

**Minutes of the Garve & District Community Council Annual General Meeting
held on Tuesday 4 June 2019 in the Conference Room, Garve Hotel**

Community Council members present: Kenny Maclean (Chairman), Jennifer Haslam (Secretary), Bob Moir, Caroline Gamble and co-opted member Sadie-Michaela Harris.

Also present: Val MacIver (Platform PR), Tina Hartley & Lucy Beattie (local Development & Engagement Officers) and two members of the public.

Apologies: Eliza Leslie Melville (Treasurer), co-opted member Joe Stewart and Cllr Dr Ian Cockburn.

The Chairman opened the meeting at 7.00pm and welcomed everyone. He reminded members of the public that they were very welcome to attend Community Council meetings and take part in the discussions under his guidance. Tonight's meeting was scheduled to have taken place in Garve Village Hall but the Hall is unavailable. They hope to reopen the Hall shortly. Our thanks to the Hall committee for their help in this matter, Community Council members and to Garve Hotel for accommodating us tonight.

Declarations of Interest - None. Community Council members confirmed that they had read all documents to be discussed tonight before the start of this meeting.

Approval of minutes of the last Annual General Meeting held on Tuesday 5 June 2018 in Garve Village Hall were proposed by Bob Moir and seconded by Caroline Gamble.

Matters arising – none. Community Council members confirmed that they had read all documents due to be discussed tonight before the start of this meeting.

Chairman annual report - This report has already been sent to Community Council members, sent out via our email list, available on our website and was also available at Garve Post Office ... *"This is my eleventh Chairman's report for the Garve & District Community Council and as ever, there has been plenty going on covering a wide range of issues since my last report twelve months ago.*

EDF and Platform PR have continued to keep in touch. We have very much appreciated the on-site updates. Work on the main community benefit fund has taken much longer than anticipated but appears to be heading in the right direction now. The Education & Training fund has also been a help to students of all ages from our area helping them to finance training or re-training.

Infinergy have visited us on several occasions in the last twelve months to keep us informed of a possible extension to the Lochluichart windfarm. We have also appreciated the updates from Eneco regarding their windfarm and the future of the information cabin and from Coriolis Energy regarding their proposed windfarm at Kirkan.

A Community Ceilidh was held on Saturday 25 August 2018 which was attended by 54 people of all ages and from all corners of the Community Council area. These Ceilidh's help to bring the community together in a social, vibrant and enjoyable way, something that was highlighted as a need in the 2016 Community Needs Survey. There are plans for another Ceilidh later this year.

A Remembrance Sunday service took place on Sunday 11 November 2018 which was attended by several Community Council members and around 60 members of the community.

A joint informal meeting between LCT, TG&DDC and the Community Council took place on Wednesday 6 March 2019 to discuss the (then) proposed development plan. It was useful to chat to various elected individuals in the community and it is hoped such meetings can happen again from time to time.

Our website - www.community-council.org.uk/garveanddistrict continues to be well used since it was first launched in March 2013, receiving around 150 visitors per month. All minutes from April 1994 have been digitalised and are available to view or download from our website along with other Community Council documents.

The Community Council has considered one screening report, one scoping report, fifteen consultation documents, three building warrants, eleven planning applications and no licensing applications since the last Annual General Meeting. We have also introduced summer and winter breaks following the 53% cut to Community Council funding in April 2018.

Another topic that is a regular one not just over the last twelve months but over many years has been the road network. The various road issues have included potholes, the gully sucker and road sweeper, dumped tar and caravans beside the road, crash barriers, bridges, verges, rubbish, sight lines, offlets, drains, flooding, resurfacing works, bridge signs, speed limits and speeders, "probing" embankments and of course gritting and grit bins.

With having a trunk road as well as Highland Council roads in our area, we have a lot of liaising to do with different people and organizations. I'm sure roads will continue to be a regular topic of our discussions. I was very pleased to show Iain Moncrieff from The Highland Council's Roads Department around our area on Thursday 7 June 2018. It is hoped another site meeting will take place when time allows. These visits really helped him to see our road issues first hand. His trusted dash cam also helps! With pressure on all budgets we, as a community, are very lucky to get as much attention to our roads as we do.

