



# PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 29<sup>th</sup> January 2008, at 7.30pm. Present were Cllr B. Clinton (Chairman), Cllr J. Bohling, Cllr M. Jackson, Cllr A. King, Cllr R. Richmond, Cllr S. Toller and Lindsay Graham (Clerk). PCSO Catherine Wheeler was also in attendance.

- 1. To Receive Apologies for Absence**  
1:1 Apologies were received from Cllr R. Nevins and Cllr M. Nevins.
- 2. To Receive Members' Declarations of Interest on Any Agenda Item Below**  
2:1 There were no declarations of interest.
- 3. To Approve Minutes of the Previous Meeting as a True Record**  
3:1 It was resolved that the minutes of the previous monthly meeting held on 8<sup>th</sup> January 2008 should be approved and the Chairman signed them.
- 4. To Discuss Police Matters**  
4:1 PCSO Wheeler stated that there had been 8 crimes in Pirbright village, including 1 burglary, 3 criminal damage, 1 interference with a motor vehicle and 1 theft of a motor vehicle. In Pirbright Camp there were 9 reported incidents, including 1 burglary, 4 assaults (ABH) and 1 common assault.  
4:2 The Clerk had received a report of teenagers smoking cannabis in the children's playground of Lord Pirbright's Hall. PCSO Wheeler said she would pass this on to PC Cake and request that the area be patrolled, perhaps when combining it with visits to the NRA.
- 5. To Approve Cheques Issued During Month**  
5:1 It was resolved that the list of cheques issued during January as per the attached sheet, should be approved and the Chairman signed the list.
- 6. To Discuss Correspondence Sent & Received During Month**  
A list of correspondence sent and received had been circulated in advance to members.  
6:1 Re item 6:1, members considered that it would not be possible to enter South East in Bloom this year, but might consider it in the future.  
6:2 Re item 6:5, it was agreed not to support a petition on the No. 10 Downing Street website about the increasing amount of bureaucracy now placed on parish councils. Although it was recognised that this did place a burden on very small councils, many of the consultations received were to the benefit of parishes.  
6:3 Re item 6:6, the Hall & Finance Committee will be asked to consider a donation to the Surrey Air Ambulance Service.  
6:4 Re item 6:7, it was agreed that the Parish Council would be happy to help organise and involve the soldiers and families of the Royal Anglians in community events, as suggested by the office of the High Sheriff.
- 7. To Receive Report of Planning Committee**  
7:1. **Minutes** of the meeting held on 8<sup>th</sup> January had been circulated to all members. There were no outstanding issues although the clerk reported that amendments had been received for the applications for Swallowfield.  
7:2 **GBC's Site Allocations Consultation:** the clerk reported that the submission agreed at the last meeting had been made to Guildford Borough Council.

- 8. To Discuss Hall & Finance Issues**
- 8:1. Risk Assessment Policy**
- 8:1:a** Members recommended that the risk level for the playground and pond should be upgraded to medium.
- 8:1:b** Members considered whether there was an increased risk in keeping a balance higher than the £35,000 guaranteed by the Financial Services Authority if a financial crash at the Bank of Ireland occurred. Members agreed that the risk should be considered low because the bank is not involved with sub-prime mortgages, and that any risk should be balanced against the advantage of a higher rate of interest than other banks, because parish councils with accounts at the BoI are under the umbrella of the National Association of Local Councils.
- 8:1:c** Members approved the amended Risk Assessment Policy.
- 8:1:d** Members agreed that the Little Girl statue and pictures in Lord Pirbright's Hall should be professionally revalued to ensure that the insurance cover is appropriate.
- 8:2. Effectiveness of Internal Audit:** members had been circulated with a list of items checked at an independent internal audit, and considered that the current system to be effective.
- 8:3. Independent Internal Auditor:** it was agreed to reappoint Sue Wheeler of Maxwell & Co as the IIA to the council.
- 9. To Discuss Highways & Environment Issues**
- 9:1 Minutes** of the second part of the meeting adjourned on 10<sup>th</sup> December and reconvened on 22<sup>nd</sup> January had been circulated to all members.
- 9:2 Flooding issues:** Cllr King's updated report on flooding in 2006 and 7 had been circulated to members in advance. Minor amendments will be incorporated and the report then sent for discussion with Cllr M. Nevins, Guildford Borough and Surrey County Councils. Members agreed to support Cllr Nevins' proposal to ask GBC to engage a surveying engineer to inspect the parish waterways, with emphasis on the Hodge Brook. It was agreed that the parish council might make a contribution towards the cost of the inspection.
- 9:3 SPA consultation:** the clerk reported that the submission agreed at the committee meeting had been made to the Government of the South East.
- 9:4 LORD consultation:** the clerk reported that the submission agreed at the committee meeting had been made to Peter Jelffs, the co-ordinator of the LORD campaign.
- 10. To Decide a Date for the meeting of the Sandpits Site Committee**  
The date was set at Tuesday 19<sup>th</sup> February, to follow the meeting of the Planning Committee.
- 11. To Consider Plans for the Annual Parish Meeting**  
It was agreed to invite Lt Col Carver with some colleagues, the Revd Chris Musser with her husband, Tim Hart from the Village Primary School and PC Cake and PC Coomber to attend the reception and meeting. Representatives from all the clubs and societies will be invited to the meeting.
- 12. To Finalise Response to Application for a Local Pharmacy**  
Although it was recognised that a new shop might be beneficial to the parish, members' concerns about the potential loss to the Surgery's dispensary were paramount. It was agreed to repeat the letter opposing the proposal, sent to the NHS Primary Care Support Service in March 2006.
- 13. To Discuss the Newsletter**  
A notice about the Annual Parish Meeting will be included.
- 14. Chairman's Conclusion**  
The Chairman closed the meeting at 9.13pm.

Signed.....

Date.....