



PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 30th January 2007, at 7.30pm. Present were Cllr Clinton (Chair), Cllr R. Richmond, Cllr King, Cllr R. Nevins, Cllr Denison, Cllr Jackson, Cllr Michael and Lindsay Graham (Clerk). PCSO Catherine Wheeler and Julian Bohling were also present.

There were no members of the public present.

1. To Receive Apologies for Absence

1:1 Apologies were received from Cllr M. Nevins and Mary Laker.

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

2:1 There were no declarations of interest.

3. To Approve Minutes of Previous Meeting as a True Record

3:1 Re item 6:3, Cllr Richmond commented that there were more than six volunteers for the Community Speed Watch Scheme and the item was amended accordingly.

3:2 It was resolved that the minutes of the previous meeting held on 2nd January 2007 should be approved, and they were signed by the Chairman.

4. To Approve Cheques Issued During the Month

4:1 It was resolved that the list of cheques issued during January as per the attached sheet should be approved and the Chairman signed the list.

5. To Discuss Correspondence Sent & Received During Month

5:1 Correspondence summarised as per the attached sheet had been circulated to members.

5:2 Re item 5:11, it was resolved that Jenny Capito should be nominated to receive the Mayor's award for Community Service in recognition of her work in Pirbright Players, particularly with young people, over the past 20 years.

6. To Discuss Police Matters

6:1 PCSO Catherine Wheeler reported on three crimes in Pirbright Village (criminal damage and burglary) and three in Pirbright Camp (assault, criminal damage and domestic).

6:2 A report of a serious road traffic accident near the entrance to the NRA had been received from a resident. It is being checked by the Casualty Reduction Officer and PPC has written to the Highways department about the poor surface of the road.

7. To Receive Report of Planning Committee

7:1 There had been no meeting during the month.

7:2 A notice of enforcement has been served on Pucks Croft, Heath Mill Lane, to remove machinery and materials and return the area to grass.

8.. To Discuss Highways Matters

8:1 The Chairman reported on a meeting of Worplesdon Parish Council's Traffic Committee, which he attended with Cllr Richmond. Items of interest on the agenda were a presentation on the Quiet Lanes Initiative by a representative from CPRE and a discussion suggesting a joint approach to tackle the growing problem of HGVs using rural roads. It was agreed to hold a further joint meeting with three representatives of Worplesdon, Normandy and Pirbright parish councils,

probably on 18th April, and quarterly thereafter.

8:2 A fallen tree across the footpath next to Bethany will be reported to Surrey CC.

9. To Receive Report of Sandpits Committee

There was no news to report.

10. To Discuss the Structure and Committees of the Parish Council

10:1 The Chairman had distributed a paper to members suggesting that a new committee should be formed to cover Highways (condition and safety), footpaths, waterways (floods) and commons. It would delegate work, but not decisions, to individuals or sub-committees as necessary and could include advisors. It could be named the Highways & Environment Committee

10:2 The Planning Committee should continue to operate as it does now – i.e. with full-delegated power to make decisions re planning applications unless “called in” by the full council. The committee may include non-voting advisors (e.g. Julian Bohling).

10:3 The Hall & Finance Committees should also continue to operate as now, with power to make all financial decisions, except for the precept, and unless “called in” by the full council. Members agreed that this should also include responsibility for the Green, as part of the Council’s assets. An additional Hall sub-committee would include advisors such as Derrick Searle and report only to the H & F committees.

10:4 It was suggested that Councillors Questions be removed from the agenda. Relatively minor matters could be raised under the appropriate heading on the agenda or be raised after the official meeting is closed. If a member wished to raise a major matter, it should be included within the agenda (the cut-off time for inclusion on the agenda is the Tuesday of the week before the meeting date).

10:5 Although the Council is not obliged to put any minutes on the Internet, members agreed that agendas and minutes (as approved) for the full Council, Planning Committee and Highways & Environment Committee should all be placed on to the Council’s website. Hard copies of minutes of the H & F Committees would be available in the Parish Shop, in accordance with the Freedom of Information Act.

10:6 It was agreed that the website would be kept up to date by the Clerk and Cllr Jackson agreed to oversee it.

10:7 It was resolved to implement the new structure and committee of the Council with immediate effect (proposed by Cllr King, seconded by Cllr Richmond and agreed unanimously).

10:8 Cllr King, Cllr Richmond, Cllr Jackson and the chairman agreed to serve on the Highways & Environment Committee. The other committees will remain unchanged for the remaining term of the Council.

11. To Discuss Flood Control

11:1 A meeting of affected residents, riparian owners and representatives of GBC, SCC, the MOD and the Environment Agency has been arranged for Wednesday, 28th February in the Clubroom of Lord Pirbright’s Hall at 7.30pm, to be chaired by Cllr Mike Nevins. An invitation has also been sent to Humfrey Malins MP.

11:2 Dennis Batchelor, GBC’s Clerk of Works, will be requested to make his new report available for discussion by the Council at the monthly meeting on 27th February.

11:3 Members approved the list of residents involved in flood prevention to be invited to the meeting.

11:4 Work has already been carried out on cleaning the mud debris in Church Lane.

- 12. To Review the Progress of the Community Action Plan**
12:1 The numerical data from the completed questionnaires has been analysed and the comments are now being assessed by members of the Steering Committee.
12:2 A draft action plan, showing potential delivery partners and the numerical data, will be produced in time for the Annual Parish Meeting. It was suggested that the main part of the APM be dedicated to the CAP, with a display of the information from the questionnaires and an opportunity given to residents to make further suggestions on details.
- 13. To Discuss a Response to the GBC Questionnaire on a Cultural Strategy for the Borough of Guildford**
3:1 It was resolved that the Chairman and Clerk should complete the questionnaire.
- 14. To Discuss the Newsletter**
14:1 Cllr Clinton and Cllr King reported on a cordial meeting with members of the Parochial Church Council to discuss a way forward for the PPC section of the newsletter to meet the criteria necessary should the Council seek quality status in the future. Further meetings have been agreed.
14:2 Items for the newsletter entry for March will include the flood control meeting and advice to residents about the problems encountered with British Telecom in December.

The meeting ended at 8.55pm.