We have also addressed or looked into a number of other issues since our last Annual General Meeting including the continuing works on the Strome ferry Bypass, flooding at Gorstan last June, Achnasheen shelter, electric vehicle charging point and WI-FI, layby bins and dumped items, street light columns and faulty streetlights, the Garve railway level crossing, mains water bursts and the old pumping station in Little Garve (now sold), wandering dogs, public toilets, The Wyvis Natural Playpark and the new playpark at Strathgarve Primary School which both opened in June 2018, the joint Ward Community Council meetings held in May 2018 and April 2019, privacy statement, quality award nominations, co-option, scam mail, various SSE, Scottish Water and Network Rail issues, The Avenue trees, Biosphere updates, single use plastic strategy, NHS matters, pocket orchards and service point relocation. The regular Police reports are always welcomed by the Community Council members as are the draft minutes from other Community Councils in the ward. All these documents help us to stay informed.

The various issues have been discussed at nine ordinary meetings and one non-quorate meeting held since the last Annual General Meeting lasting around seventeen hours. Unfortunately, the poor public attendance in Achnasheen over the last three years was a factor in returning all meetings to Garve from last autumn, as had been the case before 1998. The inclusion of pictures in the official minutes also helps to add extra detail.

Our posters and fliers have been another way that help to keep everyone in the Community Council area up to date with the Community Council's discussions, decisions and our various events we hold throughout the year. My thanks to the various outlets in the Community Council area for helping to spread the word. Their assistance along with our emailing list really helps us to get the information out into the community.

I would like to thank all the Community Council members for the continuing support they give me and may I thank them on behalf of the community for all the hard work they do as Community Council members. It should always be remembered that Community Council members VOLUNTEER their time to represent their community.

We must thank Jennifer Haslam, who oversees the Secretarial duties. We must also thank Eliza Leslie Melville who, as Madam Treasurer oversees our accounts.

A thank you must go to our Ward Councillors and to Robbie Bain, Ward Manager for their input and advice. We must also thank the Garve Village Hall committee for being so helpful to the Community Council throughout the year and to Garve Hotel while the Hall was unavailable.

Finally, but by no means least, a thank you must go to the people of this community. We know by speaking to you on our travels and by the number of you who wanted to be on our emailing list (over 200) that you do read the minutes and that you appreciate and support the work we do. That support really does make all the difference."

Those present had no questions on the Chairman's report.

Treasurers report – These audited accounts for 2018/2019 have, as usual, been available in Garve Post Office and on the Community Council website over the last few weeks. Copies were also available from any Community Council member or at this meeting. Those on our email list have received a copy. Those present had no questions on the audited accounts. The audited accounts for 2018/2019 were then formally proposed for adoption by Kenny Maclean and seconded by Jennifer Haslam, all agreed. Thanks to our auditor and Treasurer. Accounts will be attached to the minutes of this meeting as usual.

Election of Office Bearers – Jennifer Haslam proposed Eliza Leslie Melville continue as Treasurer. Bob Moir seconded and all agreed. Bob Moir proposed Jennifer Haslam continue as Secretary. Caroline Gamble seconded and all agreed. Jennifer Haslam proposed that Kenny Maclean continue as Chairman. Bob Moir seconded and all agreed. Community Council members also agreed that our Chairman continue to deal with any press enquiries, liaison with other local groups and Community Council website administrator.

Dates of future meetings – It should be noted 1.2 of standing orders (first Tuesday of each month except January and July when no meeting shall take place). The dates of future meetings were proposed by Bob Moir and seconded by Caroline Gamble subject to Hall availability, all agreed.

Any other Annual General Meeting business – none.

Date of the next Annual General Meeting - Tuesday 2 June 2020, 7.00pm, Garve Village Hall.

The Chairman thanked everyone for coming and closed the Annual General Meeting at 7.10pm.

GARVE AND DISTRICT COMMUNITY COUNCIL

ACCOUNTS FOR YEAR ENDED 31 MARCH 2019

GARVE AND DISTRICT COMMUNITY COUNCIL

ACCOUNTS FOR YEAR ENDED 31 MARCH 2019

In accordance with your instructions I have compiled the accounts for Garve and District Community Council from the accounting records and information submitted to me.

GARVE AND DISTRICT COMMUNITY COUNCIL**RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 MARCH 2019**

	2019	2018
INCOME		
Highland Council Grant	445.20	879.74
Donation	500.00	45.00
Other Income		
LCT Grant for Development Group		250.00
LCT Grant for Ceilidh	775.00	774.50
Raffle from Ceilidh	185.00	115.00
Bottle Stall at Ceilidh		191.00
Donation for Ceilidh 2019	250.00	
Income from Hampers Raffles	1,303.45	
TOTAL INCOME	3,458.65	2,255.24
EXPENDITURE		
Highland Council PL Insurance	86.00	84.70
Secretary's Fees	350.00	400.00
Meetings Expenses - Halls etc	151.00	324.00
Admin Costs - Postages, Ink, Data Protection	155.78	353.68
Hamper Costs	366.07	
Accountant Fees	120.00	120.00
Chairman's Expenses, Notice Boards, Ink, Fuel	105.99	177.11
Community Events Costs		
Garve & District Development Group		250.00
Lucky to be Here Donation		115.00
Community Ceilidh	769.60	710.51
Provision of Benches		635.75
Defibrillators and Installation		12,700.00
Refunded to LCT - Defibrillators & Ceilidh	281.60	
TOTAL EXPENDITURE	2,386.04	15,870.75
Surplus/Deficit for Year	1,072.61	-13615.51
Balance B/fwd 2018/19	1,352.12	14967.63
Balance at Bank at 31/03/18	2,424.73	1352.12

