



PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 30th September, at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr J. Bohling, Cllr B. Clinton Cllr M. Jackson, Cllr A. King, Cllr R. Richmond and Lindsay Graham (Clerk). Cllr M. Nevins was also in attendance with PCSO Catherine Wheeler and PC Mike Patey, who attended for items 1-4.

1. To Receive Apologies for Absence

1:1 Apologies were received from Cllr J. Standing.

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

2:1 Cllr King made a personal declaration of interest re item 8:2.

3. To Approve Minutes of the Previous Meeting as a True Record

3:1 It was resolved that the minutes of the previous meeting held on Tuesday 29th July 2008 should be approved and the Chairman signed them.

4. To Discuss Police Matters

4:1 PCSO Catherine Wheeler reported that there had been 5 incidents of criminal damage, 2 public order, 2 assaults, 1 attempt to steal, 2 thefts and 1 burglary in Pirbright village over the last month. In the MoD married quarters there was 1 incident of criminal damage, 1 harassment and 1 theft.

5. To Discuss Communications Sent & Received Since the Previous Meeting

A summary of items 5:1 - 5:10 had been circulated in advance to members.

5:1 **GBC Planning Dept.** invited a PPC representative to attend the South East Plan Guildford Forum on 8th September. This was attended by Cllr Richmond and will be discussed at the meeting of the Planning Committee to follow.

5:2 **GBC Planning Dept.** has sent confirmation of its decision to consent to the removal of the telephone kiosk in Vapery Lane.

5:3 **SCC Countryside Legal Dept** sent notice of the intention to make a Traffic Regulation Order on the Malthouse Lane BOAT and invited PPC to comment. PPC's response supporting the order emphasised the need for the byway to provide a safe route for pedestrians, horse riders and cyclists between the village and Fox Corner as an alternative to the busy B3032 and A324. A further letter from SCC stated that the report by the Countryside Legal Team Manager (Debbie Spriggs) would be decided by the SCC Planning and Regulatory Committee on Wednesday 15th October at County Hall.

5:4 **SCC Highways Dept,** (Nick Healey, Engineer) has notified PPC that the signs for the reduced speed limits in Aldershot and Ash Roads will be in place by the end of September.

5:5 **Defence Estates** (Adam Johnston) has confirmed that the MoD does not own the grass verge at the corner of Billesden and Brunswick Roads. This fact has been passed on to SCC (Richard Linegar) in the hope that they will now cut the verge. No response has yet been received.

5:6 **PPC** has written to a resident of Mainstone Crescent pointing out that the refuse bin at LPH should not be used for general rubbish disposal.

5:7 **PPC** has written to Tim Hart (head teacher of the village primary school) explaining the reasons for the new notices in the Sandpits Car Park. He has informed parents and warned them that they were in danger of losing the privilege to park in the area should it be abused. This item, with a resident's email about cars blocking the access, were discussed under Item 8:2.

5:8 **GBC (John Stimpson)** has written about the expansion of the Community Safety Co-ordinator Scheme to the parishes and to ask about specific areas of concern, although the Clerk was told at the GBC Liaison meeting that the scheme would be launched on the eastern side of the borough only. They will however attend meetings of the parish councils.

5:9 **The Police Casualty Reduction Officer** (Keith Coomber) has written with his ideas for improving road safety in the Little Green between Hatchers and Rose Cottage. These will be discussed at the next meeting of the H & E committee.

5:9 PPC has written to **SCC Highways** (Derek Lake) to ask about progress on the improvements to Fox Corner and to ask about installation of kerbing on Little Green opposite Hatchers to Intime. No response has yet been received.

5:10 Surrey Community Action has invited PPC to attend a rural affordable housing conference on 14th November. Cllr Clinton said he would attend.

5:11 Mr Noyce has requested a further visit with his fair, to arrive on 6th October. Members agreed this proposal, subject to weather and ground conditions.

5:12 Trevor Cobley has heard from SCC that the proposed improvements to the road surface at Pirbright Arch will not now be undertaken until the New Year. Members agreed that the Parish Council should make representations to SCC about this delay, stressing that passage through the Arch must be safe for all users.

5:13 The National Flood Forum thanked PPC for its donation, saying it will be used to support victims of flooding on a one to one basis, free of charge.

5:14 The organiser of the **Veteran's Day/Remembrance Day** service, to be held in Brookwood American Military Cemetery on 9th November, has invited PPC to send a representative. Cllr R. Nevins will attend.

5:15 Surrey Police has contacted PPC to ask for use of Lord Pirbright's Hall before and after their parade to Brookwood Military Cemetery on 9th November. Members have agreed this request.

5:16 A resident has written about speeding traffic and safety concerns for pedestrians walking from West Heath past Causeway Stream and along School Lane. Members agreed that this should be discussed with other road safety issues at the next meeting of the H & E committee.

6. To Discuss Hall & Finance Issues

6:1 To Approve Cheques issues since the last meeting

The list of cheques issued during August and September was approved and signed by the Chairman.

6:2 To Receive the Minutes of the Hall & Finance Committees

Minutes of the meeting held on 17th September had been circulated to members.

6:3 To Adopt the Audited Accounts for 2007-8

It was unanimously agreed to adopt the audited accounts for 2007-8 (proposed by Cllr Clinton and seconded by Cllr Jackson).

6:4 To Approve Staff Contracts and Gratuities

Members agreed that the new contracts for staff at LPH will be finalised by the H & F Committee and also ratified the Committee's decision to make a gratuity to the retiring caretaker based on the local government formula.

7. To Discuss Planning Issues

7:1 Minutes of the meetings held on 5th August and 9th September had been circulated to members.

7:2 Cllr Bohling drew members' attention to the application for the Royal Oak, which has been approved by GBC with conditions that addressed PPC's concerns. A development for Springfield Cottage that the committee considered excessive has not yet been decided by GBC.

8. To Discuss Highways & Environment Issues

8:1 To Receive the Minutes of the Highways & Environment Committee

Minutes of the meeting held on 9th September had been circulated to members.

8:2 To Discuss Parking Issues on the Sandpits Car Park

In response to concerns expressed by a resident of an adjacent property, Cllr Jackson had visited the site in the morning while parents were arriving with children for school. He spoke to a couple of parents who had blocked the access track and they then moved to another space. Tim Hart's request to parents not to park inconsiderately also appears to be effective. The issue will be kept under review and a hatched area marked on the track at the car park entrance, in addition to one by Surrey Wildlife Trust, might be considered in the future. There would be no objection if residents wish to place notes on the windscreen of vehicles blocking their access in the meantime.

8:3 Cllr M. Nevins said that he had received a complaint about overgrown vegetation making foot-paths impassable over Bullswater Common. The Clerk will follow that up with SCC.

9. To Discuss Newsletter Issues

9:1 Items for the November newsletter will include the donation to the National Flood Forum and the Police parade to Brookwood Military Cemetery.

10. Chairman's Conclusion

10:1 The Chairman and Clerk will be attending the Service for the Judiciary at Holy Trinity Church on 10th October in Holy Trinity Church, Guildford.

10:2 The next meeting of the Parish Council will be on 28th October.

The meeting ended at 8.30pm.

Signed.....

Date.....