



PIRBRIGHT PARISH COUNCIL

Minutes of the Council meeting held in the Parish Shop on Tuesday 31 March 2009, at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr J. Bohling, Cllr B. Clinton, Cllr M. Jackson, Cllr A. King, Cllr R. Richmond, Cllr J. Standing and Lindsay Graham (Clerk). Cllr M. Nevins, PCSO Catherine Wheeler were also in attendance, plus several residents from Mill Lane who wished to comment on the planning applications for Vines Farm.

1. To Receive Apologies for Absence

No apologies were received.

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

Cllr R. Nevins made a Personal Declaration of Interest on item 7:3, as a resident of Mill Lane. Cllr Richmond took the chair for this item.

3. Minutes—To Approve Minutes of the Previous Meeting as a True Record

It was resolved that the minutes of the previous meeting held on Tuesday 25 February 2009 should be approved and the Chairman signed them.

4. Police Matters—To Receive Reports of Crime in the Parish

PCSO Catherine Wheeler reported on 2 thefts, 6 burglaries, one assault and 3 criminal damage cases in the village and 3 assaults and 2 domestic incidents in Pirbright Camp during the last month.

5. Communications—To Discuss Communications Sent & Received Since the Previous Meeting

A summary of items 5:1-5:6 had been circulated in advance to members.

5:1 PPC received copies of email exchanges between residents, SCC (Debbie Spriggs) and GBC (Adam Owen) about fly tipping on the Malthouse Lane BOAT and vehicles leaving the track to drive across the common on undesignated tracks. Debbie Spriggs has stated "any illegal activity should be reported to the police". The fly tipping has been cleared by GBC and Adam Owen has stated "Unfortunately this is a problem we will face with the improved access along the BOAT. The muddy ruts used to stop this kind of activity." He has also replaced the barrier across the entrance to the undesignated track being used by off-road vehicles.

5:2 GBC has sent notification that the Core Strategy of the Guildford Development Framework is now available for further consultation from 11 March to 29 April on the website. It was agreed that members would read the consultation online and make a decision about whether the Parish Council should respond at the next meeting.

5:3 GBC's Conservation Area Consultant (Jo Evans) has emailed to thank PPC for their help in the review and suggesting that the full formal public consultation in the Parish might take place in mid May to the end of June. There will be an interim display at the Annual Parish Meeting.

5:4 SCC (Linda McMahon) has invited PPC to attend a workshop on Thursday 16 April to discuss the Rural Strategy Review: Consultation on the Issues Facing Rural Surrey from 2008-2014. Cllr King will attend.

5:5 A resident of Saunders Lane has sent PPC a copy of a letter to SCC Highways Department, complaining about the condition of Avenue de Cagny, stating "it is clear that the Pirbright Parish Council and the Highways Department have been negligent by failing to adhere to their obligation as regards the maintenance of the road". PPC has responded, explaining "that Parish Councils do not have any legal responsibility to repair potholes, nor do they have a legal duty to report them to the Highways Department. However, our members consider it responsible and helpful to do so in the hope of preventing damage to vehicles."

5:6 A resident of Church Lane has contacted Parish Council to express his concerns about dangers to pedestrians walking between the churchyard and Guildford Road during the rush hour. This will be included in the existing issues about Church Lane being considered by the Highways & Environment Committee.

5:7 GBC (the Mayor's Parlour) has confirmed PPC's proposal of Derrick Searle, recently retired caretaker of Lord Pirbright's Hall, to receive the Mayor's Award for Community Service at a presentation in April.

5:8 Derrick Seale has written to thank the Parish Council for his retirement gratuity.

5:9 The owner of a field bordering Heath Mill Lane has complained to the Parish Council that a resident has gone against the wishes of many neighbours by surfacing the road. SCC has stated that the work is not unlawful and Cllr M. Nevins and Cllr Bohling consider that the materials used for the surface to be appropriate and an improvement for the residents.

6. **Hall & Finance**

6:1 To Approve Cheques Issued During March

The list of cheques issued during March was approved and signed by the Chairman.

6:2 To Consider the Effectiveness of the Independent Audit Plan

The audit budget and the key issues for consideration of the effectiveness of Independent Internal Audit, with a list of items to be checked during the process, were approved by the Parish Council. This will now be sent to the Independent Internal Auditor.

6:3 To Approve the Purchase of a Replacement Cherry Tree for LPH

The budget of £45 was approved for the purchase of the cherry tree.

6:4 To Approve Use of LPH for a Meeting of Friends of Pirbright Common

Use of Lord Pirbright's Hall was approved for a meeting of Friends of Pirbright Common.

6:5 To Approve Use of the Little Green for Wedding Parking on 20 June

Use of the Little Green for wedding parking on 20 June was approved, subject to weather and ground conditions. Any damage will have to be made good at the residents' own expense, as stated in the contract.

7. **Planning**

7:1 To Receive the Minutes of the Planning Committee

Minutes of the meeting held on 3 March 2009 had been circulated to members.

7:2 To Receive a Report on the Review of Pirbright's Conservation Area

Cllr King had circulated a summary of the meeting to review Pirbright's Conservation area, held earlier in the month with representatives from GBC. The findings are now under discussion at the borough and a local consultation will be arranged when these are agreed.

7:3 To Discuss Applications 09/P/00294 & 00297 for Change of Use of Agricultural Barns at Vines Farm, Mill Lane, to an office and storage distribution

Members discussed the various issues raised by neighbours, including the inappropriateness of the development for the area, the problems of access along the narrow lane and track to the site. It was noted that the MoD had not been consulted as the landowner of the track, but Cllr M. Nevins had pointed this out to the planning officer. Cllr Nevins also said that SCC Highways had lodged an objection to the applications because of the access problems. Members agreed that PPC would object to both proposals, citing the concerns above.

8. **Highways & Environment**

8:1 To Agree a Date for the Next Committee Meeting

It was agreed to propose either Tuesday 12 or 19 May to PC Patey for the next committee meeting.

8:2 To Discuss the Condition of Avenue de Cagny

Members expressed concerns that repairs to potholes along the Avenue de Cagny are reappearing quickly because of increase use, especially by heavy vehicles. It was agreed to ask the Highways Authority to consider improving the structure of the road.

9. **Annual Parish Meeting**

9:1 To Agree a Budget for the Refreshments

A budget up to £220 was approved for the refreshments at the Annual Parish Meeting.

9:2 To Discuss the Annual Report

Cllr R. Nevins asked the chairmen of the committees to write a report about their activities during the year to be compiled in the Chairman's report to be presented at the Annual Parish Meeting on Monday, 27 April.

10. **Church Open Day**—**To Delegate the Clerk and a Sub-Committee to Liaise with the PPCC**
It was agreed that to delegate the Clerk and a sub committee formed by Cllr Richmond and Cllr Standing to liaise with the PPCC about use of LPH and The Green for the Church Open Day on 13 June.

11. **Newsletter**—**To Consider Items for the May Issue**
Items will include advice on reporting potholes to SCC, the increase in crime reported recently to the Parish Council and Derrick Searle’s award for Community Service.

12. **Chairman’s conclusion**
The next meeting of the Parish Council will be on 28 April 2009. The meeting of the Hall & Finance Committees is on 14 April.

The meeting ended at 8.45pm.

Signed.....

Date.....