



**DRAFT Minutes of the Garve & District Community Council
Annual General Meeting held on Tuesday 23 July 2024 via webcam**

Community Council elected members present on webcam: Kenny Maclean (Chairman & Secretary), Bob Moir (Vice Chairman), Caroline Gamble (Treasurer) and Sadie-Michaela Harris.

Also present on webcam: one member of the public (Sue Tarr).

Apologies: Cllr Liz Kraft, Tina Hartley (Community Engagement and Development Officer, TG&DDC and Community Council associate member), Peter Kane (Kane Partnership) and Seumas Skinner (Community Liaison Manager, Statkraft UK). Seumas also sent apologies on behalf of Scott Vallance (Principal Project Manager, Statkraft UK).

The Chairman opened the Annual General Meeting at 7.05pm and welcomed everyone. He also confirmed that this meeting would be recorded as per the agenda and will be archived and available for viewing for twelve months thereafter - <http://bit.ly/GDCCmeeting23July2024incAGM> He thanked Community Council elected members for their help in rescheduling this AGM following its postponement from Monday 10 June 2024 and The Highland Council. He noted we are not the only Community Council in ward five having a later AGM this year. He reminded members of the public that although our meetings are not public meetings, they were still very welcome to attend Community Council meetings and take part in the discussions under his guidance (see section 12 of the Constitution). Those who cannot attend our meetings can, as always, write to us by post or email with any issues they wish raised.

Declarations of Interest - none. Community Council elected members confirmed that they had read all documents to be discussed tonight before the start of the meeting.

Approval of minutes of the last Annual General Meeting held on Tuesday 6 June 2023 via webcam were proposed by Bob Moir and seconded by Caroline Gamble, unanimously agreed. Minutes will be signed by our Chairman and Treasurer in due course via post.

Matters arising – none.

Chairman annual report - this along with the independently audited financial statement has already been sent to The Highland Council under 13.1 of constitution. These documents were also sent out via our emailing list, by email to Community Council members and were available in Garve Post Office and on the Community Council website. Copies were also available on request.

This is my sixteenth annual Chairman's report for the Garve & District Community Council and as ever, there has been plenty going on covering a wide range of issues since my last report twelve months ago. August 2023 saw the passing of one of our longer serving members Lady Eliza Leslie Melville. I know Community Council members were very honoured to attend her private funeral in August 2023 and her thanksgiving service in November 2023. We sadly also lost another former Community Council member in the last twelve months, Alex Mackenzie who was very well known for his sporting and musical achievements. We also were saddened by the passing of Martin Sedowski, Douglas MacQueen, Pat Macdonald, Aileen Ross, Jonnie Niblett and Ilsa Jack over the last twelve months. I must also mention Julie Wileman who was assistant ward manager until her sudden passing in January 2024. She was a great team player and a huge help to Community Councils across ward five over many years, her humour and knowledge is missed.

The 2023 Community Council elections saw three members stand down, Jennifer Haslam, Joe Stewart and Hamish Leslie Melville. We thank them for their support and help over the years.

Remembrance Sunday – a service took place at the Garve War Memorial on Sunday 12 November 2023. It was a cold misty day but the sun was trying to shine through. I was joined by Community Council elected member Sadie-Michaela Harris, Rev Ronnie Gall, Piper Ali Duff, Cllr Liz Kraft, the Lord & Deputy Lord Lieutenant, the Lord Lieutenant's Cadet Corporal Calum Sutherland of 1st Battalion The Highlanders Army Cadet Force, Tain Detachment and around 45 members of the community. It was particularly lovely to see Hamish & Harry Leslie Melville in attendance following their sad loss a few months earlier, Eliza always attended Remembrance Sunday, even during her long battle with illness. Former Community Council elected member Joe Stewart laid the Community Council wreath on behalf of the community.

A joint online meeting of all the Community Council's in ward five took place on Wednesday 28 February 2024. The future of the mobile library service was the main topic but the state of the roads also featured heavily. It was good so many attended and took part in the discussions. Notes from the meeting are available in the library section of our website.

One joint meeting between TG&DDC, LCT and the Community Council has taken place over the last twelve months discussing various issues.

We are most grateful to the various windfarms both built and proposed who have kept us updated on developments.

The traffic calming group met online on Thursday 7 March 2024 and 21 March 2024 to discuss various issues, enquiries are ongoing.

