

# GOETRE FAWR COMMUNITY COUNCIL

## MINUTES OF THE ANNUAL STATUTORY MEETING AT GOYTRE FAWR COMMUNITY CENTRE ON MONDAY 20<sup>th</sup> MAY 2019

**Present:** Community Councillors, Owen Dodd, Jan Butler, Peter Daniel, Colin Deakins, Andy Barnes, Nicola Awni, Roger Howells, Nigel Morrey, Robert French, Syd Welford, Lucyann Rands and Rose Thayers

**In Attendance:** Jonathan Lazenby (Clerk)

**Apologies:** None

		<b>ACTION</b>
1	<b>Apologies for Absence</b> – none received	
2	<b>Election of Chairman</b> Although the Chair has served the customary period of two years, the Chair offered to stand to serve a third, consecutive term of office. His nomination was proposed by Councillor Daniel and this was seconded by Councillor Deakins. The Chair then asked for nominations from any other members present. No other nominations were forthcoming and Councillor Dodd's appointment was carried unanimously.	
3	<b>Chairman's acceptance of Office</b> The Chair thanked everyone present for their hard work over the last 12 months and confirmed his acceptance of a third term of office. At this point the Chair signed the Declaration of Acceptance which was countersigned by the Clerk as the Proper Officer of the Council.	
4	<b>Chairman's Remarks</b> Councillor Dodd welcomed everyone to the meeting and said that he was looking forward to the coming year, and in particular working to successfully arrange for the installation of the Multi Use Games Area (MUGA). He noted that the approval of the Minutes of the Annual Statutory Meeting 2018 and subsequent matters arising were discussed at Full Council meeting in June 2018.	
5	<b>Appointment of Vice-Chair</b> It was agreed that the current Vice-Chair, Councillor Andy Barnes be appointed for a further year. He was formally proposed by Councillor Daniel and seconded by Councillor Morrey. Carried unanimously.	
6	<b>Appointment of Statutory and /or Standing Committee Members</b> <ul style="list-style-type: none"> <li>i. Goytre Village Hall Committee It was proposed by Councillor Butler that Councillor Awni should continue. This was seconded by Councillor Thayers. This was passed with 11 votes 'for' and one abstention. It was noted that three other councillors also sit on the committee in a personal capacity.</li> <li>ii. Little Mill Village Hall Committee It was proposed by Councillor Deakins that Councillor Rands should be appointed. Seconded by Councillor Awni. Carried unanimously.</li> <li>iii. Finance Committee Councillors Barnes and Thayers said they were happy to continue in post, (together with the Clerk as RFO). However, Councillor Rands has decided to step down from the committee. Councillor Morrey agreed to stand to undertake the vacant position. (It was noted that as a signatory to the GFCC account, Councillor Morrey would not be able to sign to confirm the quarterly review of the accounts in accordance with the financial regulations). All three were proposed by Councillor Awni and seconded by Councillor Daniel. Carried unanimously</li> <li>iv. Audit Committee It was proposed that Councillors Thayers, Butler and Daniel continue in post (together with the Clerk as RFO). Proposed by Councillor Rands and seconded by Councillor Welford. Carried unanimously</li> </ul>	

	<p>v. Local Liaison Committees</p> <p>a) North Monmouthshire Area Committee (previously known as the Bryn y Cwm Committee). It was agreed that Councillor Dodd should continue to represent the Community Council.</p> <p>b) North Monmouthshire Liaison Committee It was agreed that the Clerk should represent the Community Council.</p> <p>c) Monmouth / Newport Area Committee – One Voice Wales It was agreed that Councillor Deakins should continue to represent the Community Council</p> <p>d) MCC- Usk and surrounding area cluster meeting It was agreed that Councillor Deakins should continue to represent the Community Council. (Councillor Awni may also attend on occasions).</p> <p>All the above local liaison nominations were proposed by Councillor Daniel and seconded by Councillor Morrey. Carried unanimously.</p> <p>vi. Community Centre Charity Management Representatives Councillors Butler, Morrey, Daniel, Dodd and French agreed to continue to sit on the Committee. Proposed by Councillor Awni and seconded by Councillor Welford. This was passed with 11 votes 'for' and one abstention.</p>	
7	<p><b>Authorised Signatures</b> It was agreed that the four Councillors authorised to sign on the Unity Trust Bank account should continue to be Councillors Deakins, Morrey, Dodd and Howells. Proposed by Councillor Thayers and seconded by Councillor Butler. Carried unanimously.</p> <p>It was agreed that Councillor Barnes should be added to the bank system and authorised to 'load' payments and 'view' the account (but NOT authorise), so that, in the event that the Clerk was ever indisposed for an extended period, the regular payment of invoices could continue without interruption. Clerk to confirm that this would not preclude Councillor Barnes being able to sign to confirm the quarterly review of the accounts in accordance with the financial regulations.</p> <p>Proposed by Councillor Thayers and seconded by Councillor Awni. Carried unanimously.</p>	Clerk
8	<p><b>Payments of Subscriptions Falling to be Paid Annually</b> There were no annual subscriptions due</p>	
9	<p><b>To re-adopt the Model Financial Regulations for Wales (June 2016)</b> It was proposed to re-adopt the model financial regulations for Wales. No amendments were proposed.</p> <p>Proposed by Councillor Butler and seconded by Councillor Morrey. Carried unanimously.</p>	
10	<p><b>Inspection of the Deeds and Trust Documents in the Custody of the Council</b> The title documents, etc. in the custody of the Council were available to members.</p> <p><u>Documents Held</u></p> <ul style="list-style-type: none"> <li>- Lease of Little Mill Recreation Park</li> <li>- Various papers relating to the Community Centre</li> <li>- Land Registry Title to Goytre Public Convenience</li> <li>- Land Registry Title to 'land on the west side of Chestnut Cottage, Mamhilad, Pontypool NP4 8QZ' (informally known as 'Ton Land')</li> </ul> <p>The following documents are currently at the solicitors who are using them to confirm land 'Titles' with the Land Registry.</p> <ul style="list-style-type: none"> <li>- Freehold of the Olde Pounde Shop (Chip Shop) plus freehold to small adjacent parking space</li> <li>- Freehold documents of what is now known as 'land on the west side of Chestnut Cottage, Mamhilad, Pontypool NP4 8QZ' (in relation to the Land Registry Title now confirmed above)</li> </ul>	
11	<p><b>Meeting closed at 7.59 pm</b></p>	