GARVE AND DISTRICT COMMUNITY COUNCIL

Year ended 31 March 2019

Bank Reconciliation as at 31 March 2019

Balance as per Bank Statement at 01/04/18	1,352.12
Add Surplus for year	1,072.61
Balance as per Accounts	<u>2,424.73</u>
Balance per Bank Statement at 31 March 2019	<u>2,424.73</u>

Garve & District Community Council
Year ended 31 March 2019

Breakdown of Sub- Accounts for 2018-2019

Community Ceilidh Fund b/fwd		0
Add Income		
LCT Grant for Ceilidh	775.00	
Donation for 2019 Ceilidh	250.00	
		1,025.00
Less Expenses		
Band	400.00	
Out of the Blue Catering	315.00	
Hire of Hall	40.00	
Snacks, crisps etc (adjusted)	14.40	769.40
Balance		255.60
Refund to LCT	5.60	5.60
Balance for Ceilidh Fund 31/03/19		250.00
Community Fund b/fwd		554.64
Add Income		
Donation Received	500.00	
Tombola & Raffle at Ceilidh	184.80	684.80
		1,239.44
Less Expenses		
Notice Boards Achnasheen & Fuel	105.99	105.99
Balance for Community Fund 31/03/19		1,133.45
Defibrillator Fund		
Balance b/fwd		276.00
Refunded to LCT		276.00
Balance of Defibrillator Fund 31/03/19		-

Garve & District Community Council
Year ended 31 March 2019

Breakdown of Sub- Accounts for 2018-2019

Treasurers Account/Admin Fund b/fwd -223.02

Add Income

Highland Council Grant	445.20	
Hampers Raffles	1,303.45	
LCT for Community Ceilidh	775.00	2,523.65

Less Expenses

Public Liability Insurance	86.00	
Secretary's Fee	350.00	
Meeting Expenses - Halls	151.00	
Administration Costs	155.78	
Costs for Providing Hampers	366.07	
Accountancy Fees	120.00	
Transfer to Ceilidh Fund	775.00	2,003.85

Balance of Treasurers Account at 31/03/18	<u>296.78</u>
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Community Newsletter Fund Balance b/fwd	<u>744.50</u>
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Garve & District Community Council
Year ended 31 March 2019

Breakdown of Sub- Accounts for 2018-2019

Community Ceilidh Fund at 31/03/19	250.00
Balance of Community Fund at 31/03/19	1,133.45
Defibrillator Fund at 31/03/19	-
Treasurer's Account/Admin Fund at 31/03/19	296.78
Community Newsletter Fund at 31/03/19	744.50
Balance at Bank as per Accounts 31/03/19	<u>2,424.73</u>

GARVE & DISTRICT COMMUNITY COUNCIL **MEETINGS IN 2019/2020**

(Ordinary meetings are usually held on the first Tuesday of every month unless stated otherwise)

Tuesday 4 June 2019, **AGM** followed by an ordinary meeting, 7.00pm,
Garve Village Hall

July 2019 – no meeting

Tuesday 6 August 2019, 7.00pm, Garve Village Hall

Tuesday 3 September 2019, 7.00pm, Garve Village Hall

Tuesday 1 October 2019, 7.00pm, Garve Village Hall

Tuesday 5 November 2019, 7.00pm, Garve Village Hall

Tuesday 3 December 2019, 7.00pm, Garve Village Hall

January 2020 – no meeting

Tuesday 4 February 2020, 7.00pm, Garve Village Hall

Tuesday 3 March 2020, 7.00pm, Garve Village Hall

Tuesday 7 April 2020, 7.00pm, Garve Village Hall

Tuesday 5 May 2020, 7.00pm, Garve Village Hall

Tuesday 2 June 2020, **AGM** followed by an ordinary meeting, 7.00pm,
Garve Village Hall

Members of the public are very welcome to attend
Community Council meetings and take part in the
discussions under the guidance of the Chairman.

www.community-council.org.uk/garveanddistrict
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