



# PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 28 April 2009 at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr J. Bohling, Cllr B. Clinton, Cllr M. Jackson, Cllr A. King, Cllr R. Richmond, Cllr J. Standing and Lindsay Graham (Clerk). Cllr M. Nevins was also in attendance.

**1. To Receive Apologies for Absence**

Apologies were received from PCSO Catherine Wheeler.

**2. To Receive Members' Declarations of Interest on Any Agenda Item Below**

There were no declarations of interest.

**3. Minutes—To Approve Minutes of the Previous Meeting as a True Record**

It was resolved that the minutes of the previous meeting, held on Tuesday 31 March 2009, should be approved and the Chairman signed them.

**4. Police Matters—To Receive Reports of Crime in the Parish**

PCSO Catherine had sent information detailing 3 burglaries, 4 thefts, 1 sexual assault, 1 ABH assault, 1 common assault, 1 criminal damage, 1 alcohol above limit and 1 domestic incident in the civil part of the parish and 2 thefts, 4 criminal damage and 1 burglary in Pirbright Camp.

**5. Communications—To Discuss Communications Sent & Received Since the Previous Meeting**

A summary of items 5:1-5:10 had been circulated in advance to members.

**5:1 GBC** has supplied details about the Guildford in Bloom competition, which is open to everyone in Guildford Borough. Entries have to be in by Friday, 19 June.

**5:2 The Information Commissioner's Office** has provided a DVD with advice for all public authorities that are legally required to handle requests for information under the Freedom of Information Act.

**5:3 PPC** has written to Humfrey Malins to ask him to discover from the MoD more information about how the council tax element is computed for the Camp area of the parish. Mr Malins has responded, saying he has written to the Treasury on our behalf.

**5:4 GBC** has supplied a list the nominees in the election for a parish council representative on the Standards Committee.

**5:5 SCC** has written to promote its Approved Trader Standards Scheme, "Buy with Confidence", to help bolster reputable businesses during financially difficult times.

**5:6 TAG Farnborough Airport** has produced a master plan to inform the local community about the airport and its operation and to assist Rushmoor Borough Council in the preparation of its Local Development Framework. The plan may be viewed online at [www.tagaviation.com](http://www.tagaviation.com)

**5:7 GBC** has again launched its Guildford and Waverley Clean 2009 campaign and is inviting nominations for areas that require special cleaning. This was discussed under item 8:2.

**5:8 Surrey Community Action** has distributed information about the COMMA grants programme, set up to assist communities to create projects that are affected by local quarrying.

**5:9 PPC** has been invited to attend the annual Memorial Day Ceremony at Brookwood American Military Cemetery on Sunday 24 May. Cllr R. Nevins will attend with Cllr M. Nevins.

**5:10 The Equality and Human Rights Commission** has written with information about the forthcoming Equality Bill that will harmonise the existing three public sector duties into one and also be extended to cover all seven equality strands (age, disability, gender, gender identity, race, religion or belief and sexual orientation). More information will be provided during the coming year to enable organisations to prepare for and manage the transition to the new equality duty, unlikely to come into force until the latter part of 2011.

**5:11 Surrey Wildlife Trust** has written to suggest a meeting to brief the Parish Council about its workings. The Clerk will accept the invitation, suggesting a future meeting with the Highways & Environment Committee.

6. **Hall & Finance**

**6:1 To Approve Cheques Issued During April**

The list of cheques issued during April was approved and signed by the Chairman.

**6:2 To Receive the Minutes of the Hall & Finance Committees**

The minutes of the committee meeting held on Wednesday, 14 April 2009 had been circulated to members in advance.

**6:2:1** Re Item 4:3, the Clerk stated that GBC had sent official election notices to be posted around the Parish and she had put some up at the bus shelter on Billesden Road, because there is no official Parish notice board north of the railway line. The ownership of the shelter is not known because it does not appear on GBC records.

**6:3 To Approve the Draft Unaudited Accounts for the Financial Year 2008-9**

Members unanimously approved the unaudited accounts. The next stage is the Independent Internal Audit, to be held on 5 May.

**6:4 To Approve a Donation to the Mayor's Distress Fund**

A donation of £50 to the Mayor's Distress Fund was unanimously approved under Section 137.

**6:5 To Decide a Budget for the Vin d'Honneur**

A budget of £250 was approved unanimously for the Vin d'Honneur to be held to welcome the party from Cagny for the Twinning weekend in May.

**6:6** Cllr Clinton reported that results of research into the history of Lord Pirbright by parishioners have provided information about his memorial and portrait, which were presented to LPH in 1904. The reports in The Times, dated 10 June and 12 November 1904, confirm that the portrait is a copy of an original, painted by Luke Fildes, R.A.

7. **Planning**

**7:1 To Receive the Minutes of the Planning Committee**

Minutes of the meeting held on 31 March 2009 had been circulated to members.

**7:2** Re Item 4:1, the applications for conversions of agricultural buildings at Vines Farm, discussed by the full Parish Council at the March meeting, have been withdrawn.

8. **Highways & Environment**

**8:1 To Discuss Any Outstanding Issues**

**8:1:1** The meeting with PC Mike Patey, now arranged for Tuesday 12 May, will be a working party to gain information on various issues that can then be taken forward to the committee. All members of the Parish Council will be welcome to attend.

**8:1:2** The Clerk has reported yet more fly tipping behind the cricket pavilion to GBC and suggested that it might be appropriate to install a barrier across the track, which would prevent unauthorised access but still be convenient to the cricket club. Members agreed to look at the area and consider options at a future meeting.

**8:2 To Nominate a Site for "Keep Guildford and Waverley Clean 2009"**

Members agreed that the area between Pirbright Arch and Queens Road should be nominated.

9. **Annual Parish Meeting**

**9:1** It was agreed that the meeting had been very good, with interesting speakers and no problem issues having been raised. However, the lack of controversial issues at the moment was probably the reason that attendance was down (32 people in addition to the members and speakers) and ideas to boost interest will be considered next year.

**9:2** Issues raised included:

- A question about the surplus in the LPH accounts—Cllr Clinton responded that the refurbishment of the cloakrooms had been funded by grants from the Parish Council and GBC and that hirings during the year had been higher than anticipated.
- Concerns about the access from Brookwood Heath to the Cemetery—the Clerk said that the Cemetery owners were trying to secure its boundaries against vandalism and that they also wished to ban dog walkers. The group Friends of Pirbright Common were working with the Brookwood member of Woking Borough Council to find a resolution or compromise to the issues being raised because the Parish Council does not have the right to interfere in issues outside its borders.

- Safety for children and cyclists using the new footway through Pirbright Arch—should there be a railing and notices warning cyclists to dismount? This will be raised with the Highways Authority.
- Could the 30mph speed limit on Guildford Road be extended past Rowe Lane? This had previously been refused by the Highways Authority but members agreed that it should be pursued.

**10. Newsletter—To Consider Items for the June Issue**

Items will include a reference to Guildford in Bloom (ref: 5:1) and information about the Trading Standards campaign (ref 5:5).

**11. Chairman's conclusion**

The Annual Meeting of the Council will be held on Tuesday 26 May.

The meeting ended at 8.30pm.

Signed.....

Date.....