



PIRBRIGHT PARISH COUNCIL

Minutes of the **Annual Meeting** of the Parish Council held in the Parish Shop on Tuesday 8th May 2007, at 7.30pm. Present were Cllr B. Clinton, Cllr R. Richmond, Cllr A. King, Cllr M. Jackson, Cllr S. Toller, Cllr J. Bohling and Lindsay Graham (Clerk).

- 1. To Receive Apologies**
Apologies were received from Cllr R. Nevins.
- 2. To Sign Declarations of Office**
All members signed Declarations of Office, Cllr R. Nevins having signed hers earlier in the day.
- 3. To Elect Chairman**
Cllr Clinton was unanimously elected as Chairman, proposed by Cllr Richmond and seconded by Cllr Jackson.
- 4. To Adopt the Model Code of Conduct & Make Any Declarations of Interest**
4:1 It was resolved to adopt the Model Code of Conduct, including section 12 (2), proposed by Cllr King, seconded by Cllr Jackson and approved unanimously.
4:2 Cllr King made a declaration of interest re Item 11.
- 5. To Elect Deputy Chairman**
Cllr Richmond was unanimously elected as Deputy Chairman, proposed by Cllr Clinton and seconded by Cllr Toller.
- 6. To Appoint Committees & Sub-Committees**
6:1 Cllr King, Cllr Bohling and Cllr Richmond will serve on the Planning Committee.
6:2 Cllr R. Nevins, Cllr Jackson and Cllr Toller will serve on the Hall & Finance Committees.
6:3 Cllr Bohling, Cllr King, Cllr Richmond and Cllr Toller will serve on the Highways & Environment Committee.
6:4 Cllr Clinton will be an ex-officio member of all the committees.
- 7. To Appoint Representatives for Twinning Association and Lemprière Trust**
7:1 Cllr Clinton will continue as the Parish Council's representative for both the Twinning Association and the Lemprière Trust.
7:2 Dr Euan Cameron was again appointed to the Pirbright Trust.
- 8. To Approve Subscriptions and Donations**
8:1 Subscriptions were approved for SCAPTC and SLCC.
8:2 Donations were approved for Fox Corner Wildlife Association (£325); churchyard maintenance (£500); Heathland Project (£250); Newsletter production (up to 50% of production costs).
8:3 Donations to other groups will be considered upon request during the year.
- 9. To Approve the Unaudited Accounts for 2006-7**
9:1 The unaudited accounts for 2006-7 were approved unanimously, proposed by Cllr Jackson and seconded by Cllr Richmond.

10. To Adopt Updated Standing Orders and Financial Regulations

10:1 It was resolved to adopt the updated Standing Orders, Financial Regulations and Planning Terms of Reference.

10:2 Terms of Reference for the Highways & Environment Committee will be discussed at its first meeting.

11. To Accept Covenant in Purchase of Sandpits Site from Tennis Club

11:1 Mr Taylor of Hedleys Solicitors has confirmed that the Covenant made by SCC for PPC’s purchase includes restrictions against erecting any building or structure and that the property can only be used as an open space and/or a recreation ground with ancillary car parking for use by the general public.

11:2 It was agreed to accept the terms of the Covenant and Mr Taylor will be informed accordingly. He will also be asked again to confirm that the site map showing the division of the site matches the plan sent to him by PPC.

12. To Discuss Any Issues Raised at the Annual Parish Meeting

12:1 The issue that members considered to be most of concern was the criticism of the children’s playground, raised by Holly Suchet and Jennifer Veevers. Members agreed that it should not be necessary to install sliding gate closures if parents were keeping proper watch on their children but agreed that the area plays an important role in the community and also needs regular maintenance. It is hoped that the work to rectify the poor surface and improve the Green Hut will be undertaken soon, and the Clerk will contact Mrs Suchet and Mrs Veevers to discuss their ideas for raising funds towards other improvements.

13. To Consider Future Plans

13:1 The Clerk asked members to note a meeting of all Guildford Borough parishes, to be held in LPH on 25th May, to discuss issues of HGVs using local roads.

13:2 It was agreed to accept the offer of “team building volunteer work” on 18th June, made by Pari Dhillon of Surrey Community Action, and propose that painting of equipment in the children’s playground could be suggested.

13:3 GBC’s Cleansing Education and Information Officer has requested information about areas in the Parish that need extra cleaning attention. Nominations have to be made by 8th June and will be considered at the first meeting of the Highways & Environment Committee.

The meeting ended at 9.20pm.

Signed.....

Date.....