

CYNGOR CYMUNED GOETRE FAWR COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD AT LITTLE MILL VILLAGE HALL ON MONDAY 10th DECEMBER 2018

Present: Community Councillors, Owen Dodd, Andy Barnes, Robert French, Syd Welford, Lucyann Rands, Nigel Morrey, Colin Deakins, Peter Daniel and Nicola Awni

In Attendance: Jonathan Lazenby (Clerk)

Apologies: Community Councillors Rose Thayers, Jan Butler and Roger Howells
County Councillor Bryan Jones

Guests: None

		ACTION
1	Apologies for Absence	
2	Declarations of Interest The Chair asked members present whether they had any declarations of interest to make, over and above those already recorded (and published on the web site). The Chair reminded those present that they should also notify the meeting of any additional interests which became apparent during the progress of the meeting.	
3	Chairman's Remarks The Chairman welcomed everyone to the meeting.	
4	Approval of Minutes of the Previous Meeting held on 19th Nov 2018 Item 8.5 – 'A request for LED lights to be made.' should be added. Also remove the word 'appear' in the first line. The minutes were then formally proposed as a true and correct record of the meeting by Councillor Daniel and seconded by Councillor Morrey.	
5	Matters Arising <ol style="list-style-type: none"> Item 6.1 – The manhole cover by Goytre railway bridge has now been repaired. Item 6.6 – The CCTV camera has now been installed above the SIDS unit on School Lane. The additional SIDS unit for Plough Road will be purchased in the New Year. Item 6.10 – The Pop-Up Post Office opened on 7th December. A small technical hitch delayed the opening by 15 mins, by which time a queue of 20 people had formed, and the new outlet was busy for most of the time. Item 7.7 – Yellow lines on Newtown Road - The public consultation started on 29th Nov with a press notice in The Abergavenny Chronicle and public site notices. MCC have agreed to the painting of a white 'H' to restrict parking in front of the village hall entrance. Item 8.1 – The abandoned car on School Lane has been removed. Item 8.2 – James Price has been engaged to clear the mole problem at Little Mill Village Hall. Item 8.4 - MCC have cut the bushes by the steps in Goytre Park. 	
6	Monmouthshire County Council update Clerk has now begun a tracker list to monitor progress of issues being taken forward by MCC. Updates on items 1 & 5 below were provided by Councillor Jones by e-mail. <ol style="list-style-type: none"> Installation of a Pedestrian Crossing on the A4042 WAG have confirmed it is included in the list of schemes to be considered as part of the Community Safety Programme. However, the main driver of any possible future changes appears to be the likely increase in pedestrian traffic as a consequence of the Surgery closing, which is now not happening. Separately it appears that £40K has been made available from S106 monies for (unspecified) improvements to the Goytre Arms crossroads. The Clerk to follow up. The change of bus route to enable buses to drop off / pick up in the village. No further update – Clerk to follow up with Cllr Bryan Jones. 	Clerk Clerk

