

**Minutes of the Garve & District Community Council Annual General Meeting
held on Tuesday 1 June 2021 via Zoom webcam**

Community Council members present on webcam: Kenny Maclean (Chairman), Jennifer Haslam (Secretary), Caroline Gamble (Treasurer), Bob Moir, Sadie-Michaela Harris and co-opted member Hamish Leslie Melville.

Also present on webcam: Cllr Dr Ian Cockburn, Yvonne Boa (Community Engagement and Development Officer, TG&DDC) and one member of the public.

Apologies: Community Council member Joe Stewart and PC Kelly Murray.

The Chairman opened the meeting at 7.00pm and welcomed everyone and explained that this meeting was being held via webcam due to the current Coronavirus situation. He reminded members of the public that they were very welcome to attend Community Council meetings even on webcam and take part in the discussions under his guidance.

Declarations of Interest – The Secretary wished to inform Community Council members that she has sold her house and will be moving shortly. She will remain a member of the Community Council until the next election as per 6.1.2 of the scheme. Co-opted member Hamish Leslie Melville declared an interest in the Infinergy project. Community Council member Sadie-Michaela Harris is a Director of the LCT. Community Council member Bob Moir is a Garve Public Hall Trustee. The Treasurer is a member of the Garve litter busters' group. Community Council members confirmed that they had read all documents to be discussed tonight before the start of this meeting.

Approval of minutes of the last Annual General Meeting held on Tuesday 2 June 2020 via zoom webcam were proposed by Sadie-Michaela Harris and seconded by Caroline Gamble. Minutes were then signed by our Chairman and Secretary.

Matters arising – none.

Chairman annual report - This along with the independently audited financial statement and proposed dates of future meetings have already been sent to The Highland Council. These documents were also sent out via our email list, by email to Community Council members and were available on the Community Council website and in Garve Post Office. Copies were also available on request from the Secretary.

This is my thirteenth Chairman's annual report for the Garve & District Community Council and as ever, there has been plenty going on covering a wide range of issues since my last report twelve months ago.

Infinergy proposed extension of five turbines was approved last summer. They have since looked at increasing the base to tip height to try and maximise the potential on site and run a new cable down the hillside to carry the electricity down to the Corriemoillie Substation as the existing cable is running to capacity. We have been grateful for their regular attendance at our meetings and their updates.

A Wreath was, as usual, laid on behalf of the community on Remembrance Sunday but in line with social distancing rules at the time.

A joint online meeting of all the Community Council's in ward five took place on Thursday 18 February 2021 to discuss the ongoing issue of dumped rubbish and how to prepare for the future. Several of our suggestions made the final Tourism Infrastructure Plan.

Our website - www.community-council.org.uk/garveanddistrict continues to be well used since it was first launched in March 2013, receiving around 150-200 "hits" per month. All minutes from April 1994 are available to view or download from our website along with other Community Council documents.

We have addressed or looked into a number of issues since our last Annual General Meeting such as illegal fly tipping, wild camping, railway works, BT's proposed removal of our payphones (which again we stopped), mains water bursts, public/chemical toilets, bus services, Cemetery maintenance, EVC's, recycle centres, Deer fencing, Rights Of Way/Core Paths, Wades Bridge, cold weather payments, abandoned vehicles, sustainable choices, hand sanitiser locations, Dog fouling and incorrect google maps. Police reports are also very welcome.

Another topic that is a regular one not just over the last twelve months but over many years has been the road network. The various road issues have included potholes and resurfacing, bridge damage, verge grass cutting, trees in laybys, inappropriate car parking, sightlines, speeding/inappropriate speed and speed zones, signage, white lining, crash barriers, winter gritting and grit bins. With having a trunk road as well as Highland Council roads in our area, we have a lot of liaising to do with different people and organizations. I'm sure roads will continue to be a regular topic of our discussions.

The various issues have been discussed at ten ordinary meetings held since the last Annual General Meeting lasting around fifteen hours. These meetings have been regularly attended by both LCT and TG&DDC representatives which is welcome and helpful.

The Community Council has considered two scoping reports, one screening report, four consultation documents, seven building warrants and fifteen planning applications since the last Annual General Meeting.

Coronavirus continued to affect our work with the first virtual meeting of the Community Council being held in June 2020 however, virtual meetings do save you having to travel on a cold winter's night!

I would like to thank all the Community Council members for the continuing support they give me and may I thank them on behalf of the community for all the hard work they do as Community Council members. It should always be remembered that Community Council members VOLUNTEER their time to represent their community.

We must thank Jennifer Haslam, who oversees the Secretarial duties. We must also thank Caroline Gamble who, as Madam Treasurer oversees our accounts.

A thank you must also go to Cllr Dr Ian Cockburn who regularly attends our meetings or keeps in touch via email. I must also thank the various local groups who keep in touch with their updates, it's all very much appreciated and helpful.

Finally, but by no means least, a thank you must go to the people of this community for their continued support of their Community Council.

Those present had no questions on the Chairman's report.

Treasurer's audited report – This audited report for 2020/2021 has, as usual, been available in Garve Post Office and on the Community Council website over the last few weeks. Copies were also available from the Secretary. Those on our email list have received a copy. It was noted that the Secretary's fees figure of £400.00 also included her expenses of £50.00. Those present had no questions on the audited accounts. The audited accounts for 2020/2021 were then formally proposed for adoption by Caroline Gamble and seconded by Kenny Maclean, all agreed. Thanks to our auditor who is only charging us £60.00 this time and the Treasurer. Accounts will be attached to the minutes of this meeting as usual.

