



PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 27th February 2007, at 7.30pm. Present were Cllr Clinton (Chair), Cllr R. Richmond, Cllr King, Cllr R. Nevins, Cllr Jackson, Cllr Michael and Lindsay Graham (Clerk). Cllr M. Nevins, PCSO Catherine Wheeler and Julian Bohling were also present.

Bob Laker attended the meeting as a representative for Mary.

1. To Receive Apologies for Absence

1:1 Apologies were received from Cllr Denison and Mary Laker.

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

2:1 Cllr King made a declaration of interest on items 10 and 11 because he is a trustee of Pirbright Tennis Club.

3. To Approve Minutes of Previous Meeting as a True Record

3:1 The minutes of the previous meeting on 30th January were agreed as a true record.

3:2 It was resolved that the minutes should be approved, and they were signed by the Chairman.

4. To Approve Cheques Issued During the Month

4:1 It was resolved that the list of cheques issued during February as per the attached sheet should be approved and the Chairman signed the list.

5. To Discuss Correspondence Sent & Received During Month

5:1 Correspondence summarised as per the attached sheet had been circulated to members.

5:2 It was agreed not to make any response on the revised Code of Conduct document (item 5:7)

6. To Discuss Police Matters

6:1 PCSO Catherine Wheeler reported on 4 crimes in Pirbright village (deception, suspicious incident, 2 burglaries) and 10 crimes in the Camp (8 domestics and 2 assaults).

7. To Receive Report of Planning Committee

7:1 The minutes of the previous meeting had been distributed to members. There was nothing worth special comment.

8. To Discuss the Protocols for Reviewing Planning Applications

8:1 Most applications will continue to be dealt with as shown in the Planning Committee's Terms of Reference.

8:2 Occasionally where an application is received that is considered de minimis or unlikely to be of concern to the neighbours, a new fast track protocol could be used:

- 1. When a suitable application is received, the clerk would contact the chair of the Planning Committee by email, with cc to other committee members, quoting the P.A. number.*
- 2. Members would review the application online at GBC.*
- 3. The committee chairman would signify by email whether or not he agrees. If he or other committee members disagree, the application would be "called in" for discussion as usual by the full committee.*
- 4. Providing everyone agrees, the clerk would be delegated to make the No Objection comment to GBC, without the need for a committee meeting.*

It was resolved that the protocols be adopted as shown above.

8:3 Members agreed that the new system for notifying neighbours of developments appears to be working well.

9. To Discuss Highways & Environmental Matters

9:1 Community Speedwatch: Cllr Richmond reported that she had been training with six others to use the radar gun for the scheme, standing in the layby opposite Lord Pirbright's Hall, one of the areas risk-assessed by the Speed Watch Manager. It was obvious that the warning notice and yellow jackets worn by the volunteers are effective in slowing much of the traffic and only one person was caught during the hour and a half training period.

9:2 Pirbright Arch: SCC's Traffic Systems group has produced a feasibility study on safety improvements for pedestrians at the Arch. Option 1 includes a pedestrian phase for the traffic lights plus improvements in signage and access footpaths at each side of the arch. The cost of this option would be £116,000. Option 2 includes signage and footpath improvements but not the pedestrian phase for the traffic lights. The cost of Option 2 would be £80,000, with possibly up to 50% of the final scheme costs to be paid by the Woking Local Committee, which would be considering the proposals at its meeting on 28th February. (It was not clear whether the Woking Committee would pay 50% of the costs if option 1 were selected.) The final decision will lie with the Guildford Local Committee, and will be discussed at the meeting on 22nd March.

9:3 Build up of waiting traffic during the pedestrian phase was indicated as a drawback for Option 1 although members thought that this might not be significant because of the likely intermittent usage of the phase. Improvement to pedestrian safety was a paramount consideration and option 2 did not offer much in this respect.

9:4 Cllr M. Nevins told members that the budget of £50,000 for Phase II of Pirbright's Safety Scheme is recommended for approval and could be used as originally proposed for improvements of signage etc or it could be allocated towards the costs of the Pirbright Arch scheme. £10,000 has already been pledged from the Institute of Animal Health, under a section 106 agreement for redevelopment.

9:5 It was resolved that members wished to proceed with Option 1 for improvements to Pirbright Arch. A presentation will be made at the GLC meeting on 22nd March.

9:6 It was resolved that members wished the budget for Phase II of the Safety Scheme to be reallocated for the Arch improvements; it was hoped that Phase II would be deferred rather than cancelled.

9:7 Builder's board: it was agreed to contact the builder to request removal of the advertising board erected on the apex of Chapel Lane and Cemetery Pales.

10. To Receive Report of Sandpits Committee

There was no news to report.

11. To Approve a Grant to the Tennis Club for Car Park Improvements

11:1 Members previously resolved at the 2nd January meeting that nothing could be done by the Council to improve the car park until the area is owned by PPC because of legal complications that could ensue. However, the tennis club has now requested financial assistance for interim improvements.

11:2 A contractor employed by the club has now applied a layer of lime stone scalplings, which have been rolled over the surface of the car park, at a cost of £505.25, including VAT.

11:3 The Lemprière Trust has provisionally agreed to pay £200 of the cost and it was resolved that the Parish Council should match this amount. The Tennis Club would be liable for the balance.

11:4 Members expressed concerns that neighbours were not being asked to contribute but this may happen when further works are considered for the car park.

12. To Discuss Flood Control

12:1 The residents meeting on 28th February to discuss flood control will be chaired by Cllr M. Nevins, who will ask SCC and GBC for a strategy for Pirbright.

12:2 The MoD will be asked to renovate a pond on the ranges as a means of holding water back.

12:3 No written report has been received from Dennis Batchelor, GBC's Clerk of Works, although it was noted that he has been very busy working on areas around the parish.

13. To Discuss the Arrangements for the Annual Parish Meeting

13:1 The speeches for the first half of the meeting will be confined to Cllr Clinton, Chair of the Parish Council; Cllr M. Nevins, Borough and County Councillor; representatives of the Community Action Plan, and finishing with the Mayor, Cllr Angela Gunning, before the interval.

13:2 The interval will be extended to half an hour to allow everyone to view the Community Action Plan exhibition. The beginning of the second part of the meeting will be for questions on the CAP, followed by general questions for the rest of the meeting.

13:3 Cllr Richmond will buy plants to decorate the Hall and a donation will be made to the Mayor's Distress Fund. The amount will be agreed at the next H & F meeting.

14. To Discuss the Newsletter

14:1 Items for the newsletter will include a report on the flood meeting, the proposals for Pirbright Arch, the provision of replacement recycling boxes to be available at LPH and promotion of the Annual Parish meeting.

Before closing the meeting, the Chairman asked committees to review standing orders in time for the April meeting.

The meeting ended at 9.15pm.