



PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 29th May 2007, at 7.30pm. Present were Cllr Clinton (Chairman), Cllr Richmond, Cllr King, Cllr R. Nevins (from 8.10pm), Cllr Bohling, Cllr Jackson, and Lindsay Graham (Clerk). PCSO Catherine Wheeler and Cllr M. Nevins were also present.

- 1. To Receive Apologies for Absence**
1:1 Apologies were received from Cllr S. Toller.
- 2. To Receive Members' Declarations of Interest on Any Agenda Item Below**
2:1 Cllr King made a declaration of interest on item 10 as a trustee of Pirbright Tennis Club.
- 3. To Approve Minutes of the April and Annual Meetings as a True Record**
3:1 It was resolved that the minutes of the previous monthly meeting, held on 24th April 2007, and the Annual Meeting, held on 8th May 2007, should be approved and the Chairman signed them.
- 4. To Approve Cheques Issued During the Month**
4:1 It was resolved that the list of cheques issued during May, as per the attached sheets, be approved and the Chairman signed the list.
- 5. To Discuss Correspondence Sent & Received During Month**
5:1 Correspondence summarised as per the attached sheet had been circulated to members.
5:2 Re item 5:5, the Clerk reported that the GOSE team-building group will consist of approximately 30 volunteers who will arrive in Pirbright for a sandwich lunch at 1pm. Richard Carey has offered to brief the team on the best way prepare and paint the playground apparatus, and has also supplied a list of the materials required. Members approved the arrangements and suggested that the school should be warned in advance about the playground closure, which may be required for at least two days to ensure the paint is completely dry.
- 6. To Discuss Police Matters**
6:1 Catherine Wheeler reported that PC Cake has not yet had the opportunity to access the crime figures for the month, but will supply them as soon as possible.
6:2 Two crimes known about during the last month were the theft of a lawnmower from a locked shed in Rowe Lane and the breakage of one of the Peribus windows.
- 7. To Receive Report of Planning Committee**
7:1 The minutes of the only meeting during the month had been circulated to all members.
7:2 A resident in Fox Corner has complained that he was not informed about a neighbouring development last year. Members thought that PPC's current procedure of sending affected neighbours the appropriate agenda for the Planning Committee meeting would have avoided this, and the Clerk agreed to include a copy of GBC's list of notified neighbours with the plans for members to check for omissions.
- 8. To Discuss Hall & Finance Issues**
8:1(a) The Statement of Accounts (section 1 of the return) was approved unanimously, proposed by Cllr Bohling and seconded by Cllr R. Nevins
8:1(b) The Annual Governance Statement (section 2 of the return) was approved unanimously, proposed by Cllr R. Nevins and seconded by Cllr Jackson.

8:1 (c) The Chairman and Clerk (RFO) signed both sections.

8:1(d) Copies of the report made by the Independent Internal Auditor were circulated to members. The only area of concern was the potential expense for the cricket pavilion to ensure compliance with the insurance policy.

8:2 Members approved the suggestion that sparkling colonial white wine @ £7.50 per bottle should be served at the Vin d'Honneur for the reception to welcome the party from Cagny visiting Pirbright for the weekend. **Members approved the new budget of £240 for the function, with a virement of £40 from the Events budget.**

8:3 Member approved expenditure of £40 under Section 137 for prizes to winners of the junior classes in the Scarecrow Event on 23rd June.

8:4 Members approved expenditure of £25 under Section 137 for a wreath for Memorial Day in Brookwood Cemetery.

8:5 Members confirmed the Chairman's Allowance as £250 for 2007-8 to cover costs of phone calls, car usage around the parish and other incidentals.

8:6 The Peribus had a window broken on 2nd May during the day while it was parked in the LPH car park and reports have now been received that boys have been seen using the bus as a football goal and also climbing on its roof. The Peribus committee has requested that the designated bay might be moved to the west side of the car park, necessitating relocation of one of the disabled parking bays, but that could prove an advantage to have one nearer the Clubroom entrance. Members agreed to these proposals, and Brian Robins will remove the markings from the former bay and mark the new bays accordingly.

8:7 Members approved the amendment of the bank mandates unanimously.

9. To Discuss Highways & Environment Issues

9:1 Cllr Clinton reported on the meeting initiated by Worplesdon Parish Council to discuss the problems of HGVs using rural roads, to which representatives from all Guildford's parishes were invited. There was not much enthusiasm to form a steering group to take the issue forward, although an earlier proposal was confirmed that PPC should meet regularly to discuss highways matters with Worplesdon and Normandy Parish Councils.

9:2 Following two more road traffic accidents at the Cobbett Hill junction with the A324, the Chairman contacted SCC (Kaz Banisaied) to suggest that improved signage should be installed in advance of the agreed Normandy road safety scheme. Mr Banisaied replied that every effort has been to make the junction safe, and at the present time it is signed and marked well above the average. He considered that SCC couldn't legislate for bad driving or those who do not pay attention to the warning signs and road markings already provided. Members suggested that sight lines could be improved by trimming back vegetation near the junction and Normandy PC will be contacted to consider more proposals. Cllr M. Nevins said that he would discuss this further with SCC.

9:3 Cllr Jackson raised questions about adults without children fishing on the pond, heavy vehicles being forced to reverse back down Chapel Lane and also the encroachment of verges in the Lane. The Highways and Environment committee will discuss these further.

9:4 Cllr M. Nevins has supplied details of contacts at SCC about encroachment issues.

10. To Receive Report of Sandpits Committee

10:1 Mr Taylor of Hedleys has confirmed that the plan of the area to be purchased by PPC is in accordance with the copy originally sent to him but there are now some queries on the documentation that he is resolving.

10:2 Cllr King reported that Japanese knotweed is growing on part of the area to be owned by PPC and that the best time to deal with it is in September.

11. To Discuss the Newsletter

11:1 Ideas for the newsletter include reports on the GOSE team-building project in the play ground and PPC's support for the Royal Surrey Hospital campaign in the Scarecrow Event.

12. Chairman's Conclusion

12:1 The Chairman reminded members of the Highways and Environment committee meeting on 6th June.

The meeting ended at 9.05pm.

Signed.....

Date.....