

DRAFT

Cold Ashby Parish Council

Draft minutes of ordinary general meeting of the Parish Council held on Wednesday November 5th, 2025, in the Playing Field Pavilion at 7.30p.m.

Present: Councillors Bailey (RB), Harpham (NH), Peel (AP), Alex Taylor (AT), Fiona Taylor (FT), Rachel Williams (RIW) and Richard Williams (RdW). Councillor Christine Ware (WNC, CW), P.C. Kevin Lumbis (Northants Police), Aidan Gibson (Immediate Justice Programme). One member of the public. Jonathan Ward-Langman (Clerk, JBW-L).

25.11.01 – Apologies: there were none.

25.11.02 – Minutes of the General Meeting of the Council held on Wednesday October 1st, 2025. Approved, subject to amendment of 25.10.12 to respond to query regarding nature of CCTV at the Black Horse (i.e. domestic or commercial). (*Proposed FT, seconded NH, unanimous*). *N.B. it would appear that the ICCO website has been updated since the query was raised.*

25.11.03 - Matters arising: none.

25.11.04 - Open forum: to receive and discuss matters raised by members of the public present at the meeting.

- A Member of the Public noted the passing of Terry Smith a former CAPC Councillor. The PC expressed its condolences to his family.
- CW reported on:
 - o WNC Budget setting.
 - o Suicide Prevention (see links, on CAPC website).
 - o Changes to Domestic Waste service

25.11.05 – Presentation on Immediate Justice Programme: Aidan Gibson BA MSyI Immediate (Community) Justice Manager gave a presentation about the programme which was well received. To be discussed at the Council's December meeting. (*Action Clerk*).

25.11.06 – Accounts:

- Members approved the attached accounts for October 2025 and authorised the payments listed at Annex A. It was agreed that Npower bills should be paid by Direct Debit. (*Proposed FT, seconded AT, unanimous*). (*Action Clerk*).
- The Clerk updated members on banking arrangements and the switch to an account with Unity Trust Bank. (*Action Clerk*).

25.11.07 – Budget/Precept Planning: The Council considered the Clerk's report and agreed:

- The precept is unchanged at £12,000 for 2026-27.
- The Budget for 2026-27 attached as Annex B was adopted.

- Cemetery charges to remain unchanged, subject to review (see Annex B).
- £12-15,000 to be transferred from the main account to a savings account that bears interest when the Council transfers its Bank Account.

Approved unanimously, proposed RdW, seconded AT. (Action Clerk).

25.11.08 – Planning matters:

- The Outcome of appeal APP/W2845/W/25/3366285, Black Horse, Main Street, Cold Ashby NN6 6EL (original application 2024/2784/FULL Change of Use) was noted. RdW reported that he understood sale of the Black Horse to Steve and Jo Varley (former owners) was being negotiated.

25.11.09 – Cemetery regulations: the Clerk reported; discussion was deferred to the December meeting. *(Action Clerk).*

25.11.10 – Scramblers, Bridle Lane and fly tipping J1 A14: CW reported that the site at Junction 1 is now subject to a Community Protection Order. Gates had been installed, but it was reported that these had been broken. WNC officers are monitoring; problems to be reported on 0300 126 7000. P.C. Lumbis reported that the Police are also monitoring and have been involved for several years.

The Parish Council expressed its gratitude to the Police for getting the abandoned car on Main Street removed.

25.11.11 - WNC Parish Conference: FT and AT reported:

- Traffic calming, especially enforcement of 7.5 ton limit. Email to be sent to WNC. *(Action AT and RdW).*
- Neighbourhood Planning; deferred to December meeting *(Action FT).*

25.11.12 – CCTV at the Black Horse. Discussed at 2.11.02.

