**Garve & District Community Council**

**Privacy Statement**

(to meet the requirements of the General Data Protection Regulation (GDPR))

Garve & District Community Council holds residents’ contact details, with their consent, within password-protected databases.

The purpose for holding and using the contact details is both to inform and to seek views of residents. The purpose is a lawful public task for a Community Council to undertake its legal obligation to ascertain and co-ordinate views of residents and to inform residents. Personal data may also be held, with consent, for other community activities that Garve & District Community Council considers appropriate.

The personal data held is not shared with any third party without specific consent. Even if a correspondence appears to give the Community Council consent to share personal or sensitive information to a third party, the Community Council will double check before doing so by requesting such permission in writing unless requested to do so by an investigating authority.

Residents have the right, at any time, to access their own personal data for checking and updating and to request immediate removal of their data. Personal data may include email addresses, phone numbers and addresses but no other information.

Access to the data is restricted to the Chairperson and Secretary. Personal data will only be held for as long as the consented purpose continues.

Within the meaning of GDPR, the Data Controller is Robert Moir who can be contacted through [garveanddistrictcc@yahoo.com](mailto:garveanddistrictcc@yahoo.com)

If you are unhappy with the way Garve & District Community Council have processed your personal information, you can contact the Information Commissioner who is the supervisory authority on 0303 123 1115 or [scotland@ico.org.uk](mailto:scotland@ico.org.uk)

This privacy statement was formally adopted at the Annual General Meeting of the Garve & District Community Council held on Monday 9 June 2025.