

DRAFT

Cold Ashby Parish Council

Draft minutes of annual general meeting held on Wednesday May 6th, 2026, at 7.30p.m. in the Playing Field Pavilion.

Present: Councillor Fiona Taylor (FT, Chair) Rachel Williams (RIW), Alex Taylor (AT), Neil Harpham (NH), Councillor Christine Ware (CW, WNC), the Parish Clerk and a member of the public.

Interests: None declared.

26.05.01 – Apologies: Councillors Richard Williams, Alan Peel, and Rod Bailey.

26.05.02 - Election of Chair and Vice-Chair(s) for 2026-27 year.

- Councillor Fiona Taylor nominated as Chair, (AT, seconded NH). Agreed unanimously.
- Councillor Rod Bailey nominated as Vice-Chair, (FT, seconded AT). Agreed unanimously. N.B. RB had indicated that he was happy to continue in this role.

26.05.03 - Election of other officers and representatives for 2025-26

- **2 representatives to CAPFA committee:** RB and NH nominated (AT, seconded FT). Agreed unanimously. N.B. RB had indicated that he was happy to continue in this role.
- **1 representative to Village Hall committee:** deferred to June meeting.
- **1 internal control councillor:** FT nominated as Chair, (NH, seconded AT). Agreed unanimously.

26.05.04 - Minutes: minutes of the Ordinary Meeting of the Council held on Wednesday April 1st, 2026, were agreed as a true record (proposed FT, seconded AT).

26.05.05 - Matters arising: none.

26.05.06 - Open forum:

- Councillor Christine Ware reported on WNC matters: these included the WNC budget, car parking charges, Brixworth Repair Café and Community Gardens project. She confirmed that WNC no longer has a 5-year housing supply which has implications for planning applications.

26.05.07 – Accounts: Members approved the attached accounts for April 2026 and authorised the payments contained in them (Annex A). It was agreed that £15,000 should be transferred from the Unity Trust Current Account to the Reserve Account. (proposed NH, seconded AT). Agreed unanimously.

26.05.08 – Audit 2025-26:

- The accounts for 2025-26 were approved. (FT, seconded AT). Agreed unanimously.
- The Audit return was approved (FT, seconded NH). Agreed unanimously.
Clerk's note: following receipt of the internal auditor's report after the meeting, revised audit documents will be reviewed at the meeting of the Parish Council in June for final approval.

26.05.09 - Planning matters (see attached). 2026/1423/FULL Bunkers Hill Stanford Road Cold Ashby NN6 6EP: Demolition of conservatory, front porch & bay, new two storey rear extension and single storey side with new entrance canopy, bay and external upgrades plus new parking and garden layout. No concerns raised; agreed that no comments would be submitted ((proposed AT, seconded FT). Agreed unanimously.

26.05.10 –VASL sign Discussion re reinstallation of sign and grant application for new signs. Deferred to June meeting.

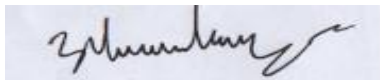
26.05.11 –CIL Funding: Clerk updated. Awaiting confirmation from Village Hall committee and CAPFA that they have sufficient funds to proceed with projects. Grants will then be paid.

26.05.12 – Telephone Box refurbishment It was agreed that the Council would accept the quotation from Nick Leatherland and commission the work. (proposed FT, seconded RIW). Agreed unanimously.

26.05.13- Post: to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

- Trig Point: it was agreed that the PC would support listing; letter of support to be sent.
- Deeley Home Speed Survey: correspondence noted.
- J18 email (RB) : correspondence noted.

Date of next meeting: Ordinary General Meeting Wednesday June 3rd, 2026, in the Playing Field Pavilion at 7.30p.m.



Jonathan Ward-Langman May 14th, 2026

April 2026

Date	Account	Category	Desc	Credit/ Debit	£	VAT	Total
31/03/26	Main (NatWest)	Opening Balance					£55.00
31/03/26	Savings (NatWest)	Opening Balance					£4.45
31/03/26	Main UT	Opening Balance					£27,940.13
31/03/26	Savings UT	Opening Balance					£0.00
01/04/26	Savings (NatWest)	Internal Transfer	Internal Transfer to Natwest Current	Debit	£4.45	£0.00	£4.45
01/04/26	Main (NatWest)	Internal Transfer	Internal Transfer from Natwest Savings	Credit	£4.45	£0.00	£4.45
01/04/26	Main (NatWest)	Internal Transfer	Internal Transfer to Main UT	Debit	£59.45	£0.00	£59.45
01/04/26	Main UT	Internal Transfer	Internal Transfer from NatwWest Current	Credit	£59.45	£0.00	£59.45
15/04/26	Main UT	Website & email accounts	Ionos DD	Debit	£3.00	£0.60	£3.60
16/04/26	Main UT	Grants	Grant to CAPFA, maintenance	Debit	£1,100.00	£0.00	£1,100.00
16/04/26	Main UT	Payroll	DCK Payroll	Debit	£15.00	£3.00	£18.00
16/04/26	Main UT	Grants	Friends of St Denys Church	Debit	£800.00	£0.00	£800.00
27/04/26	Main UT	Water Charges	Wave (Anglia Water)	Debit	£19.11	£0.00	£19.11
	Income						
	Main (NatWest)						£4.45
	Savings (NatWest)						£0.00
	Main UT						£59.45
	Savings UT						£0.00
	Payments						
	Main (NatWest)						£59.45
	Savings (NatWest)						£4.45
	Main UT						£1,940.71
	Savings UT						£0.00
30/04/26	Total	Nat West Main Account		Main Account			£0.00
30/04/26	Total	Natwest Reserve Account		Savings account			£0.00
30/04/26	Total	Unity Trust Account Current	N.B. £5790.53 CIL FUNDING IS RING-FENCED AND CAN ONLY BE SPENT AS STIPULATED BY WNC	Main Account			£26,058.87
30/04/26	Total	Unity Trust Account Reserve		Savings account			£0.00
30/04/26		Total Funds		Month Balance			£26,058.87

Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING May 6th 2026						
Name of smaller authority:	Cold Ashby Parish Council					
County area (local councils and parish meetings only):						West Northamptonshire
Financial year ending 31 March 2027						
Prepared by (Name and Role):	Jonathan Ward-Langman Clerk/ RFO					
Date:						30/04/26
						£
						£
Balance per bank statements as at 30/04/2025						
Unity Trust Account Current						26,058.87
Unity Trust Account Reserve						0.00
Business Current Account 1045						0.00
Business Reserve Account 2605						0.00
Petty cash float (if applicable)						£0.00
Less: any unpresented cheques as at 30/04/26 (enter these as negative numbers)						£0.00
Net balances as at 30/04/26						26,058.87

Annex A: Invoices for approval Cold Ashby Parish Council May 6th, 2026

Date	Account	Category	Description	Credit/Debit	£	VAT	Total
April 2 nd 2026	Main	Streetlighting	Eon invoice 6018817598 (maintenance annual)	Debit	192.00	38.40	230.40
April 3 rd , 2026	Main	Streetlighting	Npower IN15223276 (energy Jan-Mar 2026 incl.)	Debit	269.81	13.49	283.30
April 16 th 2026	Main	Venue Hire	CAPFA invoice, Oct. 2025-April 2026 incl.	Debit	120.00	0.00	120.00
April 26 th , 2026	Main	Data Protection	ICO Data Protection fee (£5.00 discount for payment by Direct Debit)	Debit	47.00	0.00	47.00
April 1 st , 2026	Main	NCALC/ACRE subscription	NCALC membership incl. DPO	Debit	267.21	2.40	269.61
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						

