

**Minutes of the Garve & District Community Council Annual General Meeting  
held on Tuesday 2 June 2020 via Zoom webcam**

**Community Council members present on webcam:** Kenny Maclean (Chairman), Eliza Leslie Melville (Treasurer), Caroline Gamble, Sadie-Michaela Harris and co-opted member Hamish Leslie Melville.

**Also present on webcam:** Sue Tarr, Chair, TG&DDC.

**Present on conference call:** Jennifer Haslam (Secretary).

**Apologies:** Community Council members Bob Moir and Joe Stewart.

**The Chairman opened the meeting at 7.00pm** and welcomed everyone and explained that this meeting was being held via webcam due to the current Coronavirus situation. He reminded members of the public that they were very welcome to attend Community Council meetings even on webcam and take part in the discussions under his guidance. In recent weeks Hamish Leslie Melville has been co-opted onto the Community Council but there is still a vacancy if anyone else is interested as Eliza Leslie Melville retires tonight.

**Declarations of Interest - None.** Community Council members confirmed that they had read all documents to be discussed tonight before the start of this meeting.

**Approval of minutes** of the last Annual General Meeting held on Tuesday 4 June 2019 in Garve Hotel were proposed by Sadie-Michaela Harris and seconded by Caroline Gamble.

**Matters arising – none.**

**Chairman annual report -** This along with the independently audited financial statement and proposed dates of future meetings have already been sent to The Highland Council. These documents were also sent out via email to Community Council members and were available on the Community Council website. *"This is my twelfth Chairman's annual report for the Garve & District Community Council and as ever, there has been plenty going on covering a wide range of issues since my last report twelve months ago. EDF and Platform PR have continued to keep in touch. We have very much appreciated the on-site updates. Work on the main community benefit fund has taken much longer than anticipated but came together in October 2019. The Education & Training fund has been a help to students of all ages from our area helping them to finance training or re-training.*

*The LCT micro grant fund launched in August 2019 to help new local groups with start-up costs. Infinergy reduced their proposed extension from nine to four turbines in July 2019. Coriolis Energy held initial talks with various Communities about part ownership of their proposed windfarm.*

*A Community Ceilidh was held on Saturday 17 August 2019 which was attended by 25 people of all ages and from all corners of the Community Council area. These Ceilidh's helped to bring the community together in a social, vibrant and enjoyable way, something that was highlighted as a need in the 2016 Community Needs Survey.*

*Community Councils are annually asked to nominate individuals or teams within The Highland Council for their work. We were delighted that our nominee Katrina Taylor was recognised at the awards in November 2019.*

*A Remembrance Sunday service took place on Sunday 10 November 2019 which was attended by several Community Council members and around 45 members of the community.*

*Community Council members are elected every four years and November 2019 saw seven members returned for another four-year term. Community Council Election results from the last 20 years are available in the library section of our website.*

*Our website - [www.community-council.org.uk/garveanddistrict](http://www.community-council.org.uk/garveanddistrict) continues to be well used since it was first launched in March 2013, receiving around 150 "hits" per month. All minutes from April 1994 have been digitalised and are available to view or download from our website along with other Community Council documents.*

*The Community Council has considered eight consultation documents, three building warrants, one pre-planning application and four planning applications since the last Annual General Meeting.*

*Another topic that is a regular one not just over the last twelve months but over many years has been the road network. The various road issues have included crash barrier repairs, flooding, bridge inspections, potholes and resurfacing, sightlines, sinkholes, verge cuts, signs, loose drain covers, culverts, fencing, further works on the Stromeferry Bypass and of course gritting and grit bins.*

*With having a trunk road as well as Highland Council roads in our area, we have a lot of liaising to do with different people and organizations. I'm sure roads will continue to be a regular topic of our discussions.*

*With pressure on all budgets we, as a community, are very lucky to get as much attention to our roads as we do.*

*We have also addressed or looked into a number of other issues since our last Annual General Meeting such as trees in The Avenue and the proposed SSE underground cable, illegal dumping, bridge signs, burst water pipes and bore holes, EVC and information panels, chemical toilet disposal, wandering dogs, renewing Defibrillator pads, Railway Footbridges, proposed Phonebox removals by BT, Number 27 bus and speeding. The various issues have been discussed at eight ordinary meetings held since the last Annual General Meeting lasting around ten hours.*

*The draft minutes from other Community Councils in the Ward are always welcomed by the Community Council members. They help to keep us in the wider picture.*

*Our posters and fliers have been another way that help to keep everyone in the Community Council area up to date with the Community Council's discussions, decisions and our various events we hold throughout the year. My thanks to the various outlets in the Community Council area for helping to spread the word. Their assistance along with our emailing list and website really helps us to get the information out into the community.*

