

Warden Parish Council
Chairman: Mr S Robson

Clerk: Claire Miller
65 Addycombe Gardens
Rothbury
Morpeth
NE65 7PE
Telephone: 01669 621565

Dear Councillor

You are summonsed to the annual meeting of Warden Parish Council to be held on Monday 11th May 2026 commencing at 7.15pm in Newbrough Town Hall. The public are welcome to observe.

AGENDA

2026/45 Apologies for Absence

2026/46 Election of Chairman

2026/47 Election of Vice Chairman

2026/48 Declaration of Members Interests

Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.

2026/49 Opportunity for members of the public to raise any matter

2026/50 Minutes of the previous meeting held on Monday 2nd March 2026

2026/51 Allotments. To consider request from allotment tenant to erect 6ft x 4ft polytunnel / greenhouse

2026/52 Community litter pick

2026/53 Roads/footpaths/village maintenance

2026/54 Planning

2026/54/01 Planning Application received

Public comments can be submitted via Northumberland County Council website: Northumberland.gov.uk/Planning.aspx or via post to: Development Control, County Hall, Morpeth, NE61 2EF

2026/54/02 Planning Application approval received

2026/54/03 Solar farm planning applications. Members to receive update

2026/54/04 New Woodland Creation, Chesters Estate

2026/55 Reports

2026/55/01 Northumberland County Council

2026/56 Financial Matters

2026/56/01 Members to approve the following payments

PAYABLE TO	DETAIL	NETT	VAT	GROSS
Mijan	Easy accounts	£60.00	NIL	£60.00
HMRC	PAYE, retrospective, April 2026, paid by direct debit	£105.14	NIL	£105.14
C Miller	March, April Salary Expenses	£526.04 £48.95	NIL NIL	£526.04 £48.95
S Bertram	Internal auditing	£125.00	NIL	£125.00
Playdale	Operation inspection, replacement of caps and tighten fixings on Playdale equipment	£180.00	£36.00	£216.00
NALC	Annual membership	£160.90	NIL	£160.90

2026/56/02 Deposit Account. Members to receive update on savings account with HSBC

2026/57 The Railway Inn

2026/58 Crises Management. Members to review Crises Management Plans

2026/59 Play area. Members to receive update on warning signage relating to play area surfacing

2026/60 Flood wardens for the parish. Members to consider requirements

2026/61 Audit of Accounts year ending 31/3/26

2026/61/01 Members to consider and agree any matters arising from the report of the internal auditor

2026/61/02 Members to approve the Governance Statement

2026/61/03 Members to approve the draft annual accounts year ending 31/3/26

2026/61/04 Members to approve the accounting statements and explanation of variances

2026/61/05 Members to approve the exemption certificate

2026/61/06 Members to approve the public right of inspection dates 3rd June until 14th July 2026

2026/62 Members to carry out adoption / review of Council documents

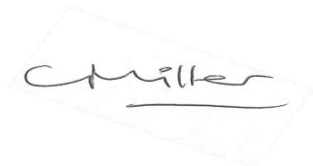
1. Grant Awarding Policy – to review
2. Safeguarding Policy – to review
3. Code of Conduct – to review
4. Habitual & Vexatious Complainants Policy – updated version
5. Disciplinary & Grievance Policy – updated version
6. Document retention policy – to review
7. Information data protection policy – to review
8. Privacy notice / Contact privacy notice – updated version(s)
9. Complaints Policy – to adopt
10. Standing Orders – addition of following: 12.4 The Clerk has delegated authority to respond to Planning Applications following consultation with all Parish Councillors, if the time for a response is before a scheduled meeting of the Council.

2026/63 Urgent Business/Items for next agenda

2026/64 Date of Next Meeting (Monday 6th July 2026)

The Council is invited to consider the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items on the agenda, as the item involves the discussion of personal information.

2026/65 Members to consider use of green belt land in the parish

A handwritten signature in black ink, appearing to read 'C Miller', is written over a faint, light blue rectangular stamp or watermark.

Claire Miller, Clerk to Warden Parish Council

30th April 2026