

TARSET AND GREYSTEAD PARISH COUNCIL

Minutes of the annual meeting of the Parish Council held at 730pm on Wednesday 20th May 2026 in Lanehead Village Hall

Those Present: Parish Cllr's J Morrison-Bell (Chairman) R Watson, G Liddle, G Armstrong, T Peacock, A Robinson

In Attendance: C Miller (Clerk/Responsible Financial Officer)

2026/39 Apologies for Absence

D Capps

2026/40 Declaration of Members Interests

Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.

2026/41 Election of Chairman

Cllr Morrison-Bell proposed and seconded as Chairman and duly elected.

2026/42 Election of Vice Chairman

Cllr Liddle proposed and seconded as Vice Chairman and duly elected.

2026/43 Minutes of the previous meeting held 18th March 2026

RESOLVED:

Members agreed that the minutes of the previous meeting held 18th March 2026 were a true record.

2026/44 Public Participation

There was no public participation.

2026/45 Financial Matters

2026/45/01 Payments. Members to approve the following payments:

PAYABLE TO	DESCRIPTION	TOTAL
Lloyds Bank	Monthly bank charges, retrospective, paid by direct debit	£8.50
HMRC	PAYE, retrospective, direct debit April 2026	£244.02
C Miller	Salary March, April	£414.52
	Expenses	£39.17
Zurich Municipal	Annual insurance premium	£214
Mijan	Easy accounts	£60.00
S Bertram	Internal auditing	£75.00
NALC	Annual membership	£103.12
Chris Mowatt	Orchard grasscutting 1/5/26	£43.20

	Orchard grasscutting 19/5/26	£43.20
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RESOLVED:

1. Members approved the payments.
2. The Clerk to request a report on Northumberland Association of Local Councils (NALC) activities from D Capps, a member of the County Committee, for consideration at next meeting.

2026/46 Planning

2026/46/01 Members to consider Planning applications received

- 26NP0041HOU: Propose removal of existing septic tank and installation of new Sewage Treatment Plant, High Eals, Tarsset – the Parish Council had no objections to make.

2026/46/02 Members to note Planning permission(s) received

No approval of planning permission had been received.

2026/47 Orchard and Car Park

2026/47/01 Step / fence repair(s). Members to consider quotation(s).

Step / fence repair(s) had not yet been actioned.
Grasscutting had commenced.

2026/47/02 Maintenance. Members to consider any maintenance issues.

No maintenance issues to consider.

2026/48 Reports

No reports were given.

2026/49 Highway Matters

Members discussed issues raised at the Annual Parish Meeting in relation to sat navs directing vehicles past Diamond Cottage.

RESOLVED:

R Watson to report via County Council reporting system Fix My Street.

2026/50 B4RN Full fibre for rural Northumberland. Members to receive update.

B4RN were looking for residents to make a pledge and invest before the project moves forward, with funds of £130,000 required.

2026/51 Review of Council Documents

Members reviewed the current council documents.

2026/51/01 Standing Orders. Members to consider the following addition: 12.4 The Clerk has delegated authority to respond to Planning Applications following consultation with all Parish Councillors, if the time for a response is before a scheduled meeting of the Council.

RESOLVED:

Members agreed to re-adopt the standing orders with the revision above.

2026/51/02 Code of Conduct

RESOLVED:

Members agreed to re-adopt the Code of Conduct.

2026/51/03 Grant Awarding Policy

RESOLVED:

Members agreed to re-adopt the Grant Awarding Policy.

2026/51/04 Data Protection – Document retention policy; I.T. policy; Information Data Protection policy; Privacy Notice

RESOLVED:

Members agreed to re-adopt the data protection policies.

2026/51/05 Publication Scheme

RESOLVED:

Members agreed to re-adopt the publication scheme.

2026/51/06 Complaints Policy

RESOLVED:

Members agreed to re-adopt the complaints policy.

2026/52 Audit of Accounts year ending 31/3/26

2026/52/01 Members to consider and agree any matters arising from the report of the internal auditor

Members considered the internal audit report. There was one recommendation relating to electronic payments.

RESOLVED:

Members agreed to continue with the current system for electronic payments.

2026/52/02 Members to approve the Governance Statement

RESOLVED:

Members approved the governance statement.

2026/52/03 Members to approve the draft annual accounts year ending 31/3/26

RESOLVED:

Members approved the draft annual accounts.

2026/52/04 Members to approve the accounting statements and explanation of variances

RESOLVED:

Members approved the accounting statements and explanation of variances.

2026/52/05 Members to approve the exemption certificate

RESOLVED:

Members approved the exemption certificate.

2026/52/06 **Members to approve the public right of inspection dates 3rd June until 14th July 2026**

RESOLVED:

Members approved the public inspection dates 3rd June until 14th July 2026.

2026/53 **Members to receive update on new bank signatories / on-line bank account access**

The Clerk advised the new signatories had been set-up.

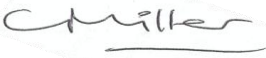
2026/54 **Urgent Business/Items for next agenda**

There was no urgent business / items for next agenda.

2026/55 **Date of Next Meeting**

The next meeting of Tarset and Greystead Parish Council will be held on Wednesday 15th July 2026 commencing at 730pm

The meeting closed at 755pm.



Claire Miller, Parish Clerk

DRAFT