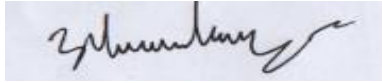
25.11.13 - WNC Developer Contributions Consultation: Noted; all Councillors to respond if they wish. *(Action All).*

25.11.14 - Post: to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

- Street naming consultation: letter received re land off Main Street/Stanford Road (SN/2025/0158). There was no agreement about a suitable name, so the Parish Council will express no preference.
- CIL. CAPC will receive £5,790.53 from the development; WND/2021/0015 Land at Main Street/Stanford Road, Cold Ashby. Allocation to be discussed at December meeting. *(Action Clerk).*
- Application for grant for defibrillator training from Village Hall Committee to be discussed at December meeting. *(Action Clerk).*
- Speed sign battery replacement. Discussed. RdW to investigate. *(Action RdW/Clerk).*
- WNC SWEP email contact list; agreed that CAPC should be removed from list.
- Climate and Nature Champion (NCALC): volunteer still to be identified.
- Defibrillator check: RB confirmed that he undertook these each month.

The meeting closed at 9.20p.m.

**Date of next meeting: Ordinary General Meeting Wednesday December 3rd, 2025,
in the Playing Field Pavilion at 7.30p.m.**

A handwritten signature in dark ink, appearing to read 'Jonathan Ward-Langman', is written on a light blue rectangular background.

Jonathan Ward-Langman November 11th, 2025

Annex A: October 2025

Date	Account	Category	Desc	Credit/ Debit	£	VAT	Total	Notes
25/09/25	Main	Opening Balance				£0.00	£10,328.12	
25/09/25	Savings	Opening Balance				£0.00	£9,915.91	
29/09/25	Main	Precept	WNC	Credit	£6,000.00	£0.00	£6,000.00	
29/09/25	Main	Grant	CA VH (history project)	Debit	£500.00	£0.00	£500.00	
30/09/25	Savings	Interest	Interest	Credit	£9.13	£0.00	£9.13	
07/10/25	Main	Insurance	AJG Community Schemes	Debit	£2,609.23	£0.00	£2,609.23	
07/10/25	Main	Training	NCALC Cemetery compliance course	Debit	£88.00	£17.60	£105.60	
07/10/25	Main	Audit	NCALC Internal Audit service	Debit	£281.00	£56.20	£337.20	
16/10/25	Main	Website & email accounts	IONOS (DD)	Debit	£3.00	£0.60	£3.60	
20/10/25	Main	Recharge CAPFA insurance	Paid by CAPFA	Credit	£1,956.92	£0.00	£1,956.92	
21/10/25	Main	Cemetery charges	AJ Mills Berry memorial	Credit	£55.00	£0.00	£55.00	
21/10/25	Main	Other grants and payments	Refund from EoN for overcharge	Credit	£460.80	£0.00	£460.80	
	Main	Total					£3,555.63	
	Savings	Total					£0.00	
	Income (Main)	Total					£8,472.72	
	Income (Reserve)	Total					£9.13	
Above payments authorised:								
	Clerk							
	Councillor			Main Account			£15,245.21	
	Councillor			Savings account			£9,925.04	
				Month Balance			£25,170.25	
	Date:	October 22nd 2025						

Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING October 22nd, 2025							
Name of smaller authority:		Cold Ashby Parish Council					
County area (local councils and parish meetings only):		West Northamptonshire					
Financial year ending 31 March 2026							
Prepared by (Name and Role):		Jonathan Ward-Langman Clerk/ RFO					
Date:		20/10/2025					
						£	£
Balance per bank statements as at 25/09/2025							
Business Current Account 1045		account 1				£15,245.21	
Business Reserve Account 2605		account 2				£9,925.04	
		account 3					
Petty cash float (if applicable)							£0.00
Less: any unpresented cheques as at 31/07/2025 (enter these as negative numbers)							£0.00
Net balances as at 22/10/2025							£25,170.25

Annex A: Invoices for approval Cold Ashby Parish Council October 22nd, 2025

Date	Account	Category	Description	Credit/Debit	£	VAT	Total
01/10/2025	Main	Grass cutting	Thompson Ground care	Debit	£407.96	£81.59	£489.55
01/10/2025	Main	Venue Hire	CAPFA	Debit	£90.00	£0.00	£90.00
10/10/2025	Main	Streetlights	NPower	Debit	£185.55	£9.28	£194.83
11/10/2025	Main	Water charges	Wave (To be paid by DD)	Debit	£21.96	£0.00	£21.96
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						

