

# Cold Ashby Parish Council

**Draft minutes of ordinary general meeting of the Parish Council held on Wednesday February 4<sup>th</sup>, 2026, in the Playing Field Pavilion at 7.30p.m.**

**Present:** Councillors Bailey (RB), Harpham (NH), Peel (AP), Alex Taylor (AT) and Fiona Taylor (FT, Chair. Two members of the public. Jonathan Ward-Langman (Clerk, JBW-L).

**Interests:** None were declared.

**26.02.01 – Apologies:** Councillors Rachel Williams and Richard Williams. Councillor Christine Ware (WNC, represented by a member of the public).

**26.02.02 - The minutes of the General Meeting of the Council held on Wednesday December 3<sup>rd</sup>, 2025, were approved unanimously** (Proposed NH, seconded AT).

**26.02.03 - Matters arising:** none.

**26.02.04 - Open forum**

- A member of the public spoke in favour of the proposed bus shelter (see 26.02.12, below., including note).
- A member of the public representing Councillor Christine Ware (WNC) reported on
  1. **the WNC Local Plan:** subject to regulation 18 consultation. See [New Local Plan for West Northamptonshire | West Northamptonshire Council](#)
  2. **WNC Budget**
  3. **Bus shelter:** funding secured; to be sited on village green. No cost to CAPC. CAPC to confirm. See 26.02.12, below.
  4. **J18 Forum.** See 26.02.14, below.

**26.02.05 – Accounts:**

- The attached accounts for December 2025 and authorisation of the payments contained in them were approved unanimously (Proposed FT, seconded AT). *Action Clerk*
- The Clerk provided an update on banking arrangements. *Action Clerk*

**26.02.06 – Community Infrastructure Levy:** discussed use of CIL payment of £5,790.53. Agreed to publicise within the village and to seek project ideas and grant applications for consideration in March and April and consultation at Annual Parish Meeting (village assembly). *Action Clerk*

**26.02.07 – Grant Applications:**

- considered application from Friends of St Denys Church to support maintenance (gardening) of Churchyard.

- considered application from Cold Ashby Playing Fields Association to support grounds maintenance at the Playing Fields.

Both applications approved unanimously (Proposed AP). To be confirmed at meeting in March; payments in new financial year. **N.B. as all members present except AP were CAPC representatives on CAPFA, formal approval of the CAPFA grant was not possible. Action Clerk.**

- Queried whether CIL funding could be used for repainting of chicane posts to improve visibility and whether WNC Highways could undertake this. *Action Clerk*

#### **26.02.08 – Planning matters:**

- **Asset of Community Value listing of the Black Horse:** Clerk reported that this expires February 11<sup>th</sup>, 2026, and the 'protected period' ends March 3<sup>rd</sup>, 2026. WNC have informed CAPC but no request for comment. Discussed and agreed that the Parish Council remained unanimously of the view that the Black Horse should be reopened as a Public House.

**25.02.09 – Cemetery regulations:** Clerk reported that the regulations had been amended as agreed. The revised regulations were adopted unanimously (Proposed AT, seconded NH). *Action Clerk*

**26.02.10 – Refurbishment of telephone kiosk:** Discussed; Immediate Justice team are cleaning the kiosk, but it also requires repainting and refurbishment of woodwork etc. Quotations to be sought. *Action Clerk*

**26.02.11 – Streetlighting Thornby Road:** New development at The Cedars; considered plan provided by developer. (see minute: 25.11.11). Confirm developer to pay for installation. Approved unanimously (Proposed RB, seconded AP). *Action Clerk*

**26.02.12 – Bus Shelter** Discussed emails from Councillor Christine Ware and considered comments of her representative and member of the public; see 26.02.04.3, above. Queries included:

- Use of shelter for school bus service and potential safety issues.
- Whether WNC Highways had been consulted.
- Aesthetics (shelter design shown in proposal differed from wooden structure in Lib Dem Focus leaflet).
- Whether the shelter would impede visibility if sited on village green.
- Paucity of bus services and whether the future of the services was secure.

