



# PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 25th November, at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr J. Bohling, Cllr B. Clinton, Cllr M. Jackson, Cllr A. King, Cllr R. Richmond, Cllr J. Standing and Lindsay Graham (Clerk). Cllr M. Nevins and PCSO Catherine Wheeler were also in attendance.

**1. To Receive Apologies for Absence**

No apologies were received.

**2. To Receive Members' Declarations of Interest on Any Agenda Item Below**

Cllr Bohling made a personal declaration re Item 8.

**3. To Approve Minutes of the Previous Meeting as a True Record**

It was resolved that the minutes of the previous meeting held on Tuesday 28<sup>th</sup> October 2008 should be approved and the Chairman signed them.

**4. Police Matters—To Receive Reports of Crime in the Parish**

PCSO Catherine Wheeler reported that 11 crimes had taken place in the civilian parish during the past month: arson of a motor vehicle, two assaults, two criminal damage, two cycle thefts, three domestics and one theft. In Pirbright Camp there was one theft of a motor vehicle and one rape.

**5. Communications—To Discuss Communications Sent & Received Since the Previous Meeting**

A summary of items 5:1-5:8 had been circulated in advance to members.

**5:1 GBC** (Keith Chesterton, Chair Guildford Walking Forum) has sent a notice about Walkfest 2009, to take place between Saturday 18<sup>th</sup> July and Sunday 2<sup>nd</sup> August. He hopes that PPC would be happy to organise and offer one or two more walks in the parish. This will be considered nearer the time.

**5:2 Lawson's circus** would like to visit Pirbright during the week beginning Monday 25<sup>th</sup> May 2009. The visit was approved, subject to suitable ground conditions.

**5:3 Surrey Wildlife Trust** (David Sayce, Head of Property) has complained that the Trust's right of way across the Sandpits site is still being blocked by parked cars. This was discussed in the meeting under Item 8.

**5:4 A user of the Sandpits car park** has complained about the reduction in the area allowed for parked cars, suggesting that the access track to adjoining properties should be up the middle of the area. This was also discussed in the meeting under Item 8.

**5:5 Julia Korner** (fine art consultant) has provided an assessment of the damaged Elmer still life, with an estimate for its repair. It has been forwarded to the insurance company from whom an answer is still awaited.

**5:6 GBC** (Linda Murlewski, Electoral Registration Officer) has reminded all parish clerks that they must sign an undertaking that receipt of a new electoral register will only be put to lawful uses and the very strict legal limitations on which the register is made available. Members wishing an updated copy of the register have to apply individually and sign a similar undertaking.

**5:7 Nick Williams**, on behalf of Pirbright Tennis Club, is proposing a meeting to present the club's ideas for a new court. A date will be arranged in January.

**5:8 GBC** (Mike Beckwith) is updating GBC's cultural strategy and requests information about new facilities that have begun on sport, art or play activities in the parish. New activities taking place in LPH will be supplied for the list.

**5:9 GBC** (Lionel Smith) has sent details of grants from the installation of renewable-energy based heating systems for villages halls. PPC has accepted his invitation to apply for further information and a survey, which is at no cost and will determine the suitability of the LPH site.

6. **Hall & Finance**  
**6:1 To Approve Cheques Issued During November**  
The list of cheques issued during November was approved and signed by the Chairman.
- 6:2 To Receive the Minutes of the Hall & Finance Committees**  
The minutes of the meeting held on Wednesday 18<sup>th</sup> November had been circulated to members. Re item 4:2:f, the Clerk confirmed that the Ancient Order of Forresters have accepted the offer of the Clubroom for its monthly meetings at 8.30pm, at the same charge as for the committee room.
- 6:3 To Agree the Precept for 2009-10**  
**6:3:1** Cllr Clinton explained difficult budget issues discussed by the H & F Committees in selecting version 4 of its draft proposals for next year's precept and the desire not to create an unacceptable increase, partially caused by an anticipated reduction in interest received on bank reserves. However, it is proposed to use £5,000 from reserves for grant-aided projects, although this might not be necessary if the inflation rate continues to decrease. Thus an increase in the precept from £39,819 in 2008-9 to £41,362 for 2009-10 is just under 3.9%, although for a band D dwelling it is 7.65% because the multiplier figure supplied by GBC has been reduced.
- 6:3:2** Members approved the precept for 2009-10 unanimously (proposed by Cllr Clinton, seconded by Cllr King). They agreed that the fluctuating multiplier creates a problem when calculating the figures and proposed that GBC should be asked again to clarify the reasons for it.
7. **Planning**  
**To Receive the Minutes of the Planning Committee**  
Minutes of the meeting held on 28<sup>th</sup> October had been circulated to members. Cllr Bohling noted that the change of use for a sergeants mess in Bisley Camp, to which the committee had objected, was again on the agenda for the next committee meeting in a revised form.
8. **Highways & Environment**  
**To Discuss Parking at the Sandpits Site**  
**8:1** Following the receipt of a letter complaining about the new system of parking at the Sandpits site, Cllr King said that he considered it was an efficient use of the area and that it should not return to the former informal system whereby vehicles parked on the access track. It was agreed to write to the complainant explaining that the access track and footpath are established in law. Members noted that many vehicles appear to be parked all day, although it is not known whether this is by workers at the nursery, Surrey Wildlife Trust or perhaps commuters walking to Brookwood Station.
- 8:2** It was agreed to write to Hedleys solicitors for advice about preventing all-day parking and PPC's liability for pedestrians crossing the site. Before responding to SWT's comments, advice will be sought about the disparity in the width of the right of way, which is shown as 8m on SWT's land registry document but only 4m on the PPC document.
9. **Freedom of Information**  
**To Agree a New Model Scheme**  
The current publication scheme under the Freedom of Information Act expires in December 2008 and details about the new scheme for all public sector organisations had been circulated in advance to members. It was agreed unanimously to complete the template for the model scheme and adopt it as required by 1 January 2009. Most of the information is already available on the Parish Council's website and other items can be copied if requested.
10. **Newsletter**  
**To Consider Items for the January Issue**  
Items will include an explanation of the precept, an update on planned work at Pirbright Arch and a report on the children's party.
11. **Chairman's Conclusion**  
**11:1** The Chairman announced that the work on Pirbright Arch is on the agenda for the next meeting of the Guildford Local Committee, to be held on Wednesday 10th December. The agenda papers will be available in time for the content to be discussed at the forthcoming meeting of the Highways & Environment Committee.

**11:2** Cllr M. Nevins and the Chairman have presented a framed photograph to the Parish Council to commemorate their year as Mayor and Mayoress of Guildford. The photograph will be hung in LPH.

**11:3** The next meeting of the Parish Council will be on 6<sup>th</sup> January 2009.

The meeting ended at 8.30pm.

Signed.....

Date.....