



PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 29th July, at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr J. Bohling, Cllr B. Clinton Cllr M. Jackson, Cllr A. King, Cllr R. Richmond, Cllr J. Standing and Lindsay Graham (Clerk). PCSO Catherine Wheeler attended for items 1-4 and Mr R. Veevers and Mr T. McCoy-Page were present for item 8.

- 1. To Receive Apologies for Absence**
1:1 Apologies were received from Cllr M. Nevins.
- 2. To Receive Members' Declarations of Interest on Any Agenda Item Below**
2:1 Cllr King made a personal declaration of interest re item 8:2.
- 3. To Approve Minutes of the Previous Meeting as a True Record**
3:1 It was resolved that the minutes of the previous meeting held on Tuesday 24th June 2008 should be approved and the Chairman signed them.
- 4. To Discuss Police Matters**
4:1 PCSO Wheeler reported on one burglary, one assault and two ZJ non-crimes in the civilian part of the parish, plus one assault and 2ZJ non-crimes in Pirbright Camp.
4:2 The Clerk had received a report of a theft of cut holly wood from the churchyard.
- 5. To Discuss Communications Sent & Received Since the Previous Meeting**
A list of communications sent and received had been circulated in advance to members.
5:1 **SCC (James Browne)** has responded to residents' concerns about horse riders using footpaths near Vapery Lane and Gole Road, saying that he will inspect them and if necessary erect advisory signs for the riders.
5:2 **Worplesdon P.C.** is planning to hold an exhibition on 12th September in liaison with National Flood Forum to give advice on how householders can make their properties more resilient to flooding. Suppliers of flood defence protection would also attend the event. Members agreed to promote the Forum in PeriNews and to recommend a financial contribution for discussion by the Hall & Finance Committees at the next meeting.
5:3 **The Lord campaign** is encouraging parish councils to engage with their own private licensed contractor to carry out works to erect the signage for weight restrictions. Members noted however that a considerable element of the cost is in the legal consultation required for the process.
5:4 **A resident of The Green** has contacted first GBC and then PPC to ask why some grass verges around the Green have been left uncut while the Green itself is so well maintained. The Clerk has advised the resident that PPC is responsible for the Green's maintenance, while SCC's policy is to cut verges once or twice a year only. Any further cuts are carried out by residents, who are prepared to maintain the verge outside their own properties.
5:5 **PPC** has been in touch with Annington Homes, the owners of the properties to be refurbished in Manor Crescent, Pirbright Camp, to enquire whether it would be possible to place a noticeboard in the area. The work is not due to begin yet, and the sales manager will be happy to discuss this later.
5:6 **Paddy Cribb**, on behalf of the PPCC, has confirmed that it was agreed at a recent meeting that donations to the newsletter by the clubs and societies should be divided equally between the Parish Council and the Parochial Church Council. The Clerk will deduct £87.50 (50% of the total received so far) from the next recharge invoice for newsletter printing.
5:7 **Glynis Preshaw** (Brookwood Member for Woking BC) has phoned to suggest that the residents' meeting with Erkin Guney, to discuss his plans to lock the station gate and other measures to deter vandalism, should take place in September (in preference to August). She had hoped to discuss a venue for the meeting with Mr Guney, but it is now known that he is in custody awaiting trial for an attempted murder charge..

5:8 Steve Cake has confirmed that he will be changing his job to become Crime Reduction Officer for Guildford Borough. His successor will be PC Mike Patey.

5:9 GBC (Mary Anne Pryor, Section 106 Officer) is updating the list of suitable schemes on the Community Ideas Database, and revisions or additions should be received by the end of September. PPC's wish list of schemes includes a footway from the Green into Gibbs Acre, upgrading of the children's playground and LPH, plus flood relief improvements.

5:10 PPC has written again to Trevor Cobley, in response to his further letter about parking on the Green, emphasising the need for a risk assessment to be carried out for each event and warning that any area agreed might be reduced or withdrawn if the ground conditions are unsatisfactory on the day of the event.

6. To Discuss Hall & Finance Issues

6:1 To Approve Cheques issues since the last meeting

The list of cheques issued during July was approved and signed by the Chairman.

6:2 To Receive the Minutes of the Hall & Finance Committees

Minutes of the meeting held on 12th July had been circulated to members. Members agreed that the proposal to lock the refuse bin at Lord Pirbright's Hall should be started in September and that an explanation would be placed in PeriNews.

6:3 To Approve the Revised Financial Regulations

6:3.a Members approved the amendments to page 2 of the Financial Regulations.

6:3.b Cllr Clinton stressed to members the importance of checking that the serial numbers on list of cheques each month followed the previous month's as part of the financial controls. In addition he verified the list against the cheque stubs and the accounting spreadsheet as part of internal audit.

6:4 To Approve the Increased Budget for Refurbishment of the LPH Men's Cloakrooms

The increased budget of £11,378.00 was unanimously approved for the refurbishment of the men's cloakrooms. The Clerk explained that it would not be necessary to close the Hall completely while the work is done, but no major functions had been booked for August.

6:5 To Approve the Terms and Conditions for Use of the Green by Parish and Outside Organisations

Members unanimously approved the terms and conditions for use of the Green by Parish and other organisations. It was agreed that protection for trees would be considered part of the contract.

7. To Discuss Planning Issues

7:1 Minutes of the meetings held on 1st July and 22nd July had been circulated to members.

7:2 It was noted that GBC had refused the Spring Acre application but the Vines Farm proposal had been approved.

8. To Discuss Highways & Environment Issues

8:1 To Receive the Minutes of the Highways & Environment Committee

Minutes of the meeting held on 22nd July had been circulated to members.

8:2 To Approve the Work on the Sandpits Car Park

The meeting was suspended for 10 minutes while members discussed with Mr Veevers and Mr McCoy Page the details of the work planned for the car park and noted safety issues raised.

8:2.a Members approved the scheme for draining the car park by the installation of Safeticurbs to run in a line from the wooden bollards at the northern end of the site towards School Lane, draining into a soakaway positioned where rainwater currently collects.

8:2.b Notices prohibiting parking on the access track to the neighbouring properties will be erected.

8:2.c Safety provision for children passing through the site will need to be considered, although it might be possible to suggest a diversion via Dawneys Road.

8:2.d Warning about the reduction in available parking places will be sent to Mr Hart of Pirbright Village Primary School and an entry made in the September PeriNews.

8:2.e It was agreed to discuss the apparent discrepancy between the width of the access track as shown on PPC's and Surrey Wildlife land registration documents at a future meeting. It would not affect the planned drainage work.

8:2.f The quote of £7,222.00 for the work was accepted unanimously by members. The contractor has said that the work should be completed during August.

9. To Discuss Newsletter Issues

9:1 Items for inclusion in the newsletter will include the explanation about locking the refuse bin at LPH and asking residents not to dispose of rubbish by the recycling bins; use of the Green for parking on specified occasions and the new layout of the Sandpits car park with a warning about safety for children.

10. Chairman's Conclusion

10:1 The Chairman reported that it had been confirmed that Derrick Seale had suffered a heart attack but that he was now at home on sick leave. No decision would be reached about his return to work until the meeting of the Hall & Finance Committees in September and that it should be possible to cover his work in the meantime.

10:2 Cllr King reported that he had checked on a query about a footpath from Ash Road across the common to Cobbetts Hill Road that appears to have been closed by the landowners. This has been forwarded to the Rights of Way Officer at SCC.

The meeting ended at 8.50pm.

Signed.....

Date.....