



PIRBRIGHT PARISH COUNCIL

Minutes of the **Annual and May Council meeting** held in the Parish Shop on Wednesday 26 May 2010 at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr J. Bohling, Cllr B. Clinton, Cllr M. Jackson, Cllr R. Richmond, Cllr J. Standing and Lindsay Graham (Clerk). PC Mike Patey was also in attendance.

Members stood in silence for one minute before the meeting began in tribute to the late Cllr Mike Nevins (member for GBC and SCC) who died on 7 May 2010 in the Woking Hospice.

1. To Receive Apologies for Absence

Apologies were received from Cllr A. King.

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

There were no declarations of interest.

3. Chairman and Committees

3:1 To Elect a Chairman and a Deputy Chairman

Cllr. R. Nevins was unanimously re-elected as Chairman (proposed by Cllr Richmond and seconded by Cllr Clinton). Cllr Richmond was unanimously re-elected as Deputy Chairman (proposed by Cllr R. Nevins and seconded by Cllr Clinton).

3:2 To Appoint Committees and Sub-Committees

Members agreed to continue serving on the same committees as before with the exception of Cllr Bohling, who stood down from the Highways & Environment Committee.

4. Other Appointments

To Appoint Representatives for Twinning Association and Lemprière Trust

Cllr Clinton will continue as the representative for the Twinning Association and Cllr R. Nevins for the Lemprière Trust.

5. Minutes

To Agree and Sign Minutes of the Previous Meeting as a True Record

It was resolved that the minutes of the previous meeting, held on 27 April 2010, should be approved and the Chairman signed them.

6. Police Matters

To Receive Reports of Crime in the Parish

Crime figures for the last month supplied by PC Patey included 4 burglaries (valuables, bicycles and tools), 2 incidents of criminal damage, 1 assault and 2 heathland fires.

7. Communications

To Discuss Correspondence Sent & Received Since the Previous Meeting

Items 7:1-7:5 were circulated to members in advance of the meeting

7:1 GBC has launched its 2010 campaign to keep Guildford and Waverley Clean by requesting nominations for specific cleaning.

Action: it was agreed to propose the area at the end of Connaught Road by the canal bridge for specific cleaning.

7:2 Worplesdon PC has contacted other parish councils in Guildford Borough to propose an action group to protect the Green Belt from inappropriate development through retrospective planning applications submitted by gypsies and travellers. On the same issue, the Brookwood Village Association has sent PPC a copy of an email about an application submitted to Woking by the

owner of Five Acres in Brookwood Lye. Local residents are also expressing concerns about the future of the former Coblands nursery site that adjoins Five Acres.

Action: members agreed to support establishment of an action group to protect the green belt from inappropriate development as outlined by Worplesdon PC. It was also agreed a) to contact the Brookwood member of Woking BC about concerns for the expansion of the site at Five Acres and b) to advise local residents to keep a watching brief on sales of properties with land in the parish.

7:3 St Michael's Church has written to confirm cancellation of the Flower Festival, to have been held in conjunction with the Open Day in June.

For information: no action required.

7:4 The US Air Force has invited PPC to attend the annual Memorial Day Ceremony on 30 May in Brookwood Cemetery.

Action: the Chairman will attend, accompanied by the Clerk.

7:5 An Ash resident has enquired whether there might be a piece of tarmaced land to rent for use as a training site for motor cycle training.

Action: to reply that there is nothing suitable available in Pirbright.

Hall & Finance

8. 8:1 To Approve Cheques issued since the last meeting

Action: the list of cheques issued during May was approved and signed by the Chairman.

8:2 To Receive the Report from the Independent Internal Auditor

Members were pleased to note the positive comments made by the Independent Internal Auditor.

8:3 To Approve the Statement of Accounts for 2009-10

Action: the Statement of Accounts for 2009-10 was approved unanimously and signed by the Chairman and Clerk (Responsible Financial Officer).

8:4 To Approve the Annual Governance Statement

Action: the Annual Governance Statement was approved unanimously and signed by the Chairman and Clerk (Responsible Financial Officer).

8:5 To Consider Amendments to Standing Orders and Financial Regulations

No amendments were suggested to the Standing Orders and Financial Regulations. Members noted that the documents are now available on the PPC website.

8:6 To Approve Subscriptions and Donations for 2010-11

8:6:a Cllr Clinton made a personal declaration of interest as the Parish Council's representative for the Twinning Association.

8:6:b Donations were approved for:

- Churchyard grass cutting (£550)
- Fox Corner wildflower meadow cutting (up to £200)
- PeriNews (£483)
- Heathland Project (£500)
- Twinning Association (refund for use of LPH on four occasions during year)
- Horticultural Society (£50 for the advertisement in Flower Show schedule + £400 from the green fees paid by the fair for its July visit. This donation will now be capped and it will no longer be paid as 50% of the green fees)
- Royal British Legion (up to £100 to cover the cost of three wreaths)
- Police bicycle (£200)
- Mayor's Distress Fund (£50)

Subscriptions were approved for:

- Surrey Community Action (£35)
- Surrey Playing Fields Association (£10)
- SCAPTC (£649.73)
- Society of Local Council Clerks (up to £240)

8:7 To Consider Conversion of Glass Panels in Bus Shelters to Polycarbonate

Following yet more vandalism to the glass panels in the bus shelters in Ash Road at the end of Bullswater Common Road and Upper Stanford, the officer at GBC (who organises the repairs on PPC's behalf) had supplied a quote with a recommendation to convert the panels to polycarbonate.

Action: members agreed to accept the recommendation and asked the Hall & Finance Committee to look at the budget in order to meet the cost.

9. **Planning**

9:1 To Receive the Minutes of the Planning Committee

Minutes of the meetings held on 27 April and 18 May had been circulated to members. The issue of greatest concern was the safety of large vehicles using tracks from Mill Lane to access Rails Field, which has been referred to the GBC Enforcement department.

Action: the minutes of the Planning Committee were received by the Parish Council.

9:2 Members noted with relief that GBC has won its High Court challenge against government plans made last year, which would have required the Council to carry out a green belt review to the north east of Guildford with a view to releasing land there for housing. As a result of the challenge, the Council's specific target for house building is now lifted and GBC will now begin the process of establishing what this means for the borough.

10. **Highways & Environment**

10:1 To Approve the Donation of a Replacement Bench on the Green

Mick Doran & his cousins had offered to donate a replacement bench for one of the old ones by the pond in memory of the late Ruth Lewis.

Action: Members approved this offer with appreciation.

10:2 To Discuss the Drainage Project in Blind Lane

A report on the current hiatus of the drainage works had been circulated to members in the agenda papers and has also been sent to the engineering department at GBC. The Clerk is meeting the GBC Clerk of Works at the beginning of June and will report back to members with his opinion.

11. **Newsletter**

To Consider Items for the July Issue

Items for the newsletter will include a warning about the increase in burglaries in the parish and a notice about the summer concert by the Octavian Singers.

12. **Chairman's Conclusion**

12:1 It was agreed that Cllr Clinton should convey the best wishes of the Parish Council to the Commune de Cagny during this year's twinning visit.

12:2 Members agreed to canvass prospective future candidates to stand for the Parish Council at the end of the current term in May 2011.

12:3 Plans to include space for a new Parish Shop in the rebuilding of the Green Hut will begin in earnest during this year.

12:4 The Chairman announced that the Elmer painting had just been sold for £3750 at a recent Christies auction. Commission and other costs will be deducted from the amount to be received by PPC.

12:5 The next meeting of the Parish Council will be on Tuesday 29 June 2010.

The meeting ended at 8.37pm.

Signed.....

Date.....