

MEETING OF SCALDWELL PARISH COUNCIL

4TH DECEMBER 2025

DRAFT MINUTES

of the Scaldwell Parish Council Meeting
Held on **Thursday 4th December 2025 at 6.00pm**
at St Peter and St Paul's Church, Scaldwell

Chairman: Martin Kelly

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD

Email: clerk@scaldwellparishcouncil.gov.uk Website: scaldwellparishcouncil.org.uk

Present: Cllrs M Kelly (Chairman), D Masterson-Jones (Vice- Chairman), L Angus and K Booth.

In attendance: Katrina Jones (Clerk), WNC Ward Councillor Cecile Irving-Swift and 12 members of the public.

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1	To receive apologies and to approve reasons for absence: Cllr R Harris was absent.
2	To confirm minutes of meetings: It was RESOLVED to confirm the minutes of the Parish Council Meeting held on 5 th November 2025 as a true and accurate record which were duly signed.
3	To receive any dispensations or declarations of interest under the Council's Code of Conduct related to business items on the agenda: None.
4	Public address i. A member of the public spoke to complain about the time and place of the meeting. ii. Members of the public were invited by the Chairman to speak during agenda items.
5	To Fill Vacancies by Co-option (2 vacancies): It was RESOLVED to co-opt Russel Vann on to the Parish Council.
6	To consider having planters on the High street and agree any actions: The Chairman stated that there were no plans to put planters on the High Street.
7	To note that help with funding the servicing and repair of the church clock is no longer required: It was reported that funding was not being requested from the Parish Council towards the repair of the church clock.
8	To consider churchyard mowing costs and agree any actions such as limiting number of cuts: It was RESOLVED to ask the Scaldwell Charity for funding towards the churchyard mowing costs.
9	To agree any actions regarding flagpole including costs and specification: It was RESOLVED to submit a planning application for permission to install a 6 metre high fibre glass flag pole next to the war memorial.
10	To receive update on light in defibrillator kiosk and to receive update on power supply to defibrillator kiosk: It was reported that the light in the kiosk had been repaired by an electrician arranged by one of the parish councillors and an invoice had been provided.
11	To receive confirmation that all councillors have completed declaration of interest forms: All councillors stated that they had submitted declaration of interest forms to West Northamptonshire Council.
12	To agree any actions regarding storage facilities to replace the shed on the playing field: An update was provided by a member of the Scaldwell Club who advised that the cost would be met by the Club.
13	To receive update on paths on The Green: It was reported that the paths had been repaired by West Northamptonshire Council and that WNC have stated that another path reported isn't their responsibility.

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14	To receive report on ‘Off to A Flying Start’ training from Cllr Masterson-Jones: Cllr Masterson-Jones reported on her new councillor training.
15	To receive Fix My Street update: Cllr Booth provided an update on items reported on Fix My Street.
16	To receive feedback on defibrillator training and discuss booking first aid course: It was reported that the defibrillator training was well attended and councillors expressed the wish to hold a first aid course in March or April 2026.
17	To consider annual play area inspection report and agree any actions: Cllr Booth reported on the annual ROSPA inspection carried out by Wicksteed Leisure and it was agreed to consider quotes for the work required at the next Parish Council meeting.
18	To receive biodiversity grant spending proposal from Cllr Booth and agree any actions: Cllr Booth reported on the proposed spending on items covered by the biodiversity grant and it was RESOLVED to proceed with ordering the items specified in the spreadsheet Cllr Booth had prepared and circulated once the grant money was received.
19	To receive feedback on first Climate and Nature Champion meeting from Cllr Booth: Cllr Booth reported on the first Climate and Nature Champion meeting and advised it is due to be held quarterly.
20	To consider and agree budget and precept for 2026/27: This item was deferred to the next meeting.
21	To agree any actions regarding Clerk vacancy: As no applications had been received it was agreed to extend the deadline for applications until the end of January 2026.
22	PLANNING – a) To consider the following planning notification from the Planning Inspectorate: Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (The EIA Regulations) – Regulations 10 and 11 Application by National Grid Electricity Transmission plc (NGET) (the applicant) for an Order granting Development Consent for the Weston Marsh to East Leicestershire (the proposed development) Scoping consultation and notification of the applicant’s contact details and duty to make available information to the applicant if requested Noted. b) To receive update and agree any actions regarding Green Hill Solar Farm application: No further actions were agreed. c) To consider whether to hire a geotechnical engineer instead of a planning consultant regarding following application: Application No. 2025/4312/MAF Proposal: Proposed development of a photovoltaic solar array, associated battery energy storage system and infrastructure. Location: Former Brixworth Landfill Mercedes Avenue NN6 9GZ

