



# PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting held on 26 January 2010 in the Parish Shop at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr B. Clinton, Cllr M. Jackson, Cllr A. King, Cllr R. Richmond, Cllr J. Standing and Lindsay Graham (Clerk).

1. **To Receive Apologies for Absence**  
Apologies for absence were received from Cllr J. Bohling, Cllr M. Nevins and PC Mike Patey.
2. **To Receive Members' Declarations of Interest on Any Agenda Item Below**  
No Declarations of Interest were received.
3. **Minutes**  
**3:1 To Approve Minutes of the Previous Meeting as a True Record**  
*It was resolved that the minutes of the previous meeting, held on Tuesday 5 January 2010, should be approved and the Chairman signed them.*  
**3:2 To Receive the Clerk's Report on Actions taken**  
**3:2:a** Re Item 3a, the panel for the residents' meeting on 24 February to discuss the problems of access to Brookwood Station from the Cemetery will include Peter Welvaert from Woking BC's legal department and Dave Josey, manager of Brookwood Station in addition to Cllr Preshaw.  
**3:2:b** Re Item 6:3 (July 2009), approving sale of the Elmer painting, a representative from Christies auction house has collected the picture for inclusion in a sale in March.
4. **Police Matters—To Receive Reports of Crime in the Parish**  
**4:1** No police report was available but the Borough Bulletin of 11 January listed a burglary in Ash Road and damage to two parked cars in Chapel Lane by a "raucous party goer".  
**4:2** Cllr Richmond stated that she had heard a report on local radio of a more recent burglary in the parish.
5. **Communications—To Discuss Communications Sent & Received Since the Previous Meeting**  
A summary had been circulated in advance to members.  
**5:1** PPC has written to Zurich Municipal to ask for guidance about PPC's liability about clearing the paths across the Green and the car parks at LPH and the Green from snow.  
**5:2** SCC (James Browne, Countryside Access Officer) has supplied details of three contractors who could undertake improvements to the drainage in Blind Lane. His recommendation is that the work should not be done until spring or when conditions have dried out, to avoid undue damage to the surface of the path.  
*The Clerk will contact the contractors to arrange site visits.*  
**5:3 Eigerwand Media** (Toby Richards) has written to thank PPC for use of the children's playground for filming "Fathers Day", which has won three awards at the LA Reel Film Festival.  
*For information.*  
**5:4 Pirbright Cricket Club** (Hugh Dennis) has written to thank PPC for the installation of the barway and repairs to the pavilion. The Club would also like PPC's blessing for a scheme to make the men's lavatories accessible from inside. In a further email the Club has suggested that the repairs to recent fire damage at the rear of the pavilion could incorporate improvements to the storage area, which would deter vandals from climbing on the roof.  
*To be discussed under Item 6:5.*  
**5:5 A resident of the Sandpits site** has inquired when the top dressing of the car park is likely to be applied and whether the potholes will be filled.  
*There is no current plan to apply a top dressing to the car park, but deep potholes will be filled.*

**5:6 Rushmoor Borough Council** has sent details of how to participate in the appeal that it has lodged against the expansion of movements at Farnborough Airport. Letters may be sent directly to the Planning Inspectorate but no date for the Public Inquiry has yet been set.

*For information.*

**5:7 Rushmoor Borough Council** has sent details on “preferred approaches” for the Core Strategy and Farnborough Airport Area Action Plan.

*For information.*

**5:8 Several residents** have complained about the new arrangements for refuse collection, which worsened during the recent wintery weather.

*The Clerk will write to GBC to express the Parish Council’s concerns.*

## **6. Hall & Finance**

### **6:1 To Approve Cheques Issued During January**

The cheques issued during January 2010 were approved and the list was signed by the Chairman.

### **6:2 To Consider the Financial Statement for April-December 2009**

Members considered the financial statements for the Parish Council and Lord Pirbright’s Hall from April-December 2009. It was noted that expenditure on maintenance for LPH included redecoration that was budgeted in a previous year and restoration of a painting, covered by an insurance claim.