Election of Office Bearers – Sadie-Michaela Harris proposed Caroline Gamble continue as Treasurer. Bob Moir seconded and all agreed. Sadie-Michaela Harris proposed Jennifer Haslam continue as Secretary. Bob Moir seconded and all agreed. Jennifer Haslam proposed that Kenny Maclean continue as our Chairman. Hamish Leslie-Melville seconded and all agreed. Community Council members also agreed that our Chairman continue to deal with any press enquiries, liaison with other local groups and Community Council website administrator.

Dates of future meetings – It should be noted 1.2 of standing orders (first Tuesday of each month except January and July when no meeting shall take place). The dates of future meetings were proposed by Kenny Maclean and seconded by Jennifer Haslam, all agreed.

July 2021 – no meeting

Tuesday 3 August 2021, 7.00pm, venue/webcam tbc

Tuesday 7 September 2021, 7.00pm, venue/webcam tbc

Tuesday 5 October 2021, 7.00pm, venue/webcam tbc

Tuesday 2 November 2021, 7.00pm, venue/webcam tbc

Tuesday 7 December 2021, 7.00pm, venue/webcam tbc

January 2022 – no meeting

Tuesday 1 February 2022, 7.00pm, venue/webcam tbc

Tuesday 1 March 2022, 7.00pm, venue/webcam tbc

Tuesday 5 April 2022, 7.00pm, venue/webcam tbc

Tuesday 3 May 2022, 7.00pm, venue/webcam tbc

Tuesday 7 June 2022, **AGM** followed by an ordinary meeting, 7.00pm, venue/webcam tbc

Any other Annual General Meeting business – none.

Date of the next Annual General Meeting - Tuesday 7 June 2022, 7.00pm, venue/webcam tbc

The Chairman thanked everyone and closed the Annual General Meeting at 7.15pm.

Signed

Signed

Date

www.community-council.org.uk/garveanddistrict
garveanddistrictcc@yahoo.com

GARVE & DISTRICT COMMUNITY COUNCIL

ACCOUNTS FOR YEAR ENDED 31 MARCH 2021

GARVE & DISTRICT COMMUNITY COUNCIL

ACCOUNTS FOR YEAR ENDED 31 MARCH, 2021

In accordance with your instructions I have compiled the Accounts for Garve and District Community Council from the accounting records and information submitted to me

Mrs C Ann MacRae

The Cottage

Gorstan

Garve

IV23 2PX

14 May, 2021

Garve & District Community Council
Receipts & Payments for Year ended 31 March 2021

	2021	2020
INCOME		
Highland Council Grant	445.20	445.20
Donations		360.00
Other Income		
LCT Grant for Ceilidh		982.00
Raffle/Tombola at Ceilidh		161.00
Donation for Ceilidh (2019)		
Income from Hampers Raffle at Garve Hotel		500.00
Donation for Accountancy Fees		120.00
	445.20	2,568.20
EXPENDITURE		
Zurich Insurance for 2020/2021 & 2021/22	86.00	172.00
Secretary's Fees	400.00	350.00
Meeting Expenses - Halls & Garve Hotel		129.50
Admin Costs, Postages, Inks, Data Protection	131.46	115.49
Hamper Costs		
Accountancy Fees	120.00	120.00
Chairmans Expenses, Fuel, Ink, Signs		181.15
Community Events Costs		
Community Ceilidh		870.48
Refund to LCT - Defibrillators & Ceilidh		361.52
Total Expenditure	737.46	2,300.14
Surplus/Deficit for Year	- 292.26	268.06
Balance b/fwd 2019/20	2,692.79	2,424.73
Balance at Bank at 31/03/20	2,400.53	2,692.79

Garve & District Community Council
Year ended 31 March 2021

Breakdown of Sub- Accounts for 2020-21 for Communities Information

Community Ceilidh Fund b/fwd
Income

No Activity

-

Less Expenses

No Activity

-

-

Balance of Community Ceilidh Fund at 31/03/21

-

Treasurers Account/Admin Fund b/fwd
Add Income - Highland Council Grant

409.84

445.20

855.04

Less Expenses

Public Liability Insurance

86.00

Secretary's Fees

400.00

Postages & Stationery

96.46

Accountancy Fees

120.00

Data Protection

35.00

737.46

Balance of Treasurers Account at 31/03/21

117.58

Community Fund b/fwd
Add Income -

1,538.45

No Activity

Less Expenses

No Activity

Balance of Community Fund at 31/03/21

1,538.45

Garve & District Community Council
Year ended 31 March 2021

Community Newsletter Account

Balance b/fwd	744.50
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Less Expenses

No Activity

Balance of Community Newsletter Account at 31/03/21	<u>744.50</u>
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BANK RECONCILIATION

Treasurer's Account	117.58
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Community Fund	1,538.45
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Community Newsletter Account	744.50
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Balance in Bank as at 31 March 2021	<u>2,400.53</u>
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Garve & District Community Council
Year ended 31 March 2021

Breakdown of Sub- Accounts for 2020-2021

Balance of Community Fund at 31/03/2021 1,538.45

Community Ceilidh Fund at 31/03/21

Treasurer's Account/Admin Fund at 31/03/21 117.58

Community Newsletter Account as at 31/03/21 744.50

Balance at Bank as Accounts at 31/03/21 2,400.53