22	<b>Date of Next Meeting</b> - Monday 15 <sup>th</sup> October at Little Mill Village Hall, commencing at 7.30 pm.	All

Chairman: .....

Date: .....