

**Irton with Santon Parish Meeting
Annual General Meeting
Monday 19th August 2024**

Members Steve Glasson (SG) – Chair
Tonia Noakes - Clerk
Trish Adams (TA)
Ian Warren (IW)
Mark Graham (MG)
Ken Noakes (KN)
Eric Robson (ER)

14-07-23 Apologies: Mark Graham. Eric Robson

15-07-23 Election of Chairman. Trish Adams nominated Steve Glasson seconded by Ken Noakes and Ian Warren. Steve Glasson elected Chairman.

16-07-23 Acceptance of Office of the Chair. Steve Glasson accepted and signed and dated the Acceptance of Office document, witnessed by the Parish Clerk.

17-07-23 Election of Vice-Chairman. Steve Glasson nominated Ken Noakes as Vice Chairman seconded by Trish Adams and Ian Warren.

18-07-23 Co-option. No co-option. SG raised that we do need more councillors as we only six now and quorum was sometimes hard to achieve. TN stated that the advertisement was still on the parish website. All agreed. New advert to go in parish magazine on WhatsApp group.

19-07-23 Approval of 2023- 2024 Minutes All approved and signed by the Chairman

20-07-23 Appointment of any new committees and arrangements. No new committees have been organised only the temporary Footpath Working Group.

21-07-23 Review of representation of external bodies. TN we used to attend the Mid Copeland which has now changed as council now Cumberland. SG to reach out to Andy Pratt to ask if there are meetings that would be beneficial for Councillors to attend.

22-07-23 Review of inventory of land, buildings and other assets. Irton with Santon Parish Council have not acquired any further Assets and the Asset Register is as stands.

23-07-23 Review of Standing Orders. Standing Orders were agreed in 2021 and will change in respect of the Financial Banking procedure as we now have on-line Banking. Payments are agreed at the Parish Meeting or via email and the Parish Clerk then processes the transaction on-line. The Bank balance (digital) and transactions are shown at each meetings for councillors to check and approve.

The Parish Clerk stated that the current regular Direct Debits were as follows.

Regular Direct Debits and annual payments

BT now at £34.51 per month
Website upkeep £92.68 per annum
CALC Subs £137.07 per annum
Information Commissioner Office £40 per annum
Parish Clerk Salary £1267.68 per annum
AJG – Insurance Premium. £384.67 per annum (variable)

24-07-23 Review of Insurance. AJG provide the Parish Council's Insurance which includes Public Liability Insurance. IW asked if this covered Councillors in their duties. TN The insurance is due for renewal in November 2024 and she would find out if it did and let the Parish Council know.

25-07-23 Review of Memberships of other bodies. The Parish Council is a member of Cumbrian Association of Local Councils and pays an annual subscription. All agreed that this was to continue.

26-07-23 Date of next meeting: 2025