Our website - www.community-council.org.uk/garveanddistrict continues to be well used since it was first launched in March 2013, receiving around 150-200 "hits" per month. All minutes from April 1994 are available to view or download from our website along with other Community Council documents including the members list. Our emailing list continues to grow, just email us at garveanddistrictcc@yahoo.com to be added to the list to receive agendas, minutes and general updates. In November 2023 we launched our social media page www.facebook.com/profile.php?id=61552992414355

We have addressed or investigated many issues since our last Annual General Meeting such as the cost of personal injury claims to The Highland Council, fences and fence posts, The Avenue trees, recycle bins/services, the futures of local village halls and schools, public toilet provision, buildings, Post Office services, mains water issues, flooding, grass cutting in our cemeteries, wild camping, mobile library service, community transport needs, powerlines, various police issues, Development Company/LCT updates, police issues, various scams, proposed local and area place plans, proposed National Parks, liaising with local Medical Practices, trees on power and telephone lines, changes to bin collections and visitor/motorhome levy.

Another topic that is a regular one not just over the last twelve months but over many years has been the road network. The various road issues have included potholes/resurfacing works, whitening lining, signage, railway crossings, barriers, traffic issues, retaining walls and fences, sightlines, bollards, bridges, road closures, road sweeper, drain covers, grit bins, ditches, lamp posts, hedges and disabled parking.

With having a trunk road as well as Highland Council roads in our area, we have a lot of liaising to do with different people and organizations. I am sure roads will continue to be a regular topic of our discussions. I know Community Council members also enjoy hearing about my memories from my many years on the Community Council which is why I do a little look back from time to time.

The various issues have been discussed at ten ordinary meetings, one special meeting and a non-quorate meeting since the last Annual General Meeting lasting around twenty-two hours. The Community Council has also considered three scoping reports, sixteen consultation documents, six building warrants, six Prior Notification Orders, eight planning applications seven pre planning applications and been made aware of three possible planning breaches. We also note one licensing issue since the last Annual General Meeting. I would like to thank all the elected Community Council members for the continuing support they give me and may I thank them on behalf of the community for all the hard work they do as Community Council members. It should always be remembered that Community Council members VOLUNTEER their time to represent their community.

We must also thank Tina Hartley, our associate member for all her help with the local place plan.

We must thank Caroline Gamble who, as Madam Treasurer oversees our accounts and to Ann MacRae for auditing them, Bob Moir for his support as Vice Chairman and Sadie-Michaela Harris for her webcam knowledge!

A thank you must also go to Cllr Liz Kraft who regularly attends our meetings and keeps in regular contact. I must also thank the various local groups who keep in touch with their updates, it is all very much appreciated and helpful.

Finally, but by no means least, a thank you must go to the people of this community for their continued support of their Community Council.

Kenny Maclean, Chairman, Saturday 11 May 2024. Updated Monday 24 June 2024.

Those present had no questions on the Chairman’s report.

Treasurer’s audited report – This audited report for 2023/2024 has, as usual, been available in Garve Post Office and on the Community Council website over the last few months. Copies were also available on request. Those on our email list have already received a copy. The Treasurer noted the wreath fund (in memory of Eliza) £461.60 has been included in the Treasurer’s account. Those present had no questions on the audited accounts. The audited accounts for 2023/2024 were then formally proposed for adoption by Caroline Gamble and seconded by Kenny Maclean, unanimously agreed. Thanks to the auditor and Treasurer. Accounts will be attached to the minutes of this meeting as usual. The Treasurer noted Ann Macrae our now retired auditor has received our £75 gift voucher and was very grateful for the gift.

Election of Office Bearers – as per 9.1 and 9.2 of the constitution and 4.2.1 e) of standing orders all Office Bearers stand down at each AGM but can stand again if they wish. As The Highland Council has already allowed a joint Office Bearer role as per 9.3 of the Constitution, Sadie-Michaela Harris proposed Kenny Maclean continue as Chairman and Secretary, Bob Moir seconded, unanimously agreed.

Caroline Gamble proposed Bob Moir as Vice Chairman to ensure we have three Office Bearers, Sadie-Michaela Harris seconded, unanimously agreed.

Bob Moir proposed Caroline Gamble continue as Treasurer, Sadie-Michaela Harris seconded, unanimously agreed.

