

**Irton with Santon Parish Meeting
Annual General Meeting
Minutes
Monday 9th June 2025**

Members Steve Glasson (SG) – Chair
Tonia Noakes - Clerk
Trish Adams (TA)
Ian Warren (IW)
Mark Graham (MG)
Ken Noakes (KN)
Eric Robson (ER)

01-06-25 Apologies: Trish

02-06-25 Election of Chairman. Ian Warren nominated Steve Glasson seconded by Ken Noakes and Eric Robson. Steve Glasson elected Chairman.

16-07-23 Acceptance of Office of the Chair. Steve Glasson accepted and signed and dated the Acceptance of Office document, witnessed by the Parish Clerk.

17-07-23 Election of Vice-Chairman. Steve Glasson nominated Ken Noakes as Vice Chairman seconded by Eric Robson and Ian Warren.

05-06-25 Co-option - No co-option. All agreed that Councillor Mark Graham is disqualified from the Parish Council due to non-attendance. SG raised that we do need more councillors as quorum is hard to achieve. TN stated that she would recontact previous interested parties. All agreed. New advert for Councillor Vacancy on WhatsApp group.

06-06-25 Approval of 2024-25 minutes. Signed by the Chairman and Parish Clerk

07-06-25 Review of representation of external bodies.
All agreed that the twice-yearly attendance of TEAM meeting with Cumbria police should continue.

08-06-25 Review of inventory of land, buildings and other
Irton with Santon Parish Council have not acquired any further Assets, and the Asset Register is as stands.

09-06-25 Review of Standing Orders and Financial Matters
Review of Standing Orders. Standing Orders agreed in 2021 and were updated in August 2024 to cover the Parish Councils new online banking. Any due invoices/payments are agreed to be paid by councillors at the Parish Meeting or via email and the Parish Clerk

then processes the transaction on-line. The Bank balance (digital) and transactions then shown at each meeting for councillors to check and approve.

Regular Direct Debits and annual payments 2025-2026

BT now at £34.51 per month

Website upkeep £92.75 per annum

CALC Subs £158.55 per annum (increase £7.84 from 24-25)

Information Commissioner Office £47 per annum (increase £7 from 24-25)

Parish Clerk Salary £1591.44 per annum

AJG – Insurance Premium. £384.60 per annum (variable)

10-06-25 Review of Insurance

AJG provide the Parish Council's Insurance which includes Public Liability Insurance.

TN The insurance is due for renewal in November 2025

11-06-25 Review of Memberships of other bodies

The Parish Council is a member of Cumbrian Association of Local Councils and pays an annual subscription. All agreed that this was to continue. Subscription £158.55

Signed by the Chairman..... Date.....