Cold Ashby Parish Council Budget report 2025-26 (N.B. Payments net of VAT as this will be reclaimed)					
-	Actual to October 22nd 2025	Full year forecast 2025-26	Budget 2025-26	Variance (budget vs forecast)	Notes
OPENING BALANCE MAIN	£9,687.21				
OPENING BALANCE RESERVE	£9,870.53				Incl. Interest 31/03/25
RECEIPTS					
Precept	£12,000.00	£12,000.00	£12,000.00	£0.00	
Cemetery charges	£549.00	£550.00	£400.00	£150.00	
S136 Grasscutting (WNC)	£199.88	£682.73	£650.00	£32.73	
Recharge CAPFA insurance	£1,956.92	£1,956.92	£1,900.00	£56.92	
Interest on reserve	£54.51	£140.00	£140.00	£0.00	
Other grants and payments	£460.80	£460.80	£0.00	£460.80	
VAT reclaim	£0.00	£0.00	£0.00	£0.00	
Transfer to reserve	£0.00	£0.00	£0.00	£0.00	
TOTAL	£15,221.11	£15,790.45	£15,090.00	£700.45	
PAYMENTS					
Clerk's salary & PAYE	£950.40	£3,933.60	£3,600.00	-£333.60	
Payroll	£90.00	£120.00	£60.00	-£60.00	
Office costs	£0.00	£0.00	£25.00	£25.00	
Stationery	£0.00	£0.00	£25.00	£25.00	
Insurance	£2,609.23	£2,609.23	£2,550.00	-£59.23	
NCALC/ACRE subscription	£269.85	£300.00	£290.00	-£10.00	
HMRC	£0.00	£0.00	£0.00	£0.00	
Grass cutting	£1,223.88	£3,088.68	£3,000.00	-£88.68	
Audit	£306.00	£306.00	£250.00	-£56.00	
Room hire	£142.50	£360.00	£360.00	£0.00	
Data protection	£47.00	£47.00	£50.00	£3.00	ICO fee
Training	£88.00	£90.00	£200.00	£110.00	
Website & email accounts	£85.94	£150.00	£150.00	£0.00	
Cemetery maintenance	£0.00	£0.00	£350.00	£350.00	
Consumables/IT	£0.00	£0.00	£50.00	£50.00	
Street Lights	£806.24	£1,460.87	£1,450.00	-£10.87	
Sundry	£334.00	£334.00	£0.00	-£334.00	Reimbursement overpaid cemetery charge
Water charges	£57.88	£100.00	£100.00	£0.00	
General maintenance	£0.00	£300.00	£300.00	£0.00	
S137	£0.00	£0.00	£0.00	£0.00	
Grants	£1,140.00	£1,140.00	£1,000.00	-£140.00	
Small Works/lengthsman	£0.00	£0.00	£0.00	£0.00	
Bus subsidy	£0.00	£750.00	£750.00	£0.00	
Special projects	£0.00	£0.00	£500.00	£500.00	
Contested election	£0.00	£0.00	£0.00	£0.00	
Transfer to reserve	£0.00	£0.00	0	£0.00	

Total Variance payments				-£29.38	
TOTAL PAYMENTS	£8,150.92	£15,089.38	£15,060.00		
TOTAL (Surplus/overspend)	-	£701.07	£30.00	£671.07	Surplus
-	-				
F'CAST CLOSING BALANCE MAIN		£10,248.28			
F'CAST CLOSING BALANCE RESERVE		£10,010.53			