*The main issue over the last few months though has been Coronavirus. These last few months have been unprecedented times in our recent history. As The Highland Council Chief Executive said, it's not been business as normal. However, I've been pleased to see that people have kept in touch through email and webcam and I am aware that there is lots of support going on quietly in the background of this community which I know will be very much appreciated. Thanks to all involved and to Cllr Dr Ian Cockburn for his numerous updates which have been passed onto all Community Council's in Ward five and the local Development Company. Community Council members have kept in touch via phone, email and webcam (thanks to Sadie for hosting) so any issues could continue to be addressed with regular updates appearing on our website.*

*I would like to thank all the Community Council members for the continuing support they give me and may I thank them on behalf of the community for all the hard work they do as Community Council members. It should always be remembered that Community Council members VOLUNTEER their time to represent their community.*

*We must thank Jennifer Haslam, who oversees the Secretarial duties. We must also thank Eliza Leslie Melville who, as Madam Treasurer oversees our accounts.*

*A thank you must go to our Ward Councillors and to Robbie Bain, Ward Manager for their input and advice. We must also thank the Garve Public Hall committee for being so helpful to the Community Council throughout the year.*

*Finally, but by no means least, a thank you must go to the people of this community for their continued support of their Community Council."*

*No questions on the Chairman's report.*

**Treasurers report** – This audited report for 2019/2020 has, as usual, been available on the Community Council website. The Treasurer noted that the funds raised from the Garve Hotel were very welcome. There were no questions on the audited accounts. The audited accounts for 2019/2020 were then formally proposed for adoption by Eliza Leslie Melville and seconded by Kenny Maclean, all agreed. A huge thank you to our auditor and our outgoing Treasurer. Accounts will be attached to the minutes of this meeting as usual.

**Election of Office Bearers** – Eliza Leslie Melville retires tonight from the Community Council.

Community Council members were very sorry and sad to see her go. Eliza has certainly done her bit for this Community over her many years on the Community Council. It is hoped a small presentation can be made

to Eliza when circumstances allow. Round of virtual applause for Eliza! Sadie-Michaela Harris proposed Caroline Gamble as Treasurer. Jennifer Haslam seconded and all agreed. Sadie-Michaela Harris proposed Jennifer Haslam continue as Secretary. Caroline Gamble seconded and all agreed. Jennifer Haslam proposed that Kenny Maclean continue as Chairman. Sadie-Michaela Harris seconded and all agreed. Community Council members also agreed that the Chairman continue to deal with any press enquiries, liaise with other local groups and Community Council website administrator.

**Dates of future meetings** – It should be noted 1.2 of standing orders (first Tuesday of each month except January and July when no meeting shall take place). It was agreed that venue or webcam can be agreed nearer the time of each meeting. Eliza Leslie Melville noted that the Community Hall in Lochluichart would be available as an option. The dates of future meetings were proposed by Kenny Maclean and seconded by Jennifer Haslam, all agreed.

July 2020 – no meeting

Tuesday 4 August 2020, 7.00pm, venue/webcam tbc

Tuesday 1 September 2020, 7.00pm, venue/webcam tbc

Tuesday 6 October 2020, 7.00pm, venue/webcam tbc

Tuesday 3 November 2020, 7.00pm, venue/webcam tbc

Tuesday 1 December 2020, 7.00pm, venue/webcam tbc

January 2021 – no meeting

Tuesday 2 February 2021, 7.00pm, venue/webcam tbc

Tuesday 2 March 2021, 7.00pm, venue/webcam tbc

Tuesday 6 April 2021, 7.00pm, venue/webcam tbc

Tuesday 4 May 2021, 7.00pm, venue/webcam tbc

Tuesday 1 June 2021, **AGM** followed by an ordinary meeting, 7.00pm, venue/webcam tbc

**Any other Annual General Meeting business** – none.

**Date of the next Annual General Meeting** - Tuesday 1 June 2021, 7.00pm, venue/webcam tbc.

The Chairman thanked everyone and closed the Annual General Meeting at 7.15pm.

Signed .....

Signed .....

Date .....

[www.community-council.org.uk/garveanddistrict](http://www.community-council.org.uk/garveanddistrict)  
[garveanddistrict@yahoo.com](mailto:garveanddistrict@yahoo.com)

