

Cold Ashby Parish Council

An ordinary general meeting of the Parish Council will be held on Wednesday December 3rd, 2025, in the Playing Field Pavilion at 7.30p.m.

Councillors are summoned to attend this meeting of the Parish Council.
Members of the public and press are invited to attend.

Agenda

Present: to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

Interests: Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

25.12.01 – Apologies:

25.12.02 - Minutes: to approve minutes of the General Meeting of the Council held on Wednesday November 5th, 2025 (attached).

25.12.03 - Matters arising: to note for information only any relevant matter arising from the approved minutes.

25.12.04 - Open forum: to receive and discuss matters raised by members of the public present at the meeting. *N.B. the Council can only respond to comments and queries when they can be dealt with through a statement of fact or clarification. The Public Forum should not be used for debate; where debate or a decision is required, it should be under an item that has been included in the published agenda.*

25.12.05 – Accounts:

- Members are asked to approve the attached accounts for November 2025 and authorise the payments contained in them. Details of payments and the new balance are included at Annex A.
- The forecast budget report for 2025-26 is also included at Annex A.
- Banking arrangements. (*Update Clerk*)

25.11.06 – Community Infrastructure Levy: to consider use of CIL payment of £5,790.53 (see attached guidance).

25.11.07 – Grant Application: to consider application from Cold Ashby Memorial Hall to support defibrillator training. (see attached).

25.11.08 – Planning matters:

- **2025/4540/FULL** Demolition of existing barn and construction of a replacement 2-bed single storey dwellinghouse. **Cedars Farm Thornby Road Cold Ashby NN6 6EN** (see attached).
- **Neighbourhood Planning**

25.11.09 – Cemetery regulations: *Clerk, see attachments and email.*

25.11.10 – Welcoming Spaces: (see attached).

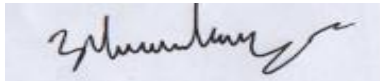
25.11.11 – Streetlighting: To consider response to letter dated November 5th, 2025 from JJB Architects Limited re streetlighting on Thornby Road (new development at The Cedars, see attached and minute: 25.09.07).

25.11.12 – WNC Community Resilience Project (See email below)

25.11.13 - Immediate Justice Programme: to consider response to presentation at November meeting.

25.11.14 - Post: to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

Date of next meeting: Ordinary General Meeting Wednesday February 4th, 2026, in the Playing Field Pavilion at 7.30p.m.

A handwritten signature in black ink, appearing to read 'Jonathan Ward-Langman', is written on a light blue rectangular background.

Jonathan Ward-Langman November 27th, 2025

November 2025								
Date	Account	Category	Desc	Credit/ Debit	£	VAT	Total	Notes
22/10/25	Main	Opening Balance				£0.00	£15,245.21	
22/10/25	Savings	Opening Balance				£0.00	£9,925.04	
27/10/25	Main	Water charges	Wave (DD)	Debit	£21.96	£0.00	£21.96	
31/10/25	Savings	Interest	Interest	Credit	£8.55	£0.00	£8.55	
31/10/25	Main	Other grants and payments	WNC CIL	Credit	£5,790.53	£0.00	£5,790.53	
12/11/25	Main	Streetlights	NPower	Debit	£185.55	£9.28	£194.83	
12/11/25	Main	Grass cutting	Thompson Ground care	Debit	£407.96	£81.59	£489.55	
12/11/25	Main	Venue Hire	CAPFA	Debit	£90.00	£0.00	£90.00	
17/11/25	Main	Website & email accounts	IONOS (DD)	Debit	£3.00	£0.60	£3.60	
	Main	Total					£799.94	
	Savings	Total					£0.00	
	Income (Main)	Total					£5,790.53	
	Income (Reserve)	Total					£8.55	
Above payments authorised:								
	Clerk							
	Councillor			Main Account			£20,235.80	
	Councillor			Savings account			£9,933.59	
N.B. £5790.53 CIL FUNDING IS RING-FENCED AND CAN ONLY BE SPENT AS STIPULATED BY WNC				Month Balance			£30,169.39	
	Date:	November 27th 2025						

Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING DECEMBER 3 rd , 2025							
Name of smaller authority:	Cold Ashby Parish Council						
County area (local councils and parish meetings only):	West Northamptonshire						
Financial year ending 31 March 2026							
Prepared by (Name and Role):	Jonathan Ward-Langman Clerk/ RFO						
Date:	27/11/2025						
						£	£
Balance per bank statements as at 27/11/2025							
Business Current Account 1045	account 1					£20,235.80	
Business Reserve Account 2605	account 2					£9,933.59	
	account 3						
Petty cash float (if applicable)							£0.00
Less: any unpresented cheques as at 27/11/2025 (enter these as negative numbers)							£0.00
Net balances as at 27/11/2025							£30,169.39