It was agreed to defer a decision until the March meeting whilst publicising within the village and seeking clarification of the points above. *Action Clerk*

**26.02.13 - Immediate Justice Programme:** The Chair reported on liaison with the Immediate Justice Team and work to be undertaken. *Action Chair*

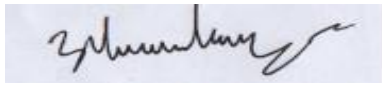
**26.02.14 Junction 18 Liaison Forum January meeting:** RB reported.

**26.02.15 Grass cutting 2026:** Agreed unanimously that CAPC would continue to provide service and take up WNC grant. Thompson's Ground Care to be asked to

continue, subject to quotation. Quotation to be sought for pollarding of the two Lime trees at the entrance to the cemetery; Farm Manage to be asked to pollard the three trees at the top of Bridle Lane. *Action Clerk*

**26.02.16 Post:** None. Clerk to chase Fewzed re VASL sign. *Action Clerk*

**Date of next meeting: Ordinary General Meeting Wednesday March 4<sup>th</sup>, 2026, in the Playing Field Pavilion at 7.30p.m.**

A handwritten signature in black ink on a light blue background. The signature is cursive and appears to read 'Jonathan Ward-Langman'.

Jonathan Ward-Langman February 6<sup>th</sup>, 2026

**Annex A: December 2025**

Date	Account	Category	Desc	Credit/ Debit	£	VAT	Total	Notes
27/11/25	Main	Opening Balance				£0.00	£20,235.80	
27/11/25	Savings	Opening Balance				£0.00	£9,933.59	
28/11/26	Savings	Interest	Interest	Credit	£7.24	£0.00	£7.24	
08/12/25	Main	Grass cutting	Thompson Ground Care Inv 1048	Debit	£407.96	£81.59	£489.55	
08/12/25	Main	Election	WNC	Debit	£64.50	£0.00	£64.50	
08/12/25	Main	Website & email accounts	Spanglefish (Plexus Media)	Debit	£65.00	£13.00	£78.00	
08/12/25	Main	Clerk's salary & PAYE	Clerk's Salary Oct-December 2025 incl.	Debit	£784.80	£0.00	£784.80	
08/12/25	Main	Clerk's salary & PAYE	PAYE Oct-December 2025 incl.	Debit	£196.20	£0.00	£196.20	
08/12/25	Main	Payroll	DCK Payroll	Debit	£20.00	£4.00	£24.00	
17/12/26	Main	Website & email accounts	IONOS (DD)	Debit	£3.00	£0.60	£3.60	
23/12/25	Main	Cemetery Charges	J Stamp & Sons John Lill	Credit	£25.00	£0.00	£25.00	
31/12/25	Savings	Interest	Interest	Credit	£8.54	£0.00	£8.54	
	Main	Total					£1,640.65	
	Savings	Total					£0.00	
	Income (Main)	Total					£25.00	
	Income (Reserve)	Total					£15.78	
Above payments authorised:								
	Clerk							
	Councillor			Main Account			£18,620.15	
	Councillor			Savings account			£9,949.37	
<b>N.B. £5790.53 CIL FUNDING IS RING-FENCED AND CAN ONLY BE SPENT AS STIPULATED BY WNC</b>				Month Balance			£28,569.52	
	Date:	January 27th 2026						

<b>Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING February 4<sup>th</sup> 2026</b>						
Name of smaller authority:	<b>Cold Ashby Parish Council</b>					
County area (local councils and parish meetings only):	<b>West Northamptonshire</b>					
<b>Financial year ending 31 March 2026</b>						
Prepared by (Name and Role):	<b>Jonathan Ward-Langman Clerk/ RFO</b>					
Date:	<b>27/01/2026</b>					
					£	£
<b>Balance per bank statements as at 31/12/2025</b>						
Business Current Account 1045	account 1				<b>£18,620.15</b>	
Business Reserve Account 2605	account 2				<b>£9,949.37</b>	
	account 3					
Petty cash float (if applicable)						£0.00
Less: any unpresented cheques as at <b>31/12/2025</b> <b>(enter these as negative numbers)</b>						£0.00
<b>Net balances as at 31/12/2025</b>						<b>£28,569.52</b>

**Annex A: Invoices for approval Cold Ashby Parish Council January 27<sup>th</sup>, 2026**

<b>Date</b>	<b>Account</b>	<b>Category</b>	<b>Description</b>	<b>Credit/Debit</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>
29/12/2025	Main	Website & email accounts	IONOS 203052566482 (Paid DD)	Debit	£3.00	£0.60	£3.60
06/01/2026	Main	Street Lights	Npower IN14676585 Oct-Dec 2025 incl. (Paid DD)	Debit	£295.86	£14.79	£310.65
11/01/2026	Main	Water charges	Wave 16058942 (Paid DD)	Debit	£19.44	£0.00	£19.44
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						

Annex A: Cold Ashby Parish Council Budget report 2025-26 (N.B. Payments net of VAT as this will be reclaimed)					
-	Actual to December 31st 2025	Full year forecast 2025-26	Budget 2025-26	Variance (budget vs forecast)	Notes
OPENING BALANCE MAIN	£9,687.21				
OPENING BALANCE RESERVE	£9,870.53				Incl. Interest 31/03./25
RECEIPTS					
Precept	£12,000.00	£12,000.00	£12,000.00	£0.00	
Cemetery charges	£574.00	£550.00	£400.00	£150.00	
S136 Grasscutting (WNC)	£199.88	£882.61	£650.00	£232.61	
Recharge CAPFA insurance	£1,956.92	£1,956.92	£1,900.00	£56.92	
Interest on reserve	£78.84	£140.00	£140.00	£0.00	
Other grants and payments	£6,251.33	£460.80	£0.00	£460.80	
VAT reclaim	£0.00	£0.00	£0.00	£0.00	
Transfer to reserve	£0.00	£0.00	£0.00	£0.00	
TOTAL	£21,060.97	£15,990.33	£15,090.00	£900.33	N.B. £5790.53 CIL not included in forecast
PAYMENTS					
Clerk's salary & PAYE	£2,943.00	£3,933.60	£3,600.00	-£333.60	
Payroll	£110.00	£120.00	£60.00	-£60.00	
Office costs	£0.00	£0.00	£25.00	£25.00	
Stationery	£0.00	£0.00	£25.00	£25.00	
Insurance	£2,609.23	£2,609.23	£2,550.00	-£59.23	
NCALC/ACRE subscription	£269.85	£300.00	£290.00	-£10.00	
HMRC	£0.00	£0.00	£0.00	£0.00	
Grass cutting	£2,039.80	£3,088.68	£3,000.00	-£88.68	
Audit	£306.00	£306.00	£250.00	-£56.00	
Room hire	£142.50	£360.00	£360.00	£0.00	
Data protection	£47.00	£47.00	£50.00	£3.00	ICO fee
Training	£88.00	£90.00	£200.00	£110.00	
Website & email accounts	£156.94	£150.00	£150.00	£0.00	
Cemetery maintenance	£0.00	£0.00	£350.00	£350.00	
Consumables/IT	£0.00	£0.00	£50.00	£50.00	
Street Lights	£991.79	£1,460.87	£1,450.00	-£10.87	
Sundry	£334.00	£334.00	£0.00	-£334.00	Reimbursement overpaid cemetery charge
Water charges	£79.84	£100.00	£100.00	£0.00	
General maintenance	£0.00	£300.00	£300.00	£0.00	
S137	£0.00	£0.00	£0.00	£0.00	
Grants	£1,140.00	£1,140.00	£1,000.00	-£140.00	
Small Works/lengthsman	£0.00	£0.00	£0.00	£0.00	
Bus subsidy	£0.00	£750.00	£750.00	£0.00	
Special projects	£0.00	£0.00	£500.00	£500.00	
Contested election	£64.50	£64.50	£0.00	-£64.50	
Transfer to reserve	£0.00	£0.00	0	£0.00	

Total Variance payments				-£93.88	
TOTAL PAYMENTS	£11,322.45	£15,153.88	£15,060.00		
<b>TOTAL (Surplus/overspend)</b>	-	£836.45	£30.00	£806.45	<b>Surplus</b>

F'CAST CLOSING BALANCE MAIN		£10,383.66			
F'CAST CLOSING BALANCE RESERVE		£10,010.53			
<b><u>N.B. £5790.53 CIL FUNDING IS RING-FENCED AND CAN ONLY BE SPENT AS STIPULATED BY WNC</u></b>					