

Explanation of variances

Name of smaller authority: **Pirbright Parish Council**
 County area (local councils and parish meetings): **Surrey**
 Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);
 • **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/2020 £	2020/2021 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	55,689	70,222				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	58,970	61,852	2,882	4.89%	NO		
3 Total Other Receipts	16,097	28,822	12,725	79.05%	YES	A Covid Aid Grant was received. Grant Aid for projects was received.	A Covid aid relief grant was received in the sum of £6,750 Grant aid in the sum of £9,614.21 was received
4 Staff Costs	27,137	34,651	7,514	27.69%	YES	New Clerk/RFO appointed. Retiring Clerk/RFO remained in post for a 6 month handover and has since remained as Secretary to Lord Pirbright's Hall. An Assistant Groundsman has been employed to tackle the increase in litter. This is a new position and did not exist in the previous year. Two new part time cleaners have been employed by the Council.	Clerk/RFO & LPH Secretary salary, NI, Pension for year was an increase of £2,875.35 on the previous year. Assistant Groundsman salary gave an increase of £2,136.82 on the previous year. Salaries for cleaners have resulted in an increase in £2,501.83 on last year.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	33,397	79,396	45,999	137.73%	YES	Several large projects were undertaken. 1 to install wooden posts around the Green to protect against traveller incursions, another to repair the Clubroom roof and grant aid projects to replace the gates in the Playground and resurface areas of the playground. The requirement for IT hardware, software and IT services and training increased with the appointment of a new Clerk. Grass cutting and tree work fees exceeded projected budget. A tree survey was carried out for the first time & tree work was identified to be carried out that year	Project costs totalled £40,524.74 an increase of £33,123.83 on the previous year. IT hardware & software costs increased by £2,039 on the previous year. Grass cutting, tree work, playground and maintenance fees increased by £11,751.19 on the previous year.
7 Balances Carried Forward	70,222	46,849			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	70,222	46,849			NO	VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	342,021	368,396	26,375	7.71%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)