It was also unanimously agreed that the three bank signatories continue to be Kenny Maclean, Bob Moir and Caroline Gamble only. The Vice Chairman cannot recall getting access to online banking. The Treasurer will chase up. *(Post meeting note – Bob Moir proposed, and Caroline Gamble seconded, that our Chairman continue to deal with any press enquiries and be Community Council website administrator, unanimously agreed).*

Dates of future meetings – as per 13.1 of constitution. Our Chairman confirmed that, having discussed the matter with The Highland Council, we will continue to try and meet on the first Tuesday of each month as per 1.2 of standing orders (first Tuesday of each month except January and July when no meeting shall take place) but will confirm exact dates nearer the time due to our elected members other commitments.

Any other Annual General Meeting business – none.

Date of the next Annual General Meeting - Tuesday 3 June 2025, 7.00pm, online, to be confirmed nearer the time.

The Chairman thanked everyone and closed the Annual General Meeting at 7.15pm.

Signed

Signed

Date

www.community-council.org.uk/garveanddistrict
www.facebook.com/profile.php?id=61552992414355
garveanddistrictcc@yahoo.com

GARVE & DISTRICT COMMUNITY COUNCIL

ACCOUNTS FOR YEAR ENDED 31 MARCH 2024

GARVE & DISTRICT COMMUNITY COUNCIL

ACCOUNTS FOR YEAR ENDED 31 MARCH 2024

In accordance with your instructions I have compiled Accounts for Garve & District Community Council from the accounting records. Ited.

Mrs C Ann MacRae

The Cottage

Gorstan

Garve

Ross-shire

IV23 2PX

15 April, 2024

Garve & District Community Council
Receipts & Payments for Year ended 31 March 2024

	2024	2023
INCOME		
Highland Council Grant	445.20	445.20
Donation - Mr H Leslie-Melville	500.00	500.00
Bank Goodwill Transfers	75.00	
	<u>1,020.20</u>	<u>945.20</u>
EXPENDITURE		
Zurich Insurance for 2023/24	97.20	86.00
Secretary's Fees, Fuel expenses	175.00	373.40
Miscellaneous - Flowers, Gifts		
Meeting Expenses - Garve Hall		24.00
Admin - Inks, Data Protection	163.35	92.59
Accountancy Fees	90.00	80.00
Chairmans Expenses, Ink, Fuel, Land Fee	30.00	182.05
G & D Development Co - Newsletter fees		744.50
Total Expenditure	<u>555.55</u>	<u>1,582.54</u>
Surplus/Deficit for Year	<u>464.65</u>	<u>- 637.34</u>
Balance b/fwd 2023	<u>1,508.31</u>	<u>2,145.65</u>
Balance at Bank at 31/03/24	<u>1,972.96</u>	<u>1,508.31</u>

Garve & District Community Council
Year ended 31 March 2024

Bank Reconciliation as at 31 March 2024

Balance as per Bank Statement at 31/03/23	1508.31
Surplus/Deficit for Year	464.65
Balance as per Accounts	<u>1972.96</u>
Balance as per Bank Statement at 31/03/24	<u>1972.96</u>

Garve & District Community Council

Year ended 31 March 2024

Breakdown of Sub- Accounts for 2023/2024 for Communities Information**Community Ceilidh Fund b/fwd****Total Expenses****Balance of Community Ceilidh Fund at 31/03/24****Treasurers Account/Admin Fund b/fwd 01/04/23****Add Income -**

Highland Council Grant

Donation - Mr H Leslie-Melville

Bank Goodwill Transfers

- 30.14

445.20

500.00

75.00

990.06**Less Expenses - Public Liability Insurance**

Secretary's Fees & Travel expenses

Administration - Ink Cartridges

Data Protection

Miscellaneous Expenses - Cards, Postages,

Accountancy Fees

Garve Hall - Rent for AGM June 2023

97.20

205.00

128.35

35.00

90.00

555.55**Balance of Treasurers Account at 31/03/24****434.51****Community Fund****Balance of Community Fund b/fwd****1,538.45****Balance of Community Fund at 31/03/24****1,538.45**

Garve & District Community Council
Year ended 31 March 2024

Breakdown of Sub- Accounts for 2023/2024

Community Ceilidh Fund at 31/03/24

Treasurers Account/Admin Fund at 31/03/24	434.51
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Community Fund at 31/03/24	1,538.45
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Community Newsletter Account at 31/03/24

Balance at Bank as Accounts at 31/03/24	1,972.96
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