Annex B Cold Ashby Parish Council Budget 2026-27 (N.B. Payments net of VAT as this will be reclaimed)				
-	Budget 2025-26	Full year forecast 2025-26	Budget 2026-27	Notes
OPENING BALANCE MAIN				
OPENING BALANCE RESERVE				
RECEIPTS				
Precept	£12,000.00	£12,000.00	£12,000.00	
Cemetery charges	£400.00	£550.00	£600.00	
S136 Grasscutting (NNC)	£650.00	£682.73	£680.00	
Recharge CAPFA insurance	£1,900.00	£1,956.92	£1,960.00	
Interest on reserve	£140.00	£140.00	£140.00	
Other grants and payments	£0.00	£460.80	£0.00	
VAT reclaim	£0.00	£0.00	£0.00	
Transfer to reserve	£0.00	£0.00	£0.00	
TOTAL	£15,090.00	£15,790.45	£15,380.00	
PAYMENTS				
Clerk's salary & PAYE	£3,600.00	£3,933.60	£3,980.00	Pay award pending
Payroll	£60.00	£120.00	£120.00	
Office costs	£25.00	£0.00	£0.00	
Stationery	£25.00	£0.00	£0.00	
Insurance	£2,550.00	£2,609.23	£2,650.00	
NCALC/ACRE subscription	£290.00	£300.00	£300.00	
HMRC	£0.00	£0.00	£0.00	
Grass cutting	£3,000.00	£3,088.68	£3,100.00	
Audit	£250.00	£306.00	£240.00	2025 payment included 'onboarding'
Room hire	£360.00	£360.00	£360.00	
Data protection	£50.00	£47.00	£50.00	ICO fee
Training	£200.00	£90.00	£100.00	
Website & email accounts	£150.00	£150.00	£150.00	
Cemetery maintenance	£350.00	£0.00	£100.00	
Consumables/IT	£50.00	£0.00	£50.00	
Street Lights	£1,450.00	£1,460.87	£1,470.00	
Sundry	£0.00	£334.00	£200.00	
Water charges	£100.00	£100.00	£100.00	
General maintenance	£300.00	£300.00	£300.00	Defibrillator battery & pads
S137	£0.00	£0.00	£0.00	
Grants	£1,000.00	£1,140.00	£1,250.00	
Small Works/lengthsman	£0.00	£0.00	£0.00	
Special projects	£750.00	£750.00	£750.00	Bus subsidy
Contested election	£500.00	£0.00	£100.00	
Transfer to reserve	£0.00	£0.00	£0.00	
TOTAL PAYMENTS	£15,060.00	£15,089.38	£15,370.00	
TOTAL (Surplus/overspend)	£30.00	£701.07	£10.00	

COLD ASHBY PARISH COUNCIL

TABLE OF FEES FOR COLD ASHBY CEMETERY

Revised 4th May 2022

Plot purchase

1.	SINGLE GRAVE	£ 110.00
2.	DOUBLE GRAVE	£ 120.00
3.	CREMATED REMAINS	£ 85.00

BURIAL FEES

4. FIRST INTERMENT	£
80.00	
5. SECOND INTERMENT	£ 80.00
6. CREMATED REMAINS	£ 80.00

GRANT OF RIGHT TO PLACE

7. HEADSTONES	£ 55.00
8. SECOND INSCRIPTION	£ 25.00
9. MEMORIAL VASES	£ 45.00
10. SECOND INSCRIPTION	£ 25.00
11. CREMATION INSCRIPTION STONES	£ 50.00
12. SECOND INSCRIPTION	£ 25.00

GRANT OF EXCLUSIVE RIGHTS OF BURIAL IS FOR A PERIOD OF 99 YEARS

NO PLOTS TO BE RESERVED

FOR CREMATED REMAINS, REMOVABLE FLOWER VASES AND FLAT

INSCRIPTION STONES ONLY MAY BE USED

**ALL THE ABOVE PRICES WILL BE QUADRUPLED FOR NON-RESIDENTS OR
PEOPLE WHO HAVE NOT LIVED IN THE PARISH FOR THE PREVIOUS TEN
YEARS (EXCEPT FOR RESIDENTS WHO HAVE BEEN TAKEN INTO
NURSING HOMES)**

By Order of the Cold Ashby Parish Council May 2022