Annex A: Invoices for approval Cold Ashby Parish Council November 27th, 2025

Date	Account	Category	Description	Credit/Debit	£	VAT	Total
4/11/2025	Main	Grass cutting	Thompson Ground Care Inv 1048	Debit	£407.96	£81.59	£489.55
14/11/2025	Main	Election	WNC	Debit	£64.50	£0.00	£64.50
20/11/2025	Main	Website & email accounts	Spanglefish (Plexus Media)	Debit	£65.00	£13.00	£78.00
27/11/2025	Main	Clerk's salary & PAYE	Clerk’s Salary Oct-December 2025 incl.	Debit	£784.80	£0.00	£784.80
27/11/2025	Main	Clerk's salary & PAYE	PAYE Oct-December 2025 incl.	Debit	£196.20	£0.00	£196.20
27/11/2025	Main	Payroll	DCK Payroll	Debit	TBC	TBC	TBC
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						

Cold Ashby Parish Council Budget report 2025-26 (N.B. Payments net of VAT as this will be reclaimed)					
-	Actual to November 27th 2025	Full year forecast 2025-26	Budget 2025-26	Variance (budget vs forecast)	Notes
OPENING BALANCE MAIN	£9,687.21				
OPENING BALANCE RESERVE	£9,870.53				Incl. Interest 31/03/25
RECEIPTS					
Precept	£12,000.00	£12,000.00	£12,000.00	£0.00	
Cemetery charges	£549.00	£550.00	£400.00	£150.00	
S136 Grasscutting (WNC)	£199.88	£682.73	£650.00	£32.73	
Recharge CAPFA insurance	£1,956.92	£1,956.92	£1,900.00	£56.92	
Interest on reserve	£63.06	£140.00	£140.00	£0.00	
Other grants and payments	£6,251.33	£460.80	£0.00	£460.80	
VAT reclaim	£0.00	£0.00	£0.00	£0.00	
Transfer to reserve	£0.00	£0.00	£0.00	£0.00	
TOTAL	£21,020.19	£15,790.45	£15,090.00	£700.45	
PAYMENTS					
Clerk's salary & PAYE	£1,962.00	£3,933.60	£3,600.00	£-333.60	
Payroll	£90.00	£120.00	£60.00	£-60.00	
Office costs	£0.00	£0.00	£25.00	£25.00	
Stationery	£0.00	£0.00	£25.00	£25.00	
Insurance	£2,609.23	£2,609.23	£2,550.00	£-59.23	
NCALC/ACRE subscription	£269.85	£300.00	£290.00	£-10.00	
HMRC	£0.00	£0.00	£0.00	£0.00	
Grass cutting	£1,631.84	£3,088.68	£3,000.00	£-88.68	
Audit	£306.00	£306.00	£250.00	£-56.00	
Room hire	£142.50	£360.00	£360.00	£0.00	
Data protection	£47.00	£47.00	£50.00	£3.00	ICO fee
Training	£88.00	£90.00	£200.00	£110.00	
Website & email accounts	£88.94	£150.00	£150.00	£0.00	
Cemetery maintenance	£0.00	£0.00	£350.00	£350.00	
Consumables/IT	£0.00	£0.00	£50.00	£50.00	
Street Lights	£991.79	£1,460.87	£1,450.00	£-10.87	
Sundry	£334.00	£334.00	£0.00	£-334.00	Reimbursement overpaid cemetery charge
Water charges	£79.84	£100.00	£100.00	£0.00	
General maintenance	£0.00	£300.00	£300.00	£0.00	
S137	£0.00	£0.00	£0.00	£0.00	
Grants	£1,140.00	£1,140.00	£1,000.00	£-140.00	
Small Works/lengthsman	£0.00	£0.00	£0.00	£0.00	
Bus subsidy	£0.00	£750.00	£750.00	£0.00	
Special projects	£0.00	£0.00	£500.00	£500.00	
Contested election	£0.00	£0.00	£0.00	£0.00	
Transfer to reserve	£0.00	£0.00	0	£0.00	

Total Variance payments				-£29.38	
TOTAL PAYMENTS	£9,780.99	£15,089.38	£15,060.00		
<u>TOTAL (Surplus/overspend)</u>	-	£701.07	£30.00	£671.07	Surplus

F'CAST CLOSING BALANCE MAIN		£10,248.28			
F'CAST CLOSING BALANCE RESERVE		£10,010.53			
<u>N.B. £5790.53 CIL FUNDING IS RING-FENCED AND CAN ONLY BE SPENT AS STIPULATED BY WNC</u>					

Email from NCALC November 12th, 2025: WNC Community Resilience Project

West Northamptonshire Council, in partnership with the Environment Agency, is launching the Community Resilience Project 2025+ to help parishes like yours prepare for and respond to emergencies, especially flooding. The initiative offers the Parish a number of resilience resources such as Community Resilience Profile to identify local risks, Flood Warden training, PPE and ongoing support, awareness activities for schools and community groups, and a Community Hub Box containing essential emergency supplies. These resources are designed to strengthen your community's ability to prepare for, withstand, and recover from emergencies. As part of the project, each participating parish council will be expected to maintain at least two Flood Wardens and complete a Community Emergency Plan. The project is aimed at Parishes within West Northamptonshire that are located in the Anglian Northern flood region therefore your parish is scope for the project.