It was **RESOLVED** to pay up to £750 for a letter from a geotechnical engineer.

- d) To consider response to any applications received between the date of the agenda and date of the meeting. (Details of all planning applications can be found on the West Northants Council website):**
None.

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Parish Assets

- a) Playing Field Report and Working Party Updates**
i. **To receive an update from the Playing Field Working Party and agree actions accordingly:**
Cllr Booth reported that the boundary fence had been repaired.
- b) Kiosk and Defibrillator**
i. **Update and agree actions accordingly:** It was noted that the kiosk light had been repaired.
- c) Village Green and grass maintenance works**
i. **Update and agree actions accordingly:** It was reported that a tidy up of the Green had been held and it was suggested that it become a regular event.
- d) Tree Management**
i. **Update and agree actions accordingly:** Nothing reported.
- e) Highways, Speed Sign and Grit Bins**
i. **Update and agree actions accordingly:** Cllr Booth reported that the give way lines on School Lane had been done and she will try and arrange the 20 is plenty signs. It was also noted that the grit bins needed to be checked.
- f) Street lights**
i. **Update and agree actions accordingly:** The Clerk provided approximate costs for street lights and advised that the Parish Council will need to investigate the necessary permissions before installing additional street lights and that it was advisable to consult residents first.

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Finance & Administration

- a) To report bank balances – at 30th November 2025**

£

RBS Current Account	500.00
RBS Savings Account	10,439.55
Unity Current Account	16,522.27

- b) To note receipts**

£

None	
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- c) To authorise Payments (two Cllrs to authorise online payments) as per below:**

Payee	Purpose	Cost	VAT	Total Amount
		£	£	£

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	Katrina Jones	Clerk salary (December payroll)	611.45	0.00	611.45
	HMRC	Employer NIC	29.17	0.00	29.17
	Katrina Jones	Working from home allowance – November	26.00	0.00	26.00
	Unity Trust	Service Charge	6.00	0.00	6.00
	Northants CALC	Off to a Flying Start Course – Cllr Masterson-Jones	53.00	10.60	63.60
	Welford Xmas Tree Farm	18ft Norway Spruce and delivery	334.58	66.92	401.50
	Community Heartbeat Trust	Annual emergency telephone rental for defibrillator	60.00	12.00	72.00
	West Northamptonshire Council	Uncontested election expenses	64.50	0.00	64.50
	Katrina Jones	Reimbursement for memory stick for Parish Council file storage	10.30	0.00	10.30
	Yu Energy	Electricity supply for street lights, 1 st October – 31 st October 2025	34.31	1.72	36.03
	Wicksteed Leisure	Annual ROSPA play inspection	355.00	71.00	426.00
	JW Fencing	Play area repairs	150.00	30.00	180.00
	SLA Electrical services	Electrical repairs to kiosk lights	120.00	0.00	120.00
It was RESOLVED to approve all of the above payments.					
d) To receive list of payments and receipts and approve bank reconciliation up to 30th November 2025: This item was not discussed.					
25	To raise any items for inclusion on the next agenda and agree next meeting date: No items were raised for inclusion on the next agenda. It was agreed to hold the next meeting on Tuesday 6h January at 7.30pm.				

Meeting closed at 7.39pm.