	<p>3. Sunken Road near Pleasant Retreat. No further update – Clerk to follow up with Cllr Jones.</p> <p>4. The surface water drainage situation in Longhouse Barn. No further update – Clerk to follow up with Cllr Jones.</p> <p>5. Installation of a Pedestrian Crossing on Star Road by School Lane. No further update, although the e-mail received from Cllr Jones advised that £59,995 of s106 monies are to be made available as a green travel contribution. It is not clear whether these monies could be used to support the cost of a crossing. The Clerk to follow up.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
7	<p>Maintenance</p> <p>1. The CCTV camera service is due shortly (typically c£150). It's suggested we move the recording unit to the stock cupboard at the same time to make it easier to access. This will cost c£200 (inc a new monitor). We could also add an additional camera covering the Chip shop / Pub at the same time for a further c£200. It was proposed just to relocate the unit, and purchase a monitor by Councillor Morrey and seconded by Councillor Deakins.</p> <p>2. The grass verge at the end of Croes-y-pant Lane (by A4042) is attracting a very high volume of litter (paper cups/cans/fast food cartons etc). Clerk has written to Sue Parkinson to ask if she has a 'no litter' sign that could be used to try and deter further littering.</p> <p>3. The Goal Posts in Goytre Park – MCC have quoted £1688 (with nets) plus £165 for marking the pitch. Cllr Morrey advised that there were temporary goal posts stored in the social club which could be used instead, so no further action was felt necessary.</p> <p>4. The speed bump on Star Road by Glan Baiden has come apart – Clerk to report asap.</p> <p>5. The road surface by the Goytre Arms pub is in very poor condition and needs to be re-surfaced.</p> <p>6. The trees at the top of Newtown Road and by Fairfield (opposite the Shop) need to be cut back to comply with section 154 of the Highways Act.</p> <p>7. The road / kerb at the junction of Capel Ed Lane and Meadow Bank has been damaged, possibly by a large vehicle cutting across the corner.</p> <p>8. The privet hedge by the Pelican crossing in Little Mill is overgrown – it is on private property. MCC to be asked to arrange for it to be cut.</p> <p>9. Following the A4042 resurfacing the SLOW/ARAF warnings need to be repainted on the northbound road (before RH bend / junction with Croes-y-pant Lane).</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
8	<p>Proposed closure of Goytre surgery - update</p> <p>After much campaigning and representation, the Aneurin Bevan Health Board panel has recommended that primary care services should continue to be provided in the village and this has been accepted by the Health Board's Executive team. The GP practice and the Health Board will now have discussions about how the services are delivered. An update has been posted on the village Facebook page and the practice patients have been written to separately.</p> <p>The Clerk to contact the Community Health Council to request that we be involved in any discussions which impact on the way Primary Care Health Services are delivered in the village going forward.</p>	<p>Clerk</p>
9	<p>Jack & Jill's update</p> <p>There was nothing further to report at this stage.</p>	
10	<p>Planning applications</p> <p>18/16779/FUL – (BBNPA). Planning Application: To install a gateway to access land from the main road. Address: Land to the west of Ash Cottage, Saron Road, Goytre Abergavenny NP4 No issues or concerns were raised by Councillors.</p> <p>Councillors raised the issue of application no, DC/2017/01375 - Ty Carol Barn, Star Road, Nant Y Derry, Goytre, NP7 9DR where planning permission was sought for a change of use from agricultural to a transport yard, with an extension to the existing transport yard to accommodate an additional 6 tractor units and 3 trailers. The application was considered at the CC's meeting in Dec last year when a number of concerns were raised. The application is still outstanding and the Clerk was requested to contact MCC planning to obtain an up to date status position.</p>	<p>Clerk</p> <p>Clerk</p>

11	<div><div>Finance</div><div><div>1. Review of accounts / Cashflow</div><div>The latest cashflow statement was presented to the meeting. It was noted that so far, only one of the four churches (St Peter's), has requested a donation to cover the maintenance of their graveyards. There was no further comment or observation.</div><div>Payments made since the previous meeting</div><div><table><tr><td></td><td>£</td></tr><tr><td>Merlin Waste</td><td>127.50</td></tr><tr><td>J P Lazenby (Clerk's expenses)</td><td>23.25</td></tr><tr><td>J P Lazenby (McAfee anti-virus)</td><td>59.99</td></tr><tr><td>Cllr Andy Barnes (Vice-Chair Honorarium)</td><td>250.00</td></tr><tr><td>Cllr Owen Dodd (Chair's honorarium)</td><td>500.00</td></tr><tr><td>A Jones & Son (Usk) Ltd - Ton Land water tank</td><td>594.00</td></tr><tr><td>Monmouthshire County Council (LM park maintenance)</td><td>637.86</td></tr><tr><td>Wages</td><td>38.61</td></tr><tr><td>Wages</td><td>260.26</td></tr><tr><td>J P Lazenby (Salary)</td><td>750.57</td></tr><tr><td>Llanover Village Hall (Remembrance Day refreshments)</td><td>25.00</td></tr><tr><td>Wales Audit Office (External audit costs)</td><td>258.15</td></tr><tr><td>Thomas Waste Management Ltd</td><td>62.40</td></tr></table></div><div><div>2. The Wales Audit Office (WAO) recently included GFCC in a review of audit practices, reviewing the relationship with the internal auditor and whether the external audit findings were consistent with those of the internal audit. In our case it appears that nothing untoward was found.</div><div>The WAO have prepared a draft report and have provided the CC with an opportunity to see and understand any factual statements made about us in advance of publication. They have highlighted two items from our contract with the internal auditor:</div><div><ul style="list-style-type: none">Under 2.3 – the programme of work should state it is to be agreed between the Council and the Internal Auditor (not the Clerk).Under 7.1 – clarification of the rate for the work (they have asked whether the rate is per hour or per day etc) – it is actually a fixed rate for the entire job, which we will make clearer in future contracts.</div></div><div>Councillor Awni proposed that the comments be accepted, and this was seconded by Councillor Daniel.</div></div></div>		£	Merlin Waste	127.50	J P Lazenby (Clerk's expenses)	23.25	J P Lazenby (McAfee anti-virus)	59.99	Cllr Andy Barnes (Vice-Chair Honorarium)	250.00	Cllr Owen Dodd (Chair's honorarium)	500.00	A Jones & Son (Usk) Ltd - Ton Land water tank	594.00	Monmouthshire County Council (LM park maintenance)	637.86	Wages	38.61	Wages	260.26	J P Lazenby (Salary)	750.57	Llanover Village Hall (Remembrance Day refreshments)	25.00	Wales Audit Office (External audit costs)	258.15	Thomas Waste Management Ltd	62.40	
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	<div><div><div>3. The s137 spending limit for 2019/20 is to be raised to £8.12 per elector (from £7.86). This would provide the CC with a spending ceiling under s137 of c£15,500, way in excess of the total donations budget for next year of £5,000.</div><div>4. Asset register – property revaluation</div><div>As part of the Asset and Insurance review the Clerk recommended that the costs of re-building the Olde Pounce Shop and Public conveniences should be reviewed by a professionally qualified commercial property surveyor. It was proposed to employ McCartney & Co (Brecon) at an estimated cost of £400 + VAT (max). This was proposed by Councillor Welford and seconded by Councillor Morrey.</div></div><div><div>5. Ton Land – update</div><div><div>i. Clerk has submitted candidate land site 'application' to BBNPA to be considered as part of their revised Local Development Plan, and they have acknowledged safe receipt.</div><div>ii. Welsh Water are to visit the site tomorrow to check that the installation meets their requirements before they connect to the mains supply.</div></div><div>6. Insurance renewal</div><div>The CC's Insurance policy with Zurich is due for renewal on 1st Feb. We have been quoted £1036.52 (inclusive of IPT). Clerk to check if we need to include the hand dryers separately or whether they are included under the buildings cover. Also, will need to take into account any re-evaluation of the two properties under no.4 above. Clerk will present a revised schedule / cost at the January meeting.</div></div></div>	<div>Clerk</div> <div>Clerk</div> <div>Clerk</div>																												