**Garve & District Community Council**  
**Receipts & Payments for Year ended 31 March 2020**

	<b>2020</b>	<b>2019</b>
<b>INCOME</b>		
Highland Council Grant	445.20	445.20
Donations	360.00	500.00
Other Income		
LCT Grant for Ceilidh	982.00	775.00
Raffle/Tombola at Ceilidh	161.00	185.00
Donation for Ceilidh (2019)		250.00
Income from Hampers Raffle at Garve Hotel	500.00	1,303.45
Donation for Accountancy Fees	120.00	
	<b>2,568.20</b>	<b>3,458.65</b>
<b>EXPENDITURE</b>		
Zurich Insurance 2019/20, 2020/21	172.00	86.00
Secretary's Fees	350.00	350.00
Meeting Expenses - Halls & Garve Hotel	129.50	151.00
Admin Costs, Postages, Inks, Data Protection	115.49	155.78
Hamper Costs		366.07
Accountancy Fees	120.00	120.00
Chairmans Expenses, Fuel, Ink, Signs	181.15	105.99
<b>Community Events Costs</b>		
Community Ceilidh	870.48	769.60
Refund to LCT - Defibrillators & Ceilidh	361.52	281.60
Total Expenditure	<b>2,300.14</b>	<b>2,386.04</b>
<b>Surplus/Deficit for Year</b>	<b>268.06</b>	<b>1,072.61</b>
<b>Balance b/fwd 2019/20</b>	<b>2,424.73</b>	<b>1,352.12</b>
<b>Balance at Bank at 31/03/20</b>	<b>2,692.79</b>	<b>2,424.73</b>

**Garve & District Community Council**  
**Year ended 31 March 2020**

**Breakdown of Sub- Accounts for 2019/2020 for Communities Information**

<b>Community Ceilidh Fund b/fwd</b>	250.00
Raffle/Tombola at Ceilidh	161.00
Community Ceilidh - Grant from LCT	982.00
	<b>1,393.00</b>

<b>Less Expenses - Band</b>	500.00
Fliers, Crisps, Sweets	17.48
Catering	303.00
Hire of Hall	50.00
Transfer Raffle to Treasurers Account	161.00
Refund to LCT	361.52
<b>Total Expenses</b>	<b>1,393.00</b>

<b>Balance of Community Ceilidh Fund at 31/03/19</b>	<b>-</b>
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<b>Treasurers Account/Admin Fund b/fwd</b>	<b>296.78</b>
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<b>Add Income - Highland Council Grant</b>	445.20
Donation for Accountancy Fees	120.00
Hampers Raffle Income	500.00
	982.00
	<b>2,047.20</b>
	<b>2,343.98</b>

<b>Less Expenses - Public Liability Insurance</b>	172.00
Secretary's Fees	350.00
Meeting Expenses - Halls 129.50	129.50
Administration, Chairman Expenses & Data Protect	180.64
Transfer to Community Fund - Raffle at Ceilidh	-
Transfer to Ceilidh Fund	982.00
Accountancy Fees	120.00
Hampers Costs	
	<b>1,934.14</b>

<b>Balance of Treasurers Account at 31/03/20</b>	<b>409.84</b>
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**Community Fund**

<b>Balance of Community Fund b/fwd</b>	<b>1,133.45</b>
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<b>Add Income</b>	
Donations	360.00
Raffle at Ceilidh transferred	161.00
	<b>521.00</b>
	<b>1,654.45</b>

<b>Less Expenses</b>	
B Moir - Signs & Bolts for Bridges	40.00
K MacLean - No Fly Tipping Signs, Fuel	76.00
	<b>116.00</b>

1538.45

**Garve & District Community Council**  
**Year ended 31 March 2020**

**Breakdown of Sub- Accounts for 2019/2020**

<b>Community Ceilidh Fund at 31/03/20</b>	<b>-</b>
<b>Treasurers Account/Admin Fund at 31/03/20</b>	<b>409.84</b>
<b>Community Fund at 31/03/20</b>	<b>1,538.45</b>
<b>Community Newsletter Account at 31/03/18</b>	<b>744.50</b>
<b>Balance at Bank as Accounts at 31/03/20</b>	<b><u>2,692.79</u></b>

**Garve & District Community Council**

**Year ended 31 March 2020**

Bank Reconciliation as at 31 March 2020

Balance as per Bank Statement at 01/04/19	2424.73
<b>Add Surplus for year</b>	268.06
Balance as per Accounts	<u><b>2692.79</b></u>
<b>Balance as per Bank Statement at 31 March 2020</b>	<u><b>2692.79</b></u>

# **GARVE & DISTRICT COMMUNITY COUNCIL** **MEETINGS IN 2020/2021**

*(Ordinary meetings are usually held on the first Tuesday of every month unless stated otherwise)*

July 2020 – no meeting

Tuesday 4 August 2020, 7.00pm, venue/webcam tbc

Tuesday 1 September 2020, 7.00pm, venue/webcam tbc

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Tuesday 4 May 2021, 7.00pm, venue/webcam tbc

Tuesday 1 June 2021, **AGM** followed by an ordinary meeting, 7.00pm,  
venue/webcam tbc

**Members of the public are very welcome to attend**  
**Community Council meetings and take part in the**  
**discussions under the guidance of the Chairman.**

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[garveanddistrictcc@yahoo.com](mailto:garveanddistrictcc@yahoo.com)