



PIRBRIGHT PARISH COUNCIL

Minutes of the Annual and May Council meeting held in the Parish Shop on Tuesday 26 May 2009 at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr J. Bohling, Cllr B. Clinton, Cllr M. Jackson, Cllr A. King, Cllr R. Richmond, and Lindsay Graham (Clerk). Cllr M. Nevins was also in attendance.

1. To Receive Apologies for Absence

Apologies were received from Cllr J. Standing and PCSO Catherine Wheeler.

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

There were no declarations of interest.

3. Chairman and Committees

3:1 To Elect a Chairman

Cllr R. Nevins was unanimously re-elected as Chairman (proposed by Cllr King and seconded by Cllr Richmond).

3:2 To Elect a Deputy Chairman

Cllr Richmond was unanimously re-elected as Deputy Chairman (proposed by Cllr R. Nevins and Cllr Jackson).

3:3 To Appoint Committees and Sub-Committees

3:3:a Members agreed to continue serving on the same committees as before but would like to be sent the agenda for meetings of all the committees. The remit of the Planning Committee will be extended to consider projects which have a construction or a design element, such as the proposed new gate on the cricket pavilion track.

3:3:b It was agreed to dissolve the Sandpits sub-committee.

4. Other Appointments

To Appoint Representatives for Twinning Association and Lemprière Trust

Cllr Clinton will continue as the representative for the Twinning Association and Cllr R. Nevins for the Lemprière Trust.

5. Minutes

To Agree and Sign Minutes of the Previous Meeting as a True Record

It was resolved that the minutes of the previous meeting, held on 28 April 2009, should be approved and the Chairman signed them.

6. Police Matters

To Receive Reports of Crime in the Parish

The Clerk reported that PCSO Catherine Wheeler has given in her notice and no police crime report was available. However, following PC Patey's attendance at an informal meeting with the Parish Council, he had supplied statistics of road traffic incidents in the parish and these will be discussed at the next meeting of the Highways & Environment Committee.

7. Communications

To Discuss Correspondence Sent & Received Since the Previous Meeting

Items 7:1-7:7 were circulated to members in advance of the meeting

7:1 SCC Highways have confirmed that there is no budget for phase II of Pirbright's road safety scheme and that it is unlikely that any allocation will be made in the near future.

7:2 SCC Highways have responded to PPC's enquiry about footway safety in Pirbright Arch, stating that pedestrian guard railings would not be feasible. These have to be set back from the edge

of the kerb and would leave the new footway even narrower than at present, which would not be workable. Strictly, cycling on the footway is illegal although it is recognised that it does often take place, particularly by young children. It is not advisable for children to cycle on the road in this location, and young cyclists should ideally dismount and push their bikes through the arch, although there are no appropriate signs in the manual to this effect. Pippa James of the SCC Safer and Smarter Travel team will speak to the school about providing appropriate training in the safe use of the arch by cyclists. **Members agreed to keep the issue under review and to include in the July issue of PeriNews the advice for children to dismount from their cycles through the Arch. In the meantime, the Clerk will ask SCC if the Parish might design and fund a warning sign.**

7:3 PPC has written to Mr D. Smith, Headteacher of Winston Churchill School, to commend the presentation made by two of the school's students at the Annual Parish Meeting.

7:4 Surrey Wildlife Trust (Environmental Group Support Officer) has written to invite a representative to attend a training day on surveying sites for insects to be held on Sunday 31 May. This is part of the Surrey Greenspace Project which aims to help people become more involved with their local greenspaces through activities such as guided walks, talks and volunteer conservation projects and also provide information and advice to environmental groups across Surrey. Unfortunately no members of the Parish Council would be able to attend the training day.

7:5 GBC is running a consultation from 15 May to 17 July 2009 on the Sustainable Community Strategy 2009-2026. The strategy, developed in conjunction with a wide range of local stakeholders, sets out the aspirations of the Borough, with key objectives for its long-term economic, social and environmental wellbeing. The consultation is available to view in the Community section on the website: www.guildford.gov.uk

7:6 Government Office for the South East has published the final version of the Regional Spatial Strategy – The South East Plan on the website www.gos.gov.uk/gose

7:7 PPC has been contacted by one of the organisers of the Scarecrow Festival in June stating that they've been hearing rumours that the Parish Council took down the Big Daddy scarecrow placed opposite the White Hart last year as he was tampered with and he wasn't in fact stolen as they had thought. The Clerk has replied, giving an assurance that there was no truth in the rumour and that if the Parish Council has an issue with something it would talk to the owner or the event's organisers.

7:8 Derrick Searle has written to thank the Parish Council for nominating him to receive the Mayor's award for Community Service.

8. Hall & Finance

8:1 To Approve Cheques issued since the last meeting

The list of cheques issued during May was approved and signed by the Chairman.

8:2 To Receive the Report from the Independent Internal Auditor

Members were pleased to note the positive comments made by the Independent Internal Auditor.

8:3 To Approve the Statement of Accounts for 2008-9

The Statement of Accounts for 2008-9 was approved unanimously (proposed by Cllr Clinton and seconded by Cllr King) and signed by the Chairman and Clerk (Responsible Financial Officer).

8:4 To Approve the Annual Governance Statement

The Annual Governance Statement was approved unanimously (proposed by Cllr Jackson and seconded by Cllr Bohling) and signed by the Chairman and Clerk (Responsible Financial Officer).

8:5 To Consider Amendments to Standing Orders and Financial Regulations

No amendments were suggested to the Standing Orders and Financial Regulations. It was agreed that Appendix 1, listing members' duties re finance, should be added to the Financial Regulations.

8:6 To Approve Subscriptions and Donations for 2009-10

8:6:a Cllr Clinton made a personal declaration of interest as the Parish Council's representative for the Twinning Association.

8:6:b Donations were approved for:

- churchyard grass cutting (£550)
- Fox Corner wildflower meadow cutting (£160)
- Heathland Project (£500)
- Twinning Association (refund for use of LPH on four occasions during year)
- Horticultural Society (£50 for cost of advertisement in Flower Show schedule)
- Royal British Legion (£75 to cover the cost of three wreaths)

Subscriptions were approved as for the previous year.

9. Planning

To Receive the Minutes of the Planning Committee

Minutes of the meetings held on 28 April and 12 May had been circulated to members. Cllr Bohling commented that a further application for Vines Farm was on the agenda for the committee meeting scheduled later in the evening.

10. Highways & Environment

10:1 To Discuss Road Safety Issues in the Parish

Notes from the informal meeting with PC Patey about road safety issues in the parish had been circulated to members and will be discussed in detail at the next committee meeting, to be held on Wednesday 17 June.

10:2 Members agreed that a schedule of committee meetings will be planned at the next meeting.

11. Newsletter

To Consider Items for the July Issue

Items for the July issue will include advice to children about not cycling through Pirbright Arch, a plea for more volunteers to join Community Speed Watch and a warning about the current spate of distraction burglaries.

12. Chairman's Conclusion

The next meeting of the Parish Council will be on Tuesday 30 June 2009.

The meeting ended at 8.45pm.

Signed.....

Date.....