12	GDPR – Retention policy document The Clerk presented a proposed GDPR retention document (as required by law), outlining the retention periods for a variety of documents and data. After review by the members present the content was agreed, although reference to the GDPR needs to be added and the Clerk confirmed he would add this. The amended document was proposed by Councillor Rands and seconded by Councillor Welford. The Clerk will post on the Community Council web page.	Clerk
13	Goytre MUGA – update on meeting with Mike Moran. A meeting was held at Goytre Park on Friday 7 th December with Mike Moran and Nigel Leaworthy from MCC to explore possible options for the installation of a Multi-Use Games Area (MUGA) in Goytre Park. In attendance were Councillors Dodd, Deakins, Thayers, Welford and Barnes and the Clerk. It was agreed that the Council should try to retain the field by the village hall, and if space / regulations allow, to build on the top half of the park (lengthways along Fairfield). This would mean relocating the dog walking area to the bottom corner by the trees (and moving the seating stand). Mike/Nigel to prepare some options for Council to consider, which will also include different pitch surfaces (tarmac v artificial). It is then proposed to produce a shortlist for public engagement.	
14	Charter for Trees, Woods and People (the Tree Charter) Cllr Awni advised that Local Councils are being encouraged to look after trees, woods & environment. We have missed the 'Tree Charter Day' itself, but the Council can still sign up to the scheme. Clerk to re-send the email to consider at January's meeting.	Clerk
15	Reports – questions based on previously distributed update <ul style="list-style-type: none"> • Little Mill Village Hall - No report submitted. • Goytre Village Hall - No report submitted. • Goytre School Governors - No report submitted • Goytre Community Centre <ul style="list-style-type: none"> - The boiler has been serviced but additional heating repairs costing £425 + VAT are required. It has been suggested that the Committee may wish to approach the Community Council for a donation. 	
16	Donations The following requests have been received. <ul style="list-style-type: none"> • Mike Jones for the 22 x poppies posted around the village @ £3 each plus £18.50 for the wreath laid at the Menin gate on behalf of the village. Total £84.50 (under s137) – payable to the Poppy Appeal. (c£100 was agreed in principle at the July meeting). Proposed by Councillor Awni and seconded by Councillor Deakins. • Welsh Hearts – 'Light up a Heart', Christmas Appeal 2018. Have requested a donation in support of their work. It was felt by Councillors that given the CC's commitment via the purchase of the defibrillator units and training that no further contribution was appropriate. 	Clerk
17	Communications In recognition that not everyone is on social media, it has been suggested the CC produce a newsletter for Goytre (to include Little Mill and the whole of the ward if successful). The cost will be £180 for 700 copies of 2 x double sided A4. Idea is to produce quarterly, and volunteers will distribute free of charge. It was agreed the CC should pay initially for two issues with the aim of securing sponsorship for future editions. Proposed by Councillor Awni and seconded by Councillor Morrey.	
18	Advertising There were no items to include for the March/ April edition of the Usk diary.	
19	Date of Next Meeting - Monday 21 st January at Goytre Fawr Community Centre. commencing at 7.30 pm.	All