### **6:3 To Confirm the Clerk’s Salary to NALC Scale 30 for 2009-10**

*The Clerk’s salary to the NALC scale payment 30 for the current financial year was approved.*

### **6:4 To Agree the Cricket Club’s Proposed Improvements to the Pavilion**

*The Cricket Club’s proposed improvements to the pavilion, to provide internal access to the men’s lavatories, was approved unanimously. However, it agreed that it would not be possible to carry out any further improvements to the area damaged by fire because the insurance company would expect like-for-like repairs and it was unlikely that the cost would exceed the policy excess figure.*

### **6:5 To Approve a Donation to the Swan Sanctuary**

Residents had noticed that one of the swans on the pond on the Green was not eating when offered food and reported it to a local swan rescue service. A check up at the Swan Sanctuary revealed that its neck was bound by discarded fishing tackle. It has now begun eating again and has been relocated with a flock of non-breeding swans near Staines.

*Members agreed to make a donation of £40, under section 137, to the National Swan Sanctuary.*

## **7. Planning**

### **To Consider Any Planning Issues**

There had been no recent meeting of the committee but a list of approvals had been received from GBC for Clarendon, Chapel Lane (extensions), Pirbright Lodge, Mill Lane (replacement gates and wall), Havenwood, Gole Road (extension) and 6 Belmont Cottages, Gole Road (confirmation of permitted development for loft conversion with dormer window and roof lights).

## **8. Highways & Environment**

### **8:1 To Receive the Minutes of the Highways & Environment Committee**

Minutes of the meeting, held on 20 January with PC Redfern, Casualty Reduction Officer for the Guildford area, had been distributed electronically to members. It is hoped to pursue the installation of interactive speed reduction signs in the parish if the schemes currently being attempted by Ash and East Horsley Parish Councils prove successful. PC Redfern also warned that reductions in SCC Highways’ budget mean that many approved safety schemes could not yet be carried out.

### **8:2 To Approve Purchase of Grit Bins for Parish Car Parks**

No reply has yet been received from the insurance company about the Parish Council’s liability for clearing paths and car parks on the Green. However an information sheet issued by the Society of Local Council Clerks stated that parish councils have a duty to take reasonable care to ensure that employees and visitors coming on to their land are safe and this might well necessitate removing ice from a slippery patch to avoid claims for negligence and nuisance. Power to provide grit bins in other locations in the parish would have to be delegated by GBC or the Highways Authority.

*It was agreed to install 370 litre grit bins in the car parks on the Green and at LPH. The bins will be green in preference to the usual yellow in order to make them less conspicuous.*

**8:3 To Discuss Any Problems Created by the Recent Wintery Weather**

The main problems were the suspension of refuse collections and the overspill of parking from the hard area of the Green car park on to the grass, which has left the surface in a poor condition, and may also have been responsible for damage to one of the notices at the Green car park, which has been knocked over.

*Members agreed to consider to installation of posts around the edge of the car park at a future date.*

**9. Newsletter—To Consider Items for the March Issue**

An update on the swans and PPC’s letter to GBC about refuse collection will be two items for the March issue.

**10. Chairman’s conclusion**

**10:1 To Agree Dates of Council and Committee Meetings for 2010**

*Members approved the dates of the meetings for 2010.*

**10:2 To Discuss a Nomination for the Mayor’s Award for Community Service**

*This item will be discussed in full at the February meeting.*

**10:3 To Consider Ideas for the Annual Parish Meeting**

*The Clerk will send an invitation to the Mayor of Guildford to attend the Annual Parish Meeting.*

*Further ideas will be discussed at the February meeting of the Parish Council.*

**10:4** The next meeting of the Parish Council will be held on Tuesday 26 February 2010.

The meeting ended at 8.40 pm.

Signed.....

Date.....