

# Cold Ashby Parish Council

**Draft minutes of ordinary general meeting of the Parish Council held on Wednesday June 3<sup>rd</sup>, 2026, in the Playing Field Pavilion at 7.30p.m.**

**Present:** Councillors Rod Bailey (RB, Vice-Chair), Neil Harpham (NH), Rachel Williams (RIW), Richard Williams (RdW), the Parish Clerk (JBW-L) and a member of the public.

**Interests:** None declared.

**26.06.01 – Apologies:** Councillors Alan Peel, Fiona Taylor (FT, Chair), Alex Taylor (AT), Councillor Christine Ware (CW, WNC). RB chaired the meeting.

**26.06.02 – Minutes:** Minutes of the Annual General Meeting of the Council held on Wednesday, May 6<sup>th</sup>, 2026 were approved as a true record (proposed NH, seconded RIW, unanimous).

**26.06.03 – Matters arising:** there was no matter arising from the approved minutes.

**26.06.04 – Election of other officers and representatives for 2025-26**

- **1 representative to Village Hall committee:** (deferred from AGM) RB said that he was happy to continue in this role.

**26.06.05 – Open forum: to receive and discuss matters raised by members of the public present at the meeting.**

- No comments or questions from the public.
- Report from CW read by Chair (see below)

**26.06.06 – Accounts:**

- Members approved the attached accounts for May 2026 (to May 28<sup>th</sup>, 2026) and authorised the payments contained in them (proposed RdW, seconded NH, unanimous). Payment of the Clerk's salary is due at the end of the pay period (June 30<sup>th</sup>, 2026). Payment will be deferred until after that date. **Action JBW-L.**
- The balance of both NatWest accounts is zero. Closure of these accounts has been requested in writing, but it requires an existing signatory to contact the bank by telephone to confirm. JBW-L to liaise with RB who will contact NatWest by phone. **Action JBW-L, RB.**

**26.06.07 – Audit 2025-26 (attached) Approve accounts & Audit (AGAR)**

- a. The final accounts (as presented at the AGM) for 2025-26 were noted
- b. The Internal Audit report was received (proposed RIW, seconded NH, unanimous).
- c. The Annual Governance statement was completed and approved (proposed RdW, seconded RB, unanimous).
- d. The statement of accounts was completed and approved (proposed RIW, seconded Nh, unanimous).

- e. The certificate of exemption was completed and approved (proposed NH, seconded RB, unanimous).
- f. Publication of the above was approved (proposed RIW, seconded RdW, unanimous).

**26.06.08 - Planning matters:** there were none.

**26.06.09 - Telephone Box refurbishment:** it was agreed to ask Nick Leatherland to proceed on the basis outlined in his email (commission of work approved at AGM).

**26.06.10 - Update on VASL sign.** Clerk to seek quotations for signs; 2-3 suggested for village. Clerk to contact Peter Moyes, Chair of Thornby Parish Meeting for supplier recommendations. *Action JBW-L.*

**26.06.11 - Update on CIL Funding:** Clerk updated; awaiting confirmation from CAPFA and Memorial Hall that they have the additional funding required to undertake projects before releasing grants. *Action JBW-L.*

**26.06.12 - Post:** to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

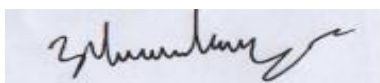
- Email from resident:

"going out of Cold Ashby on the Naseby Road there is a large layby which is used nearly 24 hours a day and wondering if a bin could be placed there for rubbish; going out on the West Haddon road the road surface is very poor with a number of large pot holes. " Agreed JBW-L to contact CW re bin as WNC would need to empty it. *Action JBW-L*

- Update re Trig Point: NNC Planning Conservation Team have advised that PC will need to contact Historic England directly. *Action JBW-L*
- Highways survey: RIW has volunteered to complete this. *Action RIW,*
- Grass cutting invoice: to be sent to WNC. *Action JBW-L.*
- J18 liaison meeting on June 17<sup>th</sup>, 2026. RB to attend. *Action RB.*

**The meeting closed at 8.07p.m.**

**Date of next meeting: Ordinary General Meeting Wednesday August 5<sup>th</sup>, 2026, in the Playing Field Pavilion at 7.30p.m.**



Jonathan Ward-Langman June 4<sup>th</sup>, 2026

**Annex A: May 2026**

Date	Account	Category	Desc	Credit/Debit	£	VAT	Total
28/04/26	Main (NatWest)	Opening Balance					£0.00
28/04/26	Savings (NatWest)	Opening Balance					£0.00
28/04/26	Main UT	Opening Balance					£26,058.87
28/04/26	Savings UT	Opening Balance					£0.00
29/04/26	Main (NatWest)	Precept	WNC Payment	Credit	£6,000.00	£0.00	£6,000.00
30/04/26	Main UT	Bank Charges	Bank Charges	Debit	£2.94	£0.00	£2.94
05/05/26	Main UT	Streetlights	Npower (electricity)	Debit	£269.81	£13.49	£283.30
18/05/26	Main (NatWest)	Internal Transfer	Transfer to UT	Debit	£6,000.00	£0.00	£6,000.00
18/05/26	Main UT	Internal Transfer	Transfer from NatWest	Credit	£6,000.00	£0.00	£6,000.00
19/05/26	Main UT	NCALC/ACRE subscription	NCALC	Debit	£267.21	£2.40	£269.61
19/05/26	Main UT	Room hire	CAPFA	Debit	£120.00	£0.00	£120.00
19/05/26	Main UT	Website & email accounts	Ionos	Debit	£3.00	£0.60	£3.60
19/05/26	Main UT	Street Lights	Eon (maintenance)	Debit	£192.00	£38.40	£230.40
28/05/26	Main UT	Internal Transfer	Transfer to Reserve	Debit	£15,000.00	£0.00	£15,000.00
28/05/26	Savings UT	Internal Transfer	Transfer from Main	Credit	£15,000.00	£0.00	£15,000.00
<b>Income</b>	Main (NatWest)						£6,000.00
	Savings (NatWest)						£0.00
	Main UT						£6,000.00
	Savings UT						£15,000.00
<b>Payments</b>	Main (NatWest)						£6,000.00
	Savings (NatWest)						£0.00
	Main UT						£15,909.85
	Savings UT						£0.00
28/05/26	Total	<b>Nat West Main Account</b>		Main Account		£0.00	
28/05/26	Total	<b>Natwest Reserve Account</b>		Savings account		£0.00	
28/05/26	Total	<b>Unity Trust Account Current</b>		Main Account		<b>£16,149.02</b>	
28/05/26	Total	<b>Unity Trust Account Reserve</b>		Savings account		<b>£15,000.00</b>	
28/05/26		<b>Total Funds</b>					<b>£31,149.02</b>
<b>N.B. £5790.53 CIL FUNDING IS RING-FENCED AND CAN ONLY BE SPENT AS STIPULATED BY WNC</b>							
	Date:	May 28th 2026					

<b>Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING June 3<sup>rd</sup>, 2026</b>						
Name of smaller authority:	<b>Cold Ashby Parish Council</b>					
County area (local councils and parish meetings only):						<b>West Northamptonshire</b>
<b>Financial year ending 31 March 2027</b>						
Prepared by (Name and Role):	<b>Jonathan Ward-Langman Clerk/ RFO</b>					
Date:						<b>28/05/26</b>
						£
						£
<b>Balance per bank statements as at 30/04/2025</b>						
Unity Trust Account Current						16,149.02
Unity Trust Account Reserve						15,000.00
Natwest Business Current Account 1045						0.00
Natwest Business Reserve Account 2605						0.00
Petty cash float (if applicable)						£0.00
Less: any unpresented cheques as at <b>28/05/26</b> <b>(enter these as negative numbers)</b>						£0.00
<b>Net balances as at 28/05/26</b>						31,149.02

**Annex A: Invoices for approval Cold Ashby Parish Council June 3<sup>rd</sup>, 2026**

<b>Date</b>	<b>Account</b>	<b>Category</b>	<b>Description</b>	<b>Credit/Debit</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>
June 30 <sup>th</sup> , 2026	Main	Clerk's salary & PAYE	Clerk's salary Q1 2026-27	Debit	784.80	0.00	784.80
June 30 <sup>th</sup> , 2026	Main	Clerk's salary & PAYE	PAYE Clerk's salary Q1 2026-27	Debit	196.20	0.00	196.20
Above payments authorised:							
	Clerk	Jonathan Ward- Langman					
	Councillor						
	Councillor						
	Date:						

**Christine Ware Ward Councillor for Naseby: Parish Council Update - Cold Ashby June 3<sup>rd</sup>, 2026:**

I am sorry that I won't be at Cold Ashby Parish Council meeting this month. Please accept my apologies. Here is a short update from me and I shall be grateful if you can share it with Council. Please do get in touch if there is anything you need from me.

WNC We have started the second year of this current council. At the AGM on 21 May a new Chair and Vice Chair were appointed. Cllr Fiona Baker, a Conservative Councillor who represents the Brackley ward, is this year's Chair and Cllr Anthony Locke, Daventry South, is the new Vice Chair. There have been two changes to the Cabinet. Cllr Charlie Hastie, Woodford & Weedon ward is the new Deputy Council Leader and retains his Housing and Communities portfolio, and Cllr Kamala Guliyeva, another Daventry South ward councillor is appointed Cabinet member for Local Economy, Culture and Leisure. All other portfolios are as last year.

Recruitment is underway for a new Director of Place in preparation for Stuart Timmis's retirement in the Autumn. Whilst I won't have a decision making part in the appointment I shall be on the Member's Panel which reports back to the Senior Appointments Committee. Interviews take place on Thursday this week. Council will resume the process of looking for a new Chief Executive once the Director of Place position has been offered.

On Tuesday 26 May the Place and Resources Scrutiny Committee heard a 'Call in' regarding the recent cabinet decision around the Waste Contract to bring all areas of WNC into line with the 1,2,3+ Waste collection schedule that we already have in the Daventry area. Having heard the case brought, the committee resolved to take no further action and the decision made by Cabinet on 5th May stands. To be clear, there will be no change for wards in the Daventry area - we've been on this schedule since 2008.

A Local Plan Workshop has taken place for rural ward councillors. I attended this on 14 May. A second briefing is on 11 June for all members.

At the Cabinet meeting next week the final figures for 2025/26 will be presented. The forecast outturn position for 2025-26 is an overspend of £7.0m after the use of £11.4m of general budget contingencies, which were set aside in the budget for risks that may crystallise in the current financial year. The £7m is being funded by risk reserves which is the first time that this has happened since the inception of WNC.

Kind regards Christine

**Christine Ware Ward